

## SUMMARY

Serving the citizens of Jacksonville by helping individuals find and retain decent, safe and sanitary housing. Working with property owners and managers to improve rental units. Expert on HUD housing quality standards.

## SPECIFIC ACCOMPLISHMENTS

- HUD Housing Choice Voucher Training
- F.A.C.E. Certified Code Enforcement Officer
- DBPR Regulation Home Inspector
- DBPR Regulation Realtor
- Supervisor of The Jacksonville Housing Authority Inspection Team
- Instruct housing seminars for prospective landlords and tenants
- Participation in JHA's Financial Self Sufficiency Program

## EXPERIENCE

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| <b>Jacksonville Housing Authority, Jacksonville, FL</b> <ul style="list-style-type: none"><li>• <i>Supervisor of JHA Inspection Team</i></li></ul> | <i>January 2018- Present</i>        |
| <b>City of Jacksonville, Jacksonville, FL</b> <ul style="list-style-type: none"><li>• <i>Code Enforcement Officer</i></li></ul>                    | <i>December 2014 – January 2018</i> |
| <b>Coldwell Banker Vanguard Realty, Jacksonville, FL</b> <ul style="list-style-type: none"><li>• <i>Realtor</i></li></ul>                          | <i>July 2013 – December 2014</i>    |
| <b>PNC Mortgage, Jacksonville, FL</b> <ul style="list-style-type: none"><li>• <i>Business Analyst</i></li></ul>                                    | <i>May 2013 – July 2013</i>         |
| <b>Wells Fargo, Jacksonville, FL</b> <ul style="list-style-type: none"><li>• <i>Digital Risk Underwriter</i></li></ul>                             | <i>December 2011 – March 2013</i>   |
| <b>Clayton Services Corporation, Tampa, FL</b> <ul style="list-style-type: none"><li>• <i>Mortgage Consulting, Underwriter</i></li></ul>           | <i>August 2004 – November 2011</i>  |
| <b>JP Morgan Chase, Jacksonville, FL</b> <ul style="list-style-type: none"><li>• <i>Project Manager</i></li></ul>                                  | <i>December 1999 – March 2002</i>   |

## EDUCATION

University of Notre Dame – Notre Dame, Indiana  
**Bachelor of Arts, Mass Communications**