

LEGISLATIVE FACT SHEET

DATE: 03/23/21

BT or RC No: BT21-066
(Administration & City Council Bills)

SPONSOR: Neighborhoods / Municipal Code Compliance Division & Public Works/ Mowing & Landscape
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: _____

Provide Name: Michael Chao, Chief, Municipal Code Compliance Division /
Dave McDaniel, Chief of Mowing and Landscape Division

Contact Number: Michael Chao: 255-7015 / Dave McDaniel: 255-4

Email Address: MChao@coj.net / McDaniel@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

This legislation is needed to provide funding assistance for nuisance abatement contracting to remove property code violations city-wide in Duval County in accordance with Chapter 518, Property Safety and Maintenance Code. Section 111.470 states that disbursements from this fund by council shall be limited to funding the abatement of nuisances. Monies deposited into this fund shall not lapse at the end of any fiscal year and shall remain available for expenditure for the purposes set forth herein. This appropriation of \$4,450,808.96 from the Nuisance Abatement Lien Special Revenue Fund, for nuisance abatement and compliance serves as a major funding source that supplements general fund revenue for nuisance abatement contractual services. The Neighborhoods-Municipal Code Compliance Division will utilize 49% (\$2,180,896.39) and Public Works will utilize 51% (\$2,269,912.57), split between Mowing & Landscape - Private Property (\$1,361,947.00) and Mowing & Landscape - Tree Removal (\$907,965.57).

APPROPRIATION: Total Amount Appropriated \$4,450,808.96 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding	From: Nuisance Abatement Lien Fund / HNPS1L2NA	Amount: \$4,450,808.96
	To: Nuisance Abatement Lien Fund / HNPS1L2NA Municipal Code Compliance (ERCC1L2CP), Mowing/Landscape - Private Property (PWML1L2SPP) and Mowing/Landscape Private Property - Tree Removal (PWML1L2PPTR)	Amount: \$4,450,808.96

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

These funds are coming from the Nuisance Abatement Lien Fund, there is no match required, dollars deposited into this fund shall not lapse at the end of any fiscal year and shall remain available for expenditure for the purpose of nuisance abatement city-wide.


ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.


ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; padding: 5px;">This is an all years sub-fund, carry over is not required.</div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <div style="border: 1px solid black; padding: 5px;">Ordinances 2007-286-E, 2016-0061-E , 2016-0407-E, 2017-145-E, 2018-0111-E , 2018-0834-E, 2019-0692-E</div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?
			<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating
			<div style="border: 1px solid black; height: 40px; width: 100%;"></div>

Division Chief:  (signature) Date: 3/25/2021

Prepared By:  (signature) Date: 3/25/2021

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
 (Name, Job Title, Department)
 Phone: 255-5013 E-mail: jelsbury@coj.net

From: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
 Initiating Department Representative (Name, Job Title, Department)
 Phone: 255-5013 E-mail: jelsbury@coj.net

Primary Contact: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
 (Name, Job Title, Department)
 Phone: 255-5013 E-mail: jelsbury@coj.net

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor
 Phone: 255-5013 E-mail: jelsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: Council Member Ron Salem
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary
Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor
Phone: 904-630-1825 E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

Total To Appropriate	\$ 4,450,808.96
MCCD 49%	\$ 2,180,896.39
PW 51%	\$ 2,269,912.57
Public Works Breakdown of \$2,269,912.57	
PWML Mowing - Other Physical Environment	\$ 1,361,947.00
PW Mowing & Landscape-Priv Prop Tree Removal	\$ 907,965.57

Buck VJ

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

				Total: \$4,450,808.96				Accounting Codes			
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Rev	Code Enforcement Revolving Fund	Nuisance Abatement Lien	Code Violation Fines	\$225,294.26	11545	176001	354060	000000	00000749	00000	00000000
Rev	Code Enforcement Revolving Fund	Nuisance Abatement Lien	Special Assessment Nuisance Abatement	\$846,148.89	11545	176001	325210	000000	00000749	00000	00000000
Rev	Code Enforcement Revolving Fund	Nuisance Abatement Lien	Special Assessments Service Charges	\$277,142.76	11545	176001	325200	000000	00000749	00000	00000000
Rev	Code Enforcement Revolving Fund	Nuisance Abatement Lien	Special Assessment Demolition Assessment	\$70,514.51	11545	176001	325230	000000	00000749	00000	00000000
Rev		Fund Balance		\$3,031,708.54	11545	176001	389010	000000	00000749	00000	00000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

