

EXHIBIT 6

Wheeler Emergency Management Consulting, Inc.

Scope of Services

Wheeler Emergency Management Consulting, Inc. ("Wheeler") shall provide professional services to the City of Jacksonville in accordance with the terms and conditions of the agreement entered into between Wheeler and the City for a term beginning June 1, 2021, up to an amount not-to-exceed \$980,000, as follows:

Assist the City of Jacksonville ("City") in the overall management (Administration) of its American Rescue Plan Act of 2021 ("ARP Act") receipts funded by the U.S. Department of Treasury ("Treasury"); and

Make recommendations and provide guidance on the City of Jacksonville ("City") allocations, expenditures, and activities ("Projects") related to the Treasury in accordance with the ARP Act; and

Review, advise, and monitor ARP Act requirements, including Treasury's Interim Final Rule and the City's Award Terms and Conditions, to recommend and record eligible uses of State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Funds ("SLFRF"); and

General ARP Act administrative duties are inclusive of, but not limited to, the following:

- Coordinate, manage, and/or assist ("Assist") with deliverables to the Treasury including interim reports, project and expenditure reports, and recovery plan performance reports;
- Assist in the creation, maintenance, monitoring, and reporting of Project files;
- Assist in funds administration, control procedures, and document preparation & review for Awards (i.e., grants) and Subawards (i.e., subgrantee), including assistance to households, small businesses, non-profits, and local units of government;
- Assist in funds administration, control procedures, and document preparation & review for City Projects funding by the ARP Act (1) responding to public health emergencies or its negative economic impacts; (2) providing premium pay to eligible workers performing essential work during the COVID-19 public health emergency (COVID); (3) providing government services to the extent of the reduction in revenue due to COVID; and (4) making necessary investments in water, sewer, or broadband infrastructure;
- Proactively identify opportunities to maximize funding within the current and future regulatory framework and provide ongoing strategizes to maximize funding;
- Attend internal and external meetings with City, Treasury, and other agencies as may be necessary;
- Assist in all Federal, State, or City Project closeout processes with compliance and audit requirements related to the ARP; and
- Other researching, monitoring, reporting, documenting, managing, analyzing, assessing, designing, and other work to be set by the City, as needed.

Fee Schedule

Position	Hourly Rate
Principal	\$275.00
Senior Consultant	\$195.00
Consultant	\$170.00
Junior Consultant	\$145.00