

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Finance and Administration  
Department or Area Responsible for Contract / Compliance / Oversight

NA  
Council District(s)

Reversion of Funds: \_\_\_\_\_ (if applicable)  
Fund / Center / Account / Project \* / Activity / Interfund / Future

NA  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_ none

CIP (yes or no): \_\_\_\_\_ No

Justification for Waiver

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Justification for / Description of Transfer:

Appropriating the remaining balance of \$306,120.64 from the contingency account established by Ord. 2021-354-E for COVID-19 Council Identified Priorities to individual organizations.

Net Amount Appropriated and/or Transferred: \_\_\_\_\_ \$306,120.64

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_ Finance Committee

CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: \_\_\_\_\_

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head \_\_\_\_\_  
Mayor's Office \_\_\_\_\_  
Accounting Division \_\_\_\_\_  
Budget Division \_\_\_\_\_

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

Division Chief: \_\_\_\_\_

Date Initiated: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Initiated / Requested By (if other than Department): \_\_\_\_\_

**Budget Transfer Line Item Detail**

\* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated )**

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Accounting Codes		
									Activity	Interfund	Future
EXP	Emergency Incidents - EOC	COVID-19 Council Identified Priorities	Contingency	\$306,120.64	10602	191013	599100	010008	00000000	000000	00000000
REV	Emergency Incidents - EOC	COVID-19 For Profit/Non Profit Business Support	US Department of Treasury	\$306,120.64	10602	191474	331511	010008	00000000	000000	00000000
Total:				\$612,241.28							

**TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)**

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Accounting Codes		
									Activity	Interfund	Future
EXP	Emergency Incidents - EOC	COVID-19 For Profit/Non Profit Business Support	Subsidies and Contributions to Private Organizations	\$306,120.64	10602	191474	582001	010008	00000000	000000	00000000
REV	Emergency Incidents - EOC	COVID-19 Council Identified Priorities	US Department of Treasury	\$306,120.64	10602	191013	331511	010008	00000000	000000	00000000