

City of Jacksonville, Florida  
Request for Budget Transfer Form

11-09-2020

Neighborhoods Department / Housing & Community Development Division  
Department or Area Responsible for Contract / Compliance / Oversight

CityWide  
Council District(s)

Reversion of Funds: (if applicable) \_\_\_\_\_  
Fund / Center / Account / Project \* / Activity / Interfund / Future

All-Years Fund  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_

CIP (yes or no): \_\_\_\_\_

Justification for Waiver \_\_\_\_\_

Justification for / Description of Transfer:

To appropriate \$3,865,827 in Community Development Block Grant (CDBG) funds authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). These special CDBG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families, who are low to moderate income or live in areas designated as low to moderate income, to mitigate the impacts of COVID-19.

Net Amount Appropriated and/or Transferred: \$3,865,827.00

\* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

OFFICE OF THE MAYOR

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: BT21-023

Date Rec'd.	Date Fwd.	Approved	Disapproved
10/20/20	10/20/20	<i>[Signature]</i>	
11/19/20	11/19/20	<i>[Signature]</i>	
11/23/20	11/23/20	<i>[Signature]</i>	

Date of Action By Mayor: NOV 09 2020

Approved: *[Signature]*

Division Chief: Thomas Daly, Esq.

Date Initiated: 11/19/20

Prepared By: Laura Stagner

Phone Number: 255-8200

Initiated / Requested By (if other than Department): \_\_\_\_\_

APPROVED BY: Mayor's Budget Review Committee

*[Signature]*

**Budget Transfer Line Item Detail**

\* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Accounting Codes				
								Project *	Activity	Interfund	Future	
				Total: \$	3,865,827.00							
REV	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Contributions from HUD	\$ 500,000.00	11604	174103	331509	010153	00000000	00000	00000000	
REV	Community Development	2020/2021 CDBG-CV Subrecipient Awards	Contributions from HUD	\$ 3,365,827.00	11604	174103	331509	010154	00000000	00000	00000000	

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Account	Accounting Codes				
								Project *	Activity	Interfund	Future	
				Total: \$	3,865,827.00							
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Permanent & Probationary Salaries	325,000.00	11604	174103	512010	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Special Pay - Pensionable	5,205.85	11604	174103	515110	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Medicare Tax	4,798.00	11604	174103	521020	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Pension Contributions	8,593.01	11604	174103	522010	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	GEPP DB Unfunded Liability	23,935.04	11604	174103	522011	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Disability Trust Fund CR	990.57	11604	174103	522070	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	GEEP Defined Contribution DC-ER	17,602.94	11604	174103	522130	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Group Dental Plan	987.54	11604	174103	523010	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Group Life Insurance	691.43	11604	174103	523030	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Group Hospitalization Insurance	39,522.48	11604	174103	523040	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Miscellaneous Service & Charges	56,266.96	11604	174103	549040	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Office Supplies - Other	2,600.00	11604	174103	551010	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Employee Training Expenses	3,900.00	11604	174103	555001	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV ADMINISTRATION	Indirect Cost - General Govt	9,906.18	11604	174103	599031	010153	00000000	00000	00000000	
EXP	Community Development	2020/2021 CDBG-CV Subrecipient Awards	Miscellaneous Grants and Aids	3,365,827.00	11604	174103	583010	010154	00000000	00000	00000000	

**NEIGHBORHOODS DEPARTMENT**  
**HOUSING AND COMMUNITY DEVELOPMENT DIVISION**  
**FY 2020-2021 PROPOSED FUNDING**  
**COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS ASSISTANCE (CDBG-CV)**

INDEX CODE TITLE	PROJECT TITLE	PROJECT PERIOD	PROJECT FUNDING	TOTAL FUNDING
<b>COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV)</b>				
<b>ADMINISTRATION (7.50% Maximum)</b>				
	PROGRAM ADMINISTRATION		\$ 500,000.00	
<b>TOTAL ADMINISTRATION</b>				<b>\$ 500,000.00</b>
CHANGING HOMELESSNESS, INC.	COVID-19 TESTING	5/1/2020 TO 5/7/2023	99,779.00	
CHANGING HOMELESSNESS, INC.	POP-UP URBAN REST STOP	5/1/2020 TO 5/1/2021	121,491.00	
CHANGING HOMELESSNESS, INC.	HOMELESS OUT-REACH TEAM	10/1/2020 TO 10/01/2021	132,371.00	
CHANGING HOMELESSNESS, INC.	COORDINATED ENTRY ENHANCEMENT	5/1/2020 TO 5/1/2022	150,000.00	
EDWARD WATERS COLLEGE	ELDERLY HEALTH LITERACY PROGRAM	5/1/2020 TO 5/1/2023	42,000.00	
HOUSING AND COMMUNITY DEVELOPMENT DIVISION	TENANT-BASED RENTAL ASSISTANCE	5/1/2020 TO 5/1/2023	2,750,000.00	
HOUSING AND COMMUNITY DEVELOPMENT DIVISION	COVID-19 SUPPLIES & EQUIPMENT	5/1/2020 TO 5/1/2023	70,186.00	
<b>TOTAL SUBRECIPIENT AWARDS</b>				<b>\$ 3,365,827.00</b>
<b>TOTAL CDBG GRANT</b>				<b>\$ 3,865,827.00</b>