

LEGISLATIVE FACT SHEET

DATE: 02/26/21

BT or RC No: BT21-061
 (Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director
 (Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Jill Enz

Provide Name: Jill Enz, Chief of Natural and Marine Resources

Contact Number: 255-7941

Email Address: JEnz@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Parks, Recreation and Community Services Department (PRCS) respectfully requests authorization to reallocate previously appropriated matching funds from three unsuccessful 2020 FIND grant project applications to fund construction of the Jacksonville Zoo Dock project and use the remaining, unused appropriated matching funds from two 2019 FIND grant construction projects to fund construction of the Riverfront Park fishing platform project. The Council finds that the deferral of this amendment of the CIP until next annual budget and CIP review will be detrimental to the best interests of the community because such deferral will create an unnecessary delay in the construction of this recreational infrastructure.

APPROPRIATION: Total Amount Appropriated \$2,260,000.00 as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s):	From: FIND Match 2020-504-E B1c, Oak Harbor Dredge, Mandarin Park Dock-Kayak Launch, Goody's Creek Dredge, Riverfront Park Fishing Platform	Amount: \$2,260,000.00
	To: Grant Capital Improvement Projects/Riverfront Park & Jax Zoo Dock	Amount: \$2,260,000.00

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

On an annual basis, the City applies to the Florida Inland Navigation District (FIND) for grant funding for specific waterways-related projects through their Waterways Assistance Program. FIND grants fund both the design and construction phase of projects. The project development costs are shared 50% by FIND and 50% by the City. Internal project management fees charged by Public Works are ineligible expenses for reimbursement through FIND.

During the 2020 FIND grant cycle, the City applied for the following projects per Resolution 2020-69: Bert Maxwell Boat Ramp Dredge (CD 8), Goodbys Creek Boat Ramp Dredge (CD 5&6), Jacksonville Zoo Dock (CD 7) and Riverfront Park Fishing Platform (CD 5). However, FIND only awarded funding for the Bert Maxwell Boat Ramp Dredge project. The Parks, Recreation and Community Services Department (PRCS) has identified an alternative way to proceed with two of these projects by reallocating previously appropriated dollars from other FIND projects. Ordinance 2020-504-E, included the list of 2020 FIND Grants in Schedule B1-C and approved the appropriation of the grants received and contingency match. PRCS would like to use the appropriated matching funds from the three unsuccessful grant projects which totals \$1,410,000 to fully fund construction of the Jacksonville Zoo Dock project which is estimated to cost \$1,100,000. City Council also approved Resolution 2019-150 which authorized the Mayor to apply to FIND for the 2019 grant cycle. And, Ordinance 2019-504-E, appropriated funding for the Mandarin Park Dock (CD 6) and Oak Harbor Boat Ramp Dredge (CD 13) grant projects in Schedule B1-C. Both projects have recently been advertised for construction and the accepted bids are under budget. PRCS would like to use the remaining appropriated matching funds from these two grant projects which is expected to total approximately \$850,000 to fully fund construction of the Riverfront Park fishing platform project which is estimated to cost \$715,000.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

	Yes	No
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	x	
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Note: If yes, note must include explanation of all-year subfund carryover language.

Funds shall not lapse but shall carry forward year to year until the project is completed.

CIP Amendment?	x	
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?		x
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?	x	
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?		x
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?		x
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?		x
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No
Continuation of Grant?	x	

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?


The designs for the Jacksonville Zoo Dock and Riverfront Park Fishing Platform are current FIND grants projects. Reimbursement of the design costs is contingent on moving forward with completion of construction. Riverfront Park Fishing Platform project must have an executed construction project by Sept. 30, 2021 in order to receive 50% reimbursement of design costs. Jacksonville Zoo Dock project must have an executed construction project by Sept. 30, 2022 in order to receive 50% reimbursement of design costs.

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Quarterly status reports on all active FIND grants due to FIND and Waterways Commission to be prepared by Brian Burket (255-7935) in Parks, Recreation and Community Services

Division Chief: 
(signature)

Date: 3/5/2021

Prepared By: 
(signature)

Date: 3/5/2021

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

From: Jill Enz, Chief, Natural and Marine Resources Division, PRCS Department

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7941

E-mail: JEnz@coj.net

Primary Contact: Jill Enz, Chief, Natural and Marine Resources Division, PRCS Department

(Name, Job Title, Department)

Phone: 255-7941

E-mail: JEnz@coj.net

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor

255-5013

E-mail: jelsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: _____
(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor

255-5013

E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?



City of Jacksonville, Florida

Daryl Joseph, Director


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Jacksonville, FL 32202
(904) 255-7903
www.coj.net


ONE CITY. ONE JACKSONVILLE.