				Total: \$4,450,808.96				Accounting Codes			
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Code Enforcement Revolving Fund	NBCC Code Enforcement - Protective Inspections	Contractual Services	\$2,180,896.39	11545	176002	534100	000000	00000000	00000	00000000
Exp	Code Enforcement Revolving Fund	PWML Mowing - Other Physical Environment	Contractual Services	\$1,588,938.80	11545	154001	534100	000000	00000716	00000	00000000
Exp	Code Enforcement Revolving Fund	Mowing & Landscape-Priv Prop Tree Removal	Contractual Services	\$680,973.77	11545	154001	534100	000000	00000717	00000	00000000

Trial Balance Report

Ledger COJ PL - Modified Accrual
Fund 11545 Code Enforcement Revolving Fund

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	6,744,735.57	77,132.96	34,863.88	6,787,004.65
104999	Cash Clearing	412,710.89	33,974.63	166,623.41	-545,359.67
201101	Vouchers Payable Account	-64,620.43	212,141.11	147,520.68	0.00
284101	Fund Balance - Unassigned Account	-5,884,563.49	0.00	0.00	-5,884,563.49
325200	Special Assessments Service Charges	-235,722.93	0.00	18,885.21	-254,608.14
325210	Special Assessment Nuisance Abatement	-712,864.13	889.25	57,686.58	-769,661.46
325230	Special Assessment Demolition Assessment	-67,512.26	0.00	561.17	-68,073.43
354060	Code Violation Fines	-225,294.26	0.00	0.00	-225,294.26
534100	Contractual Services	858,552.82	102,002.98	0.00	960,555.80
Total for Fund 11545 Code Enforcement Revolving Fund		0.00	426,140.93	426,140.93	0.00

End of Report

Fund Balance
Backup Support

Nasr, Daniel

From: Regueiro, Jose
Sent: Monday, March 22, 2021 1:17 PM
To: Nasr, Daniel
Cc: Kemp, Jamica
Subject: FW: Balance Verification
Attachments: Copy of Nuisance Abatement BT Final.xlsx

Afternoon Daniel,
This looks good to me.

Best,

Jose "Joe" M. Regueiro, CPA
Manager of Accounting Services – Budgetary Accounting
Accounting Division
City of Jacksonville
117 W. Duval Street
Jacksonville, FL 32202
(904)255-5241

CITY OF JACKSONVILLE

From: Nasr, Daniel <DNasr@coj.net>
Sent: Monday, March 22, 2021 9:40 AM
To: Regueiro, Jose <JRegueiro@coj.net>
Subject: FW: Balance Verification

Good morning Jose,

Just touching base to see where we are at with the review, if I need to explain something better let me know.

Best regards,

Daniel Nasr
Finance Manager
City of Jacksonville | Neighborhoods Department
214 N. Hogan Street, 7th floor
Jacksonville, FL 32202
Direct (904) 255-8831
www.coj.net

From: Regueiro, Jose <JRegueiro@coj.net>
Sent: Friday, March 19, 2021 10:27 AM
To: Nasr, Daniel <DNasr@coj.net>
Subject: RE: Balance Verification

Daniel,
Here's the BT with the account string. Let me review your backup before we set this off.

Jose "Joe" M. Regueiro, CPA
Manager of Accounting Services – Budgetary Accounting
Accounting Division
City of Jacksonville
117 W. Duval Street
Jacksonville, FL 32202
(904)255-5241

CITY OF JACKSONVILLE

From: Nasr, Daniel <DNasr@coj.net>
Sent: Friday, March 19, 2021 9:19 AM
To: Regueiro, Jose <JRegueiro@coj.net>
Subject: RE: Balance Verification

Good morning Jose,

Please see attached BT (line item detail page we said we would work together on), and the backup support as to how I arrived at those numbers. To make things simple, I took the available balance in January 2020 (FY20), added the CR's from the cash receipt system per month to that total, and then what was in 1cloud for FY21.

We can discuss more on the phone.

Best regards,

Daniel Nasr
Finance Manager
City of Jacksonville | Neighborhoods Department
214 N. Hogan Street, 7th floor
Jacksonville, FL 32202
Direct (904) 255-8831
www.coj.net

From: Nasr, Daniel
Sent: Wednesday, March 17, 2021 12:22 PM
To: Regueiro, Jose <JRegueiro@coj.net>
Subject: RE: Balance Verification

Yes, now is good

From: Regueiro, Jose <JRegueiro@coj.net>
Sent: Wednesday, March 17, 2021 12:19 PM
To: Nasr, Daniel <DNasr@coj.net>
Subject: RE: Balance Verification