

LEGISLATIVE FACT SHEET

DATE: 04/13/21

BT or RC No: _____

SPONSOR: Public Works/Real Estate
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Renee Hunter

Provide Name: Renee Hunter, Chief, Real Estate Division

Contact Number: 904-255-8234

Email Address: ReneeH@coj.net.

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Please provide authorization for the Real Estate Division to request legislation necessary for City Council to authorize the Mayor to execute a lease agreement in substantially the same form as the attached. This agreement will provide the Jacksonville Sheriff's Office with space for its Integrity Unit at Suite 100 of the 3100 Building at 1800 Executive Center Drive, within the Midtown Centre Office Park in Council District 5. The lease term is for five (5) years with one (1) option for a five (5) year renewal, with a total monthly rent amount beginning at \$4,989.88 with an annual escalation of 3%.

If additional information is required, please call Renee Hunter at 255-8234 or email ReneeH@coj.net.

Thank you

APPROPRIATION: Total Amount Appropriated _____ as follows:
 List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

JSO's funding for this lease has been appropriated in the FY 21 Budget Ordinance (2020-504-E), account # 00111.552101.544010.000000.00001608.00000.0000000.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Justification of Emergency: If yes, explanation must include detailed nature of emergency.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Note: If yes, note must include explanation of all-year subfund carryover language.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.</p>
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?</p> <p>OGC has reviewed and approved the lease agreement. The Real Estate Division of the Department of Public Works will provide oversight over the acquisition and execution of the agreement, and the Jacksonville Sheriff's Office will provide oversight thereafter.</p>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate RC/BT form(s).</p>
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.</p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:


	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

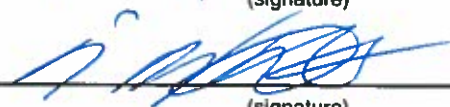
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief: 
(signature)

Date: 4/20/21

Prepared By: 
(signature)

Date: 4/20/21

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: John Pappas, Director, Public Works Department

(Name, Job Title, Department)

Phone: 255-8748

E-mail: pappas@coj.net

From: Renee Hunter, Chief, Real Estate Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8234

E-mail: ReneeH@coj.net

Primary Renee Hunter, Chief, Real Estate Division

Contact: (Name, Job Title, Department)

Phone: 255-8234

E-mail: ReneeH@coj.net

CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5015

E-mail: leeannk@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 255-5055

E-mail: psidman@coj.net

From: _____

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary _____

Contact: (Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Leeann Krieg, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5015

E-mail: leeannk@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Real Estate Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8700
www.coj.net

May 5, 2021

TO: Brian Hughes, Chairman
Mayor's Budget Review Committee

THRU: John P. Pappas, P.E., Director
Public Works Department

FROM: Renee Hunter, Chief
Real Estate Division

SUBJECT: JSO Integrity Unit Lease
Midtown Centre
RE# 129627-0040

Please provide authorization for the Real Estate Division to request legislation necessary for City Council to authorize the Mayor to execute a lease agreement in substantially the same form as the attached. This agreement will provide the Jacksonville Sheriff's Office with space for its Integrity Unit at Suite 100 of the 3100 Building at 1800 Executive Center Drive, within the Midtown Centre Office Park in Council District 5. The lease term is for five (5) years with one (1) option for a five (5) year renewal, with a total monthly rent amount beginning at \$4,989.88 with an annual escalation of 3%.

If additional information is required, please call Renee Hunter at 255-8234 or email ReneeH@coj.net.

