

**City of Jacksonville, Florida
Request for Budget Transfer Form**

(17) 7-12-2021

Neighborhoods Department / Housing & Community Development Division
Department or Area Responsible for Contract / Compliance / Oversight

CityWide
Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

All-Years Fund
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): _____

CIP (yes or no): _____

Justification for Waiver _____

Justification for / Description of Transfer:

This revision of BT21-023 is to move budget from incorrect fund (11604-174103) to correct fund 11101-174103 Community Development Block Grant (CDBG) funds authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (attached). These special CDBG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families, who are low to moderate income or live in areas designated as low to moderate income, to mitigate the impacts of COVID-19.

Net Amount Appropriated and/or Transferred: \$3,865,827.00

* This element of the account string is filled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____

CM's District: _____

Requesting Council Member: _____

CM's District: _____

Prepared By: _____

Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

Department Head	Date Rec'd.	Date Fwd.	Approved	Disapproved
Mayor's Office	4/29/21	7/30/21	<i>[Signature]</i>	
Accounting Division	5/19/21	6/23/21	<i>[Signature]</i>	
Budget Division	4/30/21	6/24/21	<i>[Signature]</i>	

Date of Action By Mayor: _____ Approved: *[Signature]*

Division Chief: Thomas Daly, Esq. *[Signature]*

Prepared By: Karen Stanko, Financial Analyst. *[Signature]*

Initiated / Requested By (if other than Department): _____

TD / BT Number: BT21-078

APPROVED BY: *[Signature]*

Date Initiated: 4/29/21

Phone Number: 255-8222

REVIEW COMMITTEE
MAYOR'S BUDGET
DATE: JUL 1 2 2021

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Accounting Codes											
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
				Total: \$ 11,597,481.00							
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Permanent & Probationary Salaries	325,000.00	11604	174103	512010	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Special Pay - Pensionable	5,205.85	11604	174103	515110	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Medicare Tax	4,798.00	11604	174103	521020	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Pension Contributions	8,593.01	11604	174103	522010	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	GEPP DB Unfunded Liability	23,935.04	11604	174103	522011	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Disability Trust Fund CR	990.57	11604	174103	522070	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	GEPP Defined Contribution DC-ER	17,602.94	11604	174103	522130	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Group Dental Plan	987.54	11604	174103	523010	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Group Life Insurance	691.43	11604	174103	523030	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Group Hospitalization Insurance	39,522.48	11604	174103	523040	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Miscellaneous Service & Charges	56,266.96	11604	174103	549040	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Office Supplies - Other	2,600.00	11604	174103	551010	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Employee Training Expenses	3,900.00	11604	174103	555001	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV ADMINISTRATION	Indirect Cost - General Govt	9,906.18	11604	174103	599031	010191	00000000	00000	00000000
EXP	Emergency Solutions Grant	2020/2021 CDBG-CV Subrecipient Awards	Miscellaneous Grants and Aids	3,365,827.00	11604	174103	583010	010192	00000000	00000	00000000
REV	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Interfund Transfer - In	\$ 500,000.00	11101	174103	331509	010153	00000000	11604	00000000
REV	Community Development	2020/2021 CDBG-CV Subrecipient Awards	Interfund Transfer - In	\$ 3,365,827.00	11101	174103	331509	010154	00000000	11604	00000000
REV	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Contributions from HUD	\$ 500,000.00	11101	174103	331509	010153	00000000	00000	00000000
REV	Community Development	2020/2021 CDBG-CV Subrecipient Awards	Contributions from HUD	\$ 3,365,827.00	11101	174103	331509	010154	00000000	00000	00000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Accounting Codes											
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				Total: \$11,597,481.00							
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REV	Emergency Solutions Grant	2020/2021 CDBG-CV Subrecipient Awards	Contributions from HUD	\$ 3,365,827.00	11604	174103	331509	010192	00000000	00000	00000000
EXP	Community Development	Transfer to Community Development	Interfund Transfer - Out	\$ 500,000.00	11604	174103	331509	010153	00000000	11101	00000000
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EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Permanent & Probationary Salaries	325,000.00	11101	174103	512010	010153	00000000	00000	00000000
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NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION
FY 2020-2021 PROPOSED FUNDING
COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS ASSISTANCE (CDBG-CV)

INDEX CODE TITLE	PROJECT TITLE	PROJECT PERIOD	PROJECT FUNDING	TOTAL FUNDING
COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV)				
ADMINISTRATION (7.50% Maximum)				
HOUSING AND COMMUNITY DEVELOPMENT DIVISION	PROGRAM ADMINISTRATION		\$ 500,000.00	
TOTAL ADMINISTRATION			\$	500,000.00
CHANGING HOMELESSNESS, INC.	COVID-19 TESTING	5/1/2020 TO 5/7/2023	\$ 99,779.00	
CHANGING HOMELESSNESS, INC.	POP-UP URBAN REST STOP	5/1/2020 TO 5/1/2021	121,491.00	
CHANGING HOMELESSNESS, INC.	HOMELESS OUT-REACH TEAM	10/1/2020 TO 10/01/2021	132,371.00	
CHANGING HOMELESSNESS, INC.	COORDINATED ENTRY ENHANCEMENT	5/1/2020 TO 5/1/2022	150,000.00	
EDWARD WATERS COLLEGE	ELDERLY HEALTH LITERACY PROGRAM	5/1/2020 TO 5/1/2023	42,000.00	
HOUSING AND COMMUNITY DEVELOPMENT DIVISION	TENANT-BASED RENTAL ASSISTANCE	5/1/2020 TO 5/1/2023	2,750,000.00	
HOUSING AND COMMUNITY DEVELOPMENT DIVISION	COVID-19 SUPPLIES & EQUIPMENT	5/1/2020 TO 5/1/2023	70,186.00	
TOTAL SUBRECIPIENT AWARDS			\$	3,365,827.00
TOTAL CDBG GRANT			\$	3,865,827.00