

**City of Jacksonville, Florida
Request for Budget Transfer Form**

Neighborhoods Department / Housing & Community Development Division
Department or Area Responsible for Contract / Compliance / Oversight

CityWide
Council District(s)

Reversion of Funds:
(if applicable) _____

Fund / Center / Account / Project * / Activity / Interfund / Future

Fiscal Yrs) of carry over (all-years funds do not require a carryover)

All-Years Fund

CIP (yes or no): _____

Section of Code Being Waived (if applicable): _____

Justification for Waiver _____

Justification for / Description of Transfer: _____

Appropriation of the 2020-2021 HOME Investment Program formula grant from the U.S. Department of Housing and Urban Development. RC21-002

Net Amount Appropriated and/or Transferred: \$3,228,064.00

* This element of the account being is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____ CM's District: _____

Requesting Council Member: _____ CM's District: _____

Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

Dept. Head	Date Recd.	Approved	Disapproved
Department Head			
Mayor's Office			
Accounting Division			
Budget Division			

Date of Action By Mayor: _____ Approved: _____

Division Chief: Thomas Daly, Esq. Date Initiated: 4/20/20

Prepared By: Laura Stegner Phone Number: 255-9200

Initiated / Requested By (if other than Department): _____ Jacksonville Housing and Community Development Commission

TD / BT Number: BT 21-003

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subsubject Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	HOME Investment Program	HOME 20-21 Administration	Professional Services	20,000.00	11603	174104	591080	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Travel Expense	5,000.00	11603	174104	540020	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	General Liability Insurance	491.00	11603	174104	545020	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Miscellaneous Service & Charges	6,983.81	11603	174104	546380	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Miscellaneous Service & