

City of Jacksonville

*117 W. Duval Street
Jacksonville, FL 32202*



Meeting Minutes

Tuesday, August 15, 2023

2:00 PM

**Council Chamber
1st Floor, City Hall**

Transportation, Energy & Utilities Committee

Ju'Coby Pittman, Chair

Chris Miller, Vice Chair

Matt Carlucci

Tyrone Clark-Murray - Excused Absence

Mike Gay

Nick Howland

Jimmy Peluso

Legislative Assistant: Steven Libby

Council Auditor's Office: Edward Linsky

Council Research: Jeff Clements, Chief

Office of General Counsel: Mary Staffopoulos, Deputy

Administration: Brittany Norris, Dir. of Intergovernmental Affairs

Planning Dept.: Laurie Santana

Meeting Convened: 2:02 PM

Meeting Adjourned: 2:24 PM

Present: 6 - Chair Ju'Coby Pittman, Vice Chair Chris Miller, Council Member Matt Carlucci, Council Member Mike Gay, Council Member Nick Howland and Council Member Jimmy Peluso

Excused: 1 - Council Member Tyrona Clark-Murray

Attendance

Ed Linsky – Council Auditor’s Office; Merriane Lahmeur and Steven Libby – Legislative Services Division; Mary Staffopoulos – General Counsel’s Office; Jeff Clements – Council Research Division; Eric Grantham – Public Information Office; Brittany Norris – Mayor’s Office

Chairwoman Pittman convened the meeting and the attendees introduced themselves for the record.

Presentation on Procurement Bill 2023-20

Deputy General Counsel Lawsikia Hodges gave a brief overview of the background of the bill and the plan for multiple presentations on various facets of the large and complex ordinance over the course of 3 committee meetings. She noted that “central services” (including procurement, fleet management, data processing, personnel and legal services) were a fundamental feature of the consolidation movement in the mid-1960s in order to improve efficiency and accountability. The pending bill deals with topics such as automation and technology in procurement processes, updating outdated provisions, addition of transparency and ethics, improving efficiency, etc. Part 1 revises general regulations and guiding principles; Part 2 combines the current 3 procurement award committees into a single Jacksonville Procurement Awards Committee and changes the membership to avoid Government in the Sunshine difficulties. Language regarding procurement policies and procedures will be removed from the Ordinance Code and placed in an administrative manual. An informal procurement process for lower value procurements is being added. Ms. Hodges said she is ready and willing to work with council members on any ideas for amendments to the ordinance as proposed. Several council members have already expressed an interest in changing provisions regarding the JSEB ombudsman position.

Chairwoman Pittman said that after the 2023-20 presentations are completed after the next several meetings, the committee will hear from invited speakers from the Public Works, Parks and Recreation, and other departments.

Item/File No. **Title History**

1. [2023-0020](#) ORD-MC Relating to the City of Jacksonville’s Procurement Code; Repealing & Replacing Pt 1 (General Regulations), Pt 2 (Supplies, Contractual Services & Capital Improvements), Pt 3 (Professional Services Contracts), Pt 5 (Extraordinary Critical Purchasing Procedures), Pt 7 (Design-Build Contracts), & Pt 9 (Art in Public Places), Ch 126 (Procurement Code), Ord Code, & Pt 6 (Cultural Service Grant Program), Ch 118 (City Grants), Ord Code, in Their Entirety; Creating a New Pt 1 (General Regulations; Ethics & Transparency in Public Contracting), Pt 2 (Jacksonville Procurement Awards Committee), Pt 3 (Procurement Thresholds, Modes, Methods, & Procedures), Pt 5 (Ex-Offender Program), Pt 7 (Buy American Program), & Pt 9 (Bid Protests, Suspension, & Debarments), Ch 126 (Procurement Code), Ord Code, to Modernize & Provide Greater Efficiencies in the COJ Procurement Code; Amend Pt 4 (Nondiscrimination Policy), Ch 126 (Procurement Code), Ord Code, to Amend the Definition of Nondiscrimination Consistent with Employee Svcs Nondiscrimination Policy; Amend Pt 6 (Jacksonville Small & Emerging Business Program), Ch 126 (Procurement Code), Ord Code, to Make the Part Consistent with the Changes in this Ord; Creating a New Pt 6 (Cultural Service Grants & Art in Public Places), Subpt A (Cultural service Grant Program) & Subpt B (Art in Public Places Program), Ch 118 (City Grants), Ord Code, to Relocate the Art in Public Places Program Previously Under Pt 9, Ch 126, Ord Code, to Pt 6, Ch 118, Ord Code; Amend Sec 24.603 (Duties of Chief of Procurement), Pt 6 (Procurement Division), Ch 24 (Finance & Administration Department), Ord Code, to Add Add’l Duties Regarding Contract Admin & Oversight; Creating a New Pt 4 (Contract Administration & Oversight), Ch 21 (Executive Branch, Generally), Ord Code, to Require Contract Admin & Oversight in City Contracts: Etab a Prospective Date of 2/1/24, for Code Repeals, Amdts, & New Provisions Contained in This Ord to Become Effective; Directing the Chief of Procurement to Update the Procurement Operating Manual Consistent With This Ord Prior to 1/1/24; Prov for Oversight by the Procurement Div, Finance & Administration Dept; Prov for Codification Instructions (Hodges) (Introduced by CM Cumber) (Co-Sponsors CMs Salem, Carlucci & Gay)
1/10/23 CO Introduced: NCSPHS, R, F, TEU
1/17/23 NCSPHS Read 2nd & Rerefer
1/17/23 R Read 2nd & Rerefer
1/18/23 F Read 2nd & Rerefer
1/18/23 TEU Read 2nd & Rerefer
1/24/23 CO PH Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 1/24/23

DEFER

2. [2023-0372](#) ORD Approp \$418,750.00 from the FL Dept of Environmental Protection (FDEP) for the Duval County 2022 Hurricane Ian & Nicole Recovery Proj; Prov for Oversight by the Dept of Public Works, Engineering & Construction Mgmt Div (B.T. 23-095) (Staffopoulos) (Req of Mayor)
6/13/23 CO Introduced: NCSPHS, F, TEU
6/20/23 NCSPHS Read 2nd & Rerefer
6/21/23 F Read 2nd & Rerefer
6/21/23 TEU Read 2nd & Rerefer
6/27/23 CO PH Read 2nd & Rerefer
8/14/23 NCSPHS Amend/Approve 6-0
8/15/23 F Amend/Approve 7-0
8/15/23 TEU Amend/Approve 6-0
Public Hearing Pursuant to Ch 166, F.S. & CR 3.601 - 6/27/23

AMEND/APPROVE

Aye: 6 - Pittman, Miller, Carlucci, Gay, Howland and Peluso

Excused: 1 - Clark-Murray

Ed Linsky of the Council Auditor's Office explained the amendment.

AMENDMENT

- 1. Increase grant appropriation to \$863,280 based on Amendment to Agreement**
- 2. Attach Revised Exhibit 1 (BT) to reflect increased amount**
- 3. Place Revised Agreement on file to include Amendment No. 1 to Agreement**

- FDEP award will reimburse the City for 100% of the non-federal costs, up to \$863,280**

3. [2023-0373](#) ORD Approp \$2,200,000 from the Marine Fire Station # 68 (New) - DM Other Construction Costs Acct to the Marine Fire Station # 68 (New) - DM Land Acct to be Used for the Acquisition by the City of a 3.27± Acre Parcel Located at 10562 Scott Mill Rd, Jax, FL (R.E. # 158834-0000), to be Used for the New Marine Fire Station # 68; Apv & Auth the Mayor, or Her Designee, & the Corp Sec to Execute & Deliver that Certain Real Estate Purchase Agrmt btwn the City & Phillip & Suzanne Noe, & All Closing & Other Docs Relating Thereto, to & Otherwise Take All Necessary Action to Effectuate the Purposes of the Agrmt to Purchase the Subj Propty at the Negotiated Purchase Price of \$2,100,000; Amend the 23-27 5-Yr CIP Appvd by Ord 2022-505-E to Reflect This Transfer of Funds for the Purchase of Land for the New Marine Fire Station # 68; Prov for Oversight of Acquisition of the Propty by the Real Estate Div of the Dept of Public Works, & Oversight Thereafter by JFRD (B.T. 23-098) (Dist 6-Boylan) (Staffopoulos) (Req of Mayor) (Co-Sponsor CM White)
6/13/23 CO Introduced: NCSPHS, F, TEU
6/20/23 NCSPHS Read 2nd & Rerefer
6/21/23 F Read 2nd & Rerefer
6/21/23 TEU Read 2nd & Rerefer
6/27/23 PH Read 2nd & Rerefer
8/14/23 NCSPHS Amend/Approve 6-0
8/15/23 F Amend/Approve 7-0
8/15/23 TEU Amend/Approve 6-0
Public Hearing Pursuant to Ch 166, F.S. & CR 3.601 - 6/27/23

AMEND/APPROVE

Aye: 6 - Pittman, Miller, Carlucci, Gay, Howland and Peluso

Excused: 1 - Clark-Murray

Ed Linsky explained the amendment.

