City of Jacksonville, Florida Request for Budget Transfer Form

Department or Area Responsible for Contract / Compliance / Oversight	Council District(s)
Reversion of Funds:Fund / Center / Account / Project * / Activity / Interfund / Future	Fiscal Yr(s) of carry over (all-years funds do not require a carryover)
Section of Code Being Waived (if applicable):	CIP (yes or no):
Justification for Waiver	`
Justification for / Description of Transfer:	
Net Amount Appropriated and/or Transferred:	* This element of the account string is titled project but it houses both projects and grants.
CITY COUNCIL	
Requesting Council Member:	CM's District:
Requesting Council Member:	CM's District:
Prepared By:	Ordinance:
OFFICE OF THE MAYOR BUDGET ORDINANCE TRANSFER DIRECTIVE	TD / BT Number:
Date Rec'd. Date Fwd. Approved Disapproved	
Department Head Mayor's Office	
Accounting Division Budget Division	
Date of Action By Mayor:Approved:	
Division Chief:	Date Initiated:
Prepared By:	Phone Number:
Initiated / Requested By (if other than Department):	

			Exp	Rev		TRAN					Rev Exp		Budge
				Fund Title		SFER TO: (Revenue line item					Fund Title		Budget Transfer Line Item Detail TRANSFER FROM: (Revenue line items
				Activity / Grant / Project Title		TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)					Activity / Grant / Project Title		ine Item Detail * This element of the account string is titled project bu (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)
				Line Item / Account Title	Total:	nd expense line items are being approp					Line Item / Account Title	Total:	* This element of the account string is titled project but it houses both projects and grants.
				Amou	\$0.00	riated.)					Amount	\$0.00	ed project but it hou
			9	Fund)						Fund		ises both p
				Center							Center		rojects and
				Account	4						Account	P	grants.
				Project *	Accounting Codes						Project *	Accounting Codes	
				Activity	Codes						Activity	Codes	
				Interfund							Interfund		
				Future						Ма			ised Exhibit 1 Revised Forms 2020 - Finance