

## SCOPE OF SERVICE & DELIVERABLES

**Provider:** Operation Save Our Sons, Inc.

**Program:** MenTurn

The contract with the providers to operate the MenTurn program will follow the guidelines of the program priorities outlined below.

**In addition to any services stipulated by the Provider in the Proposal. The Provider shall perform the following services:**

**1. Program Design Requirements:**

Theme: Preparing Ours Sons for successful futures.

Mission: To create a national movement where At-Risk TEENAGE MALES are equipped to live SUCCESSFULLY and PRODUCTIVLEY for the sake of their future and our country. Operation Save Our Sons is a national initiative, launched in Jacksonville, Florida in 2014. It is designed to equip teenage males particularly at-risk males with the life skills needed to be successful and productive. We understand that there are systematic challenges such as racial inequality, police brutality and economic disparities that influence how at-risk males navigates this country's landscape.

This initiative which creates partnership between several local organizations, was founded by Dr. John Guns and designed to inspire at risk males to strive for excellence for the sake of their personal future, the community, and the country. The Operation Save Our Sons initiative will empower young men, ages 11 -18 to maximize their potential for positive civic impact through contributions to their families and community, equipping them to one day be effective leaders and fathers.

**High School 10th -12th: *Menturn*.** Career Exploration, Job and Internship placement, Character building; Our Menturn level is where we get to see the fruit of our labor. At this level, we push the youth out of the nest into a world that is still controlled but they will have the opportunity to apply the skills and knowledge that they have learned over the year. Through strategic partnerships and the strengths of the individual child, we will pair the youth to an organization that will prepare them for the real world as well as continue to offer mentorship guidance and ongoing training. In the first year, we will implement a 12-month program that will focus on a career path each month. During that month, the students will participate in a speaker series and learn from individuals who will share both their personal and professional journeys to get to where they are in life. They will also go on a field trip to experience how the workplace feels in that career field. During their weekly meetings, students will also have the opportunity to research a paid job or entrepreneurship niche in that specific career to discover what it takes to get into that path and become successful financially and professionally. They will also create a set of questions they intend to ask someone in that career which will prepare them for their speaker series.

### **Number of Students:**

# of children/youth enrolled: 100

Youth must be from ages 15 to 18

Number of children/youth served:

- At least 75% of children/youth attend 30 days or more
- At least 75% of children/youth attend 60 days or more

### **Service Time and Period Requirements:**

August 16, 2021 – July 31, 2022 option for renewals

This Contract may be renewed by KHA, in its sole discretion, for up to three additional one-year periods.

Days of the Week: Two days a week

Length of MenTurn Sessions (in minutes): 60

Number of months: 12 months

### **Location(s):**

3738 Winton Drive

Jacksonville, Florida 32208

### **2. Program Fees and Program Income**

There are no fees charged for the program. It is free to participate.

### **3. Safety Requirements:**

The safety of students and their families participating in the program is of the highest priority. Students must participate in structured activities in a safe environment supervised by well-trained and caring staff on- and off-site. Facilities must comply with federal, state, and local health and safety standards.

### **4. Academic and Personal Enrichment**

Operation Save Our Sons' primary goal is to educate. In educating our future leaders we intend to increase promotion and graduation rates in each city that we are invested in.

Our Goals:

**Decrease crime:** Initially we believe by increasing academics, it will reduce the incarceration rate significantly with those youth that we encounter.

**Build and improve family relations:** We believe that the family structure is the most important aspect of a child's life. Our focus will be to increase positive relationships between the parents and their son.

**Post-Secondary preparedness and job training:** We intend to adequately prepare young men with life skills that will increase the number of graduating seniors, encourage postsecondary education and promote both job training and armed forces entrance through our Menturn program. These concepts will in turn reduce arrest and incarceration (both which have a dramatic effect on taxpayers), as well as relieve

additional economic burdens imposed on our communities in-regards to the criminal justice system.

**Financial Literacy:** By providing financial literacy and training, we intend to develop a sense of pride and self-sufficiency that will lead to our target group. We intend to provide financial education to ensure that the youth are not overwhelmed by debt and poor financial decisions.

**Character Development:** We will, through a well-structured character-building program develop the youth through the three layers of Operation Save Our Sons, equipping the boys with the knowledge and skills that will enable them to grow into productive citizens.

**Conflict Management:** With so many potential life-altering situations facing the boys, we will prepare them, through trainings and mentoring groups to successfully navigate these situations successfully.

**Civic & Political engagement:** Educating young at-risk males on how the political system works and how they can get involved using the system to benefit themselves and their communities. Our focus is to also build positive relationships with law enforcement agencies with our city.

**KHA has established Outcome Measures for Operation Save Our Sons MenTurn programming, as displayed on the following chart. The measures are subject to change and may be added to, deleted or edited as the program progresses.**