NCSPHS AMENDMENT

1. Reflect that the City intends to apply for a rezoning of the property to Planned Unit Development (PUD)
2. Correct scrivener's

- Property is located on the St. Johns River and will be converted into a marine fire station

4. [2023-0441](#) ORD Approp \$2,392,309.57 in Reallocated Emergency Rental Assistance Prog (Round 2) Grant Funds from the U.S. Dept of Treasury to the Community Dev Fund Miscellaneous Grants & Aids Acct to Prov Emergency Rent & Utility Assistance to Eligible Households in Duval County Through 9/30/25, to be Administered by the Housing & Community Dev Div of the Neighborhoods Dept in Accord With the Emergency Rental Assistance Prog Estab by Sec 501, Div N, of the Consolidated Appropriations Act, 2021; Prov for Oversight (B.T. 23-102) (Staffopoulos) (Req of Mayor) (Co-Sponsor CM Clark-Murray)
7/25/23 CO Introduced: NCSPHS, F, TEU
7/31/23 NCSPHS Read 2nd & Rerefer
8/1/23 F Read 2nd & Rerefer
8/1/23 TEU Read 2nd & Rerefer
8/8/23 CO PH Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & CR 3.601 - 8/8/23

DEFER

5. [2023-0442](#) ORD Closing & Abandoning &/or Disclaiming an Unopened & Unimproved Portion of the Orange St R/W, as Shown on the Unrecorded Plat of Hart's Map of Jax, Duval County, FL, at the Req of the City of Jax OED, Subj to Reservation unto the City of a Drainage Easement Over the Westerly 75 Ft of the Closure Area (Dist. 7-Peluso) (Staffopoulos) (Req of Mayor)
7/25/23 CO Introduced: TEU
8/1/23 TEU Read 2nd & Rerefer
8/8/23 CO PH Read 2nd & Rerefer
8/15/23 TEU PH Approve 6-0
TEU PH Pursuant to Sec 336.10, F.S. - 8/14/23
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 8/8/23

PH APPROVE

Aye: 6 - Pittman, Miller, Carlucci, Gay, Howland and Peluso

Excused: 1 - Clark-Murray

The public hearing was opened and closed; no speakers.

- **The Office of Economic Development is requesting this closure as a necessary step towards accomplishing redevelopment of the Armory Project site**

6. [2023-0486](#) ORD Closing & Abandoning &/or Disclaiming an Unopened & Unimproved Portion of the Mount Herman St R/W, Estab in the Plat of Hendersonville, as Recorded, at the Req of Shay Edery, Owner of Easy Jax Properties LLC & Easy Buy Properties LLC, Subj to Reservation of an Easement to the City & JEA for Utilities, Facilities & Access; Prov for Appvl Subj to Conditions (Dist. 7-Peluso) (Hodges) (Req of Mayor)
8/8/23 CO Introduced: TEU
8/15/23 TEU Read 2nd & Rerefer
TEU PH Pursuant to Sec 336.10, F.S. - 9/6/23
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 8/22/23

READ 2ND & REREFER

7. [2023-0487](#) ORD Approp \$1,710,000.00, Including \$855,000.00 in Grant Funding Awarded by the State of FL Dept of Emerg Mgmt, State Fire Marshal Div, & a \$855,000.00 City Match, to Purchase Heavy Equipment Trucks & Trailers to Support & Improve the Heavy Equipment Team (HET); Purpose of Approp; Prov for Oversight by JFRD, Emerg Preparedness Div (B.T. 23-106) (Hodges) (Req of Mayor)
8/8/23 CO Introduced: NCSPHS, F, TEU
8/14/23 NCSPHS Read 2nd & Rerefer
8/15/23 F Read 2nd & Rerefer
8/15/23 TEU Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 8/22/23