Thank you

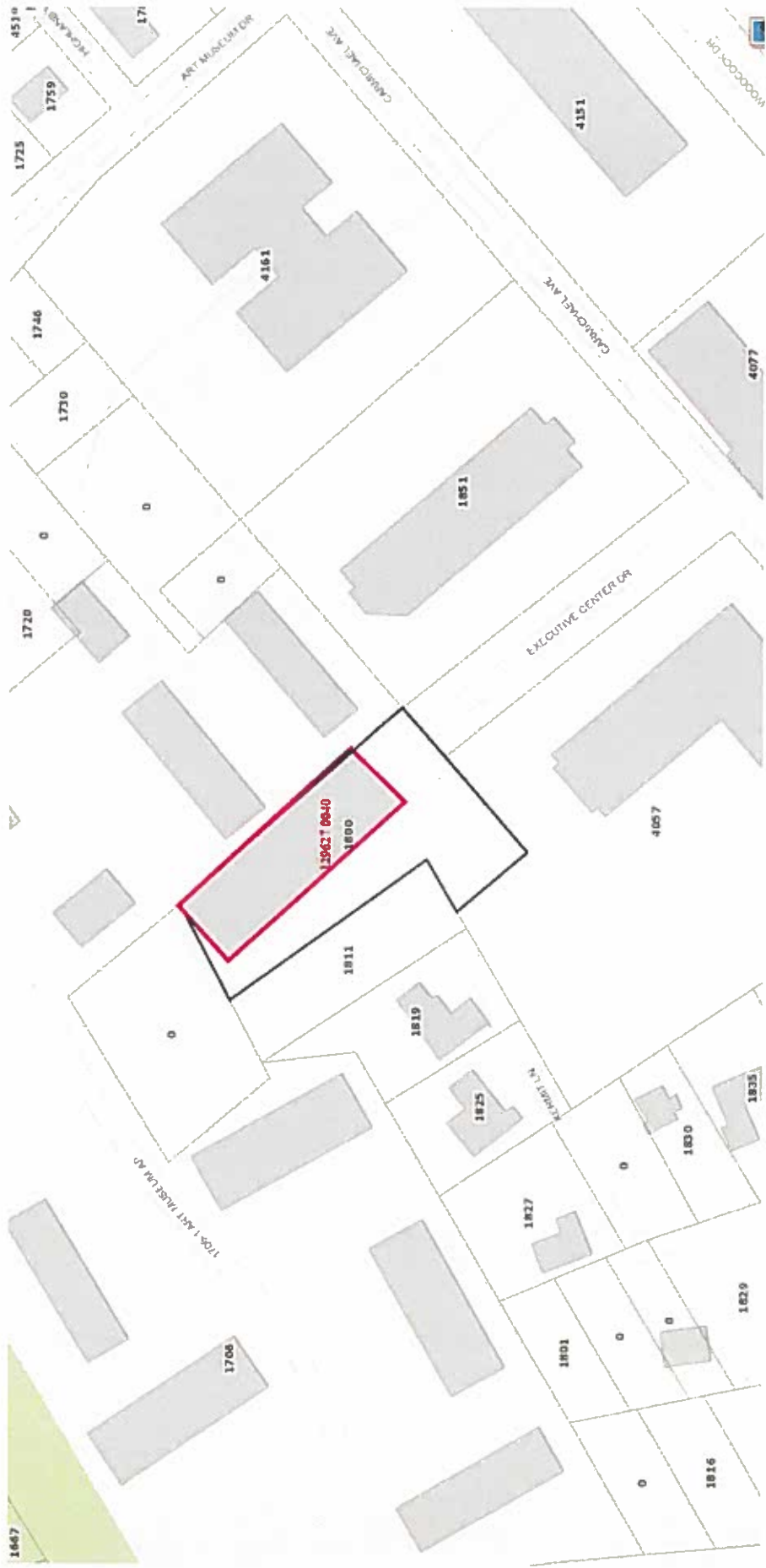
RH:wm

Attachments

cc: The Honorable Leanna Cumber, Council District #5
Bill Clement, Jacksonville Sheriff's Office

LD

Street Map



LEGAL DESCRIPTION



APPROXIMATELY 3,629 SQUARE FEET OF OFFICE SPACE LOCATED ON THAT CERTAIN PROPERTY DESCRIBED IN OFFICIAL RECORDS BOOK 18947 PAGE 1463 OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL 1 – ARTS BUILDING / 3100 BUILDING

THAT CERTAIN TRACT OR PARCEL OF LAND, SITUATE, LYING AND BEING A PART OF THE F, RICHARD GRANT, SECTION 52, TOWNSHIP 2 SOUTH, RANGE 27 EAST, DUVAL COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF ART MUSEUM DRIVE (FORMERLY HIGHLAND AVENUE, A 40' R/W) WITH THE NORTHWESTERLY RIGHT-OF-WAY LINE OF CARMICHAEL AVENUE (50' R/W); THENCE SOUTH 49°41'20" WEST, 560.22 FEET ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF CARMICHAEL AVENUE TO THE POINT OF INTERSECTION WITH THE NORTHEASTERLY RIGHT-OF-WAY LINE OF EXECUTIVE CENTER DRIVE (60' R/W); THENCE NORTH 38°23'55" WEST, 336.54 FEET ALONG SAID NORTHEASTERLY RIGHT-OF-WAY LINE OF EXECUTIVE CENTER DRIVE TO THE NORTHERLY TERMINUS OF SAID EXECUTIVE CENTER DRIVE, SAID POINT BEING IN THE NORTHEASTERLY LINE OF THAT CERTAIN PROPERTY DESCRIBED IN DEED BOOK 1264, PAGE 195, OF THE CURRENT PUBLIC RECORDS OF DUVAL COUNTY, FLORIDA, SAID POINT ALSO BEING THAT CERTAIN 90° ANGLE POINT IN THE PROPERTY LINE DESCRIBED IN DEED BOOK 2511, PAGE 215 OF SAID PUBLIC RECORDS, SAID POINT BEING THE POINT OF BEGINNING; THENCE NORTH 40°18'40" WEST, 25.87 FEET; THENCE NORTH 39°25'12" WEST, 242.85 FEET; THENCE SOUTH 63°08'50" WEST, 100.00 FEET; THENCE SOUTH 32°43'34" EAST, 219.08 FEET; THENCE SOUTH 60°19'20" WEST, 43.97 FEET; THENCE SOUTH 40°18'40" EAST, 84.85 FEET; THENCE NORTH 49°41'20" EAST 116.77 FEET TO A POINT ON THE SOUTHWESTERLY RIGHT-OF-WAY LINE OF SAID EXECUTIVE CENTER DRIVE; THENCE ALONG THE NORTHEASTERLY TERMINUS OF SAID EXECUTIVE CENTER DRIVE, NORTH 49°41'20" EAST, 60.03 FEET TO THE POINT OF BEGINNING.

PLANNING DEPARTMENT
CITY ENGINEER AGREES
WITH MAP
CITY ENGINEERS OFFICE
TOPO/SURVEY BRANCH
By DW Date 4-02-21