<b>PERFORMANCE MEASURES</b>				
The Contractor will be required to submit client performance measure data, in the SAMIS Performance Measure (PM) Module, within the time frames specified by KHA. The Contractor shall also report any barriers experienced in performance measure achievement, as required. The report should also include any noteworthy activities that have occurred during the term of this Agreement, as requested. Contractors will use the KHA Data Quality Assurance Report to ensure administration points are completed and service components are attached.				
<i>DESIRED RESULT: Gain workforce development training and 21<sup>st</sup> Century skills</i>				
<b>Results based accountability utilizes data to improve performance outcome measures to achieve the desired customer result. When applied, performance measurement answers the following key questions:</b>				
<b>Key Question</b>	<b>Performance</b>	<b>KHA Goal*</b>	<b>Evaluation Tool</b>	<b>Admin Schedule</b>
How Much Did We Do?	% of contracted youth actually served.	95%	SAMIS Data	Analyzed on Semi-Annual Schedule
	% of funded allocation utilized.	95%	SAMIS Data	Analyzed on Semi-Annual Schedule
How Well Did We Do It?	Program Services Monitoring	Meets Expectations	Monitoring and Site Visits	1 <sup>st</sup> Year – Quarterly 2 <sup>nd</sup> & 3 <sup>rd</sup> Year (if renewed) – Bi-Annually
	Data Integrity	95%	SAMIS Quality Assurance Report	Analyzed on Semi-Annual Schedule
Is Anybody Better Off?	% of youth who successfully completed the program.	75%	SAMIS Case Closure Reason	Program Completion
	% of youth who increased their knowledge of the career field and their confidence levels to pursue a career path of their choice in the future.	75%	Appropriate tool to be mutually agreed upon with Contractor	Pretest (within 2 weeks of program entry) & Posttest (program completion)

**5. Parent Engagement Requirements/Adult Family Member Services**

Programs should **provide family involvement services** designed to increase the involvement of adult family members in their child’s education and/or to develop literacy or related educational skills that will enable adult family members to be supportive of the child’s learning.

**The providers will be required to provide necessary information for the funders in an accurate and timely manner to meet deadlines set by the Kids Hope Alliance (KHA). The providers will need to enter data into, local, state and federal data collection systems with assistance from the KHA. Failure to follow the reporting**

outcomes may delay reimbursement of contracts invoices, corrective action, probation and/or termination of contract.

**6. Dissemination Plan**

Existing relationships with Duval County Public Schools, charter, and private schools. Partnering with DCPS 5,000 Role Models of Excellence Project to recruit and retain youth in the program

**Social Media Promotions:**

Our goal is to get parents of at-risk youth to voluntarily sign-up. Using social media platforms with trusted voices, faces, and messages to attract those individuals to the program.

**7. Budget**

**Budget Correlates with Narrative**

**Units of Service**

Students to be Served		Days of Operation		Units of Service		Reimbursement Rate		Proposed UOS Amount
100	X	75	=	7,500	X	\$10.00	=	\$75,000

**Deliverables**

**Quarter 1 (August 2021 – October 2021): \$18,750**

- Memorandum of Understanding with DCPS, 5,000 Role Models of Excellence Project
- Attendance rosters of students participating in the program with demographic information (full name, student identification number, gender, race/ethnicity, etc.)
- Timeline of training sessions with details of topic, facilitator, and length of training session
- Timeline of field trip with details on name of business, nature of business, photos of activities, and length of field experience
- Quarterly report including measurable outcomes associated with the listed goals, detailed narrative of activities/trainings, events, partnerships, and/or outreach
  - Outcomes measured by a 5-question survey administered at the beginning and end (pre- and post- surveys) of each session to determine participants’ increase in knowledge of the career field, and their confidence level to pursue a career path of their choice in the future. Other measures include increase in knowledge of financial literacy, conflict resolution, and civic and political engagement. Medium term outcome would include a change in attitude towards parents and family.

**Quarter 2 (November 2021 – January 2022): \$18,750**

- Attendance rosters of students participating in the program with demographic information (full name, student identification number, gender, race/ethnicity, etc.)

- Timeline of training sessions with details of topic, facilitator, and length of training session
- Timeline of field trip with details on name of business, nature of business, photos of activities, and length of field experience
- Quarterly report including measurable outcomes associated with the listed goals, detailed narrative of activities/trainings, events, partnerships, and/or outreach
  - Outcomes measured by a 5-question survey administered at the beginning and end (pre- and post- survey) of each session to determine participants' increase in knowledge of the career field, and their confidence level to pursue a career path of their choice in the future. Other measures include increase in knowledge of financial literacy, conflict resolution, and civic and political engagement. Medium term outcome would include a change in attitude towards parents and family.

### **Quarter 3 (February 2022 – April 2022): \$18,750**

- Attendance rosters of students participating in the program with demographic information (full name, student identification number, gender, race/ethnicity, etc.)
- Timeline of training sessions with details of topic, facilitator, and length of training session
- Timeline of field trip with details on name of business, nature of business, photos of activities, and length of field experience
- Quarterly report including measurable outcomes associated with the listed goals, detailed narrative of activities/trainings, events, partnerships, and/or outreach
  - Outcomes measured by a 5-question survey administered at the beginning and end (pre- and post- survey) of each session to determine participants' increase in knowledge of the career field, and their confidence level to pursue a career path of their choice in the future. Other measures include increase in knowledge of financial literacy, conflict resolution, and civic and political engagement. Medium term outcome would include a change in attitude towards parents and family.

### **Quarter 4 (May 2022 – July 2022): \$18,750**

- Attendance rosters of students participating in the program with demographic information (full name, student identification number, gender, race/ethnicity, etc.)
- Timeline of training sessions with details of topic, facilitator, and length of training session
- Timeline of field trip with details on name of business, nature of business, photos of activities, and length of field experience
- Quarterly report including measurable outcomes associated with the listed goals, detailed narrative of activities/trainings, events, partnerships, and/or outreach
  - Outcomes measured by a 5-question survey administered at the beginning and end (pre- and post- survey) of each session to determine participants' increase in knowledge of the career field, and their confidence level to pursue a career path of their choice in the future. Other measures include increase in knowledge of financial literacy, conflict resolution, and civic and political engagement. Medium term outcome would include a change in attitude towards parents and family.