READ 2ND & REREFER

8. [2023-0488](#) ORD Transferring \$350,000.00 from the Neighborhood Enhancement Trust - Pari-Mutuel Acct to the Jax Arboretum-Restroom Sewer Connection Proj; Purpose of Approp; Amend the 23-27 5-Yr CIP Appvd by Ord Code 2022-504-E to Reflect this Approp of Funds; Prov a Carryover of Funds into Subsequent FYs (B.T. 23-103) (Sawyer) (Req of Mayor)
8/8/23 CO Introduced: NCSPHS, F, TEU
8/14/23 NCSPHS Read 2nd & Rerefer
8/15/23 F Read 2nd & Rerefer
8/15/23 TEU Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 8/22/23

READ 2ND & REREFER

9. [2023-0490](#) ORD Apv & Auth the Mayor, or Her Designee, & Corp Sec to Execute & Deliver, for & on Behalf of the City, the Operating Svcs Agrmt btwn the City & St. Johns River Taxi, LLC for St. Johns River Taxi Operating & Marketing Svcs; Invoking the Exemption in Sec 126.107 (g) (Exemptions), Pt 1 (General Regulations), Ch 126 (Procurement Code), Ord Code, to Allow for a Direct Contract with St. Johns River Taxi, LLC for St. Johns River Taxi Operating & Marketing Svcs; Prov for City Oversight by the Dept of Parks, Rec & Community Svcs (Hodges) (Req of Mayor)
8/8/23 CO Introduced: R, F, TEU, JWC
8/14/23 R Read 2nd & Rerefer
8/15/23 F Read 2nd & Rerefer
8/15/23 TEU Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 8/22/23

READ 2ND & REREFER

10. [2023-0491](#) ORD Approp \$1,696,404.03 in Available Funds from 2 Drainage System Rehab Projs to: (1) the Woolery Dr Drainage Study & Improvements Proj; (2) the Emerald Trail - S-Line to Stonewall St Improvements Proj; (3) the Harlow Blvd/Mother Hubbard Dr S (DSR) - CIP; (4) the Ingleside Ave (DSR) - CIP; (5) the Irving Scott Dr (DSR) - CIP; & (6) the Ortega Blvd Drainage Improvements Proj; Purpose of Approp; Amend the 23-27 5-Yr Capital Improvement Prog Appvd by Ord 2022-505-E to Prov Add'l Funding for the Projs Entitled "Woolery Drive Drainage Study & Improvements," "Emerald Trail - S-Line to Stonewall Street Improvements," "Harlow Boulevard/Mother Hubbard Drive South (DSR) - Capital Improvement," "Ingleside Avenue (DSR) - Capital Improvement," "Irving Scott Drive (DSR) - Capital Improvement," & "Ortega Boulevard Drainage Improvements;" (B.T. 23-110) (McCain) (Req of Mayor)
8/8/23 CO Introduced: NCSPHS, F, TEU
8/14/23 NCSPHS Read 2nd & Rerefer
8/15/23 F Read 2nd & Rerefer
8/15/23 TEU Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 8/22/23

READ 2ND & REREFER

11. [2023-0493](#) ORD Approp \$350,000.00 (\$280,000.00 in Grant Funds from the USDOT, Federal Hwy Admin, & a \$70,000.00 Match from the City from Gen Fund Operating Fund Bal) for the Safe Streets & Roads for All Grant Proj; Purpose of Approp; Auth Part-Time Hours; Prov for Oversight by the Planning & Dev Dept (B.T. 23-109) (R.C. 23-162) (Hodges) (Req of Mayor)
8/8/23 CO Introduced: NCSPHS, F, TEU
8/14/23 NCSPHS Read 2nd & Rerefer
8/15/23 F Read 2nd & Rerefer
8/15/23 TEU Read 2nd & Rerefer
Public Hearing Pursuant to Ch 166, F.S. & C.R. 3.601 - 8/22/23

READ 2ND & REREFER

NOTE: The next regular meeting will be held Wednesday, September 6, 2023.

*******Note: Items may be added at the discretion of the Chair.*******

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted; but may not be possible to fulfill. Please contact Disabled Services Division at: V 904-255-5466, TTY-904-255-5476, or email your request to KaraT@coj.net.