March 4, 2021

MEMORANDUM

TO: Brian Hughes, Chair
Mayor's Budget Review Committee

THRU: Daryl Joseph, Director 

FROM: Jill Enz, Chief 
Natural and Marine Resources

RE: **Approval Request for Legislation Authorization to reallocate existing funding for unfunded FIND projects, Zoo Dock and Riverfront Park Fishing Pier**

The Parks, Recreation and Community Services Department (PRCS) respectfully requests authorization to reallocate previously appropriated matching funds from three unsuccessful 2020 FIND grant project applications to fund construction of the Jacksonville Zoo Dock project and use the remaining, unused appropriated matching funds from two 2019 FIND grant construction projects to fund construction of the Riverfront Park fishing platform project. The deferral of this amendment of the CIP until next annual budget and CIP review will be detrimental to the best interests of the community because such deferral will create an unnecessary delay in the construction of this recreational infrastructure.

City match funds from the following FIND Projects: Zoo Dock (\$600,000), Goodbys Creek Dredge (\$420,000) and Riverfront Park (\$390,000) would be transferred to fully fund the Zoo Dock construction project. Excess funds from Oak Harbor Dredge (\$635,000) and Mandarin Park Dock/Kayak Launch (\$215,000) would be transferred to Riverfront Park for the construction of the fishing pier at that location.

If you need further information please contact Jill Enz at 904-255-7941.

JE

Attachments:
White Paper
Legislative Fact Sheet
BT Forms

Legislation

FY 2020 FIND Grant Project Funding Reallocation Request Whitepaper

January 7, 2021

Background

On an annual basis, the City of Jacksonville applies to the Florida Inland Navigation District (FIND) for grant funding for specific waterways-related projects through their Waterways Assistance Program. FIND grants fund both the design and construction phase of projects as well as acquisition projects. The project development costs are shared 50% by FIND and 50% by the City, while FIND contributes 25% for acquisition projects which is matched by 75% from the applicant. Internal project management fees charged by Public Works are ineligible expenses for reimbursement through FIND.

During the 2020 FIND grant cycle, the City submitted applications for the following projects per Resolution 2020-69: Bert Maxwell Boat Ramp Dredge Construction (CD 8), Goodbys Creek Boat Ramp Dredge Construction (CD 5&6), Jacksonville Zoo Dock (CD 7) and Riverfront Park Fishing Platform (CD 5). However, FIND only awarded funding for the Bert Maxwell Boat Ramp Dredge project which is valued at \$990,000.00 (\$450,000 reimbursable from FIND and \$540,000 is the City's match). There are multiple consequences of not receiving grant awards for the other three projects, including forfeiture of design phase reimbursement for the Riverfront Park Fishing Platform project due to a grant deadline, further delay of the highly anticipated Zoo Dock project, and the necessity to apply for construction funds during the 2021 FIND grant cycle for four other active FIND grant projects that need to move forward due to grant deadlines. Therefore, the Parks, Recreation and Community Services Department (PRCS) is seeking alternative options for funding these projects and has identified a way to fund two of these projects by reallocating previously appropriated dollars from other FIND projects.

Ordinance 2020-504-E, included the list of 2020 FIND Grants in Schedule B1-C and approved the appropriation of the grants received and contingency match. The highest priority project that did not receive a 2020 FIND grant award is the Jacksonville Zoo Dock. PRCS would like to use the appropriated matching funds from the three unsuccessful grant projects which totals \$1,410,000 to fully fund construction of the Jacksonville Zoo Dock project which is estimated to cost \$1,100,000.

City Council also approved Resolution 2019-150 which authorized the Mayor to apply to FIND for the 2019 grant cycle. And, Ordinance 2019-504-E, appropriated funding for the Mandarin Park Dock (CD 6) and Oak Harbor Boat Ramp Dredge (CD 13) grant projects in Schedule B1-C. Both projects have recently been advertised for construction and the accepted bids are under budget. PRCS would like to use the remaining appropriated matching funds from these two grant projects which is expected to total approximately \$850,000 to fully fund construction of the Riverfront Park fishing platform project. This project is estimated to cost \$715,000 and is the second highest priority project that did not receive a 2020 FIND grant award.

Legislation

FY 2020 FIND Grant Project Funding Reallocation Request Whitepaper

If any of these identified funds still remain after completion of the Jacksonville Zoo Dock and Riverfront Park Fishing Platform projects, PRCS would like permission to use these surplus funds to cover any potential lost reimbursement for other active FIND grant projects that cannot be completed within the grant timeframe due to circumstances that are out of the control of the Department. In particular, the kayak launch project at Tillie K. Fowler Regional Park may lose grant eligibility if the City does not have an executed lease with the Navy for the park by September 30, 2021. The development of the lease has been delayed by the Navy and we are still working to resolve this issue. If there is no executed lease by the grant deadline, the City will lose reimbursement of approximately \$180,000 for the design and construction phases. And, the marina design project at Liberty Street basin downtown may also lose eligibility for reimbursement of up to \$150,000 if design and permitting is not completed by September 30, 2021. This grant project was originally awarded in December 2018, however, the start of the project was delayed until February 2020 due to its potential inclusion in redevelopment plans of the former courthouse and city hall properties.

Recommended Action

The Parks, Recreation and Community Services Department (PRCS) respectfully requests authorization to reallocate previously appropriated matching funds from three unsuccessful 2020 FIND grant project applications to fund construction of the Jacksonville Zoo Dock project and use the remaining, unused appropriated matching funds from two 2019 FIND grant construction projects to fund construction of the Riverfront Park fishing platform project. And, if any funds remain after completion of the Jacksonville Zoo Dock and Riverfront Park Fishing Platform projects, PRCS requests permission to use the surplus funds to cover any potential lost reimbursement for other active FIND grant projects that cannot be completed within the grant agreement timeframe.

1 Introduced by the Council President at the request of the Mayor:
2
3

4 **ORDINANCE 2020-69-E**

5 AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY TO
6 THE FLORIDA INLAND NAVIGATION DISTRICT (FIND)
7 FOR 2020 GRANTS TO UNDERTAKE SPECIFIED
8 WATERWAYS-RELATED PROJECTS; AUTHORIZING THE
9 MAYOR, OR HIS DESIGNEE, AND THE CORPORATION
10 SECRETARY TO EXECUTE AND DELIVER ALL GRANT
11 AGREEMENTS BETWEEN THE CITY AND FIND, AS WELL
12 AS ALL DOCUMENTS RELATED TO SUCH GRANTS;
13 ACKNOWLEDGING WILLINGNESS TO MEET FUNDING
14 REQUIREMENTS; PROVIDING FOR CITY OVERSIGHT BY
15 THE DEPARTMENT OF PARKS, RECREATION AND
16 COMMUNITY SERVICES; PROVIDING AN EFFECTIVE
17 DATE.
18

19 **WHEREAS,** the Florida Inland Navigation District (FIND)
20 solicits grant applications from counties within its jurisdiction
21 to undertake waterways-related projects; and

22 **WHEREAS,** FIND grant applications must be accompanied by
23 legislation acknowledging a county's willingness to meet the
24 matching funding requirements; and

25 **WHEREAS,** the Department of Parks, Recreation and Community
26 Services has compiled and recommends several grant projects for
27 submission to FIND; and

28 **WHEREAS,** the Jacksonville Waterways Commission approved the

1 recommended projects at its meeting on December 11, 2019; now,
2 therefore

3 **BE IT ORDAINED** by the Council of the City of Jacksonville:

4 **Section 1. Approved Projects.** The projects recommended
5 by the Department of Parks, Recreation and Community Services
6 listed on **Exhibit 1**, attached hereto and incorporated herein by
7 this reference (the "Projects"), are approved for submission to the
8 Florida Inland Navigation District for purposes of receiving
9 grants. The Projects are more particularly described in **Exhibit 2**,
10 attached hereto and incorporated herein by this reference. The
11 four grant applications total \$3,575,000.00, \$1,625,000.00
12 reimbursable from FIND and \$1,950,000.00 from the City's match,
13 including internal engineering fees.

14 **Section 2. Authorization.** The Mayor, for and on behalf of
15 the City, is authorized to apply for Florida Inland Navigation
16 District grants for the Projects.

17 **Section 3. Execution authorized.** The Mayor, or his
18 designee, and the Corporation Secretary are hereby authorized to
19 execute and deliver, for and on behalf of the City, all grant
20 agreements for the Projects between the City and FIND, as well as
21 all documents related to such grants.

22 **Section 4. Acknowledging Willingness to Match Funding.**
23 The City of Jacksonville is willing to meet FIND's matching funding
24 requirements as they relate to the Projects described in **Exhibit 1**.
25 Copies of FIND's Attachment E-7 (Resolution for Assistance 2020
26 under the Florida Inland Navigation District Waterways Assistance
27 Program) for each of the Projects are attached hereto as **Exhibit 3**
28 and incorporated herein by this reference.

1 **Section 5. Oversight Department.** The Department of
2 Parks, Recreation and Community Services shall oversee the
3 Projects.

4 **Section 6. Effective Date.** This ordinance shall become
5 effective upon signature by the Mayor or upon becoming effective
6 without the Mayor's signature.

7
8 Form Approved:

9
10 /s/ James R. McCain, Jr.

11 Office of General Counsel

12 Legislation prepared by: James R. McCain, Jr.

13 GC-#1334784-v1-01_13_20_FY20_FIND_Applications_CA.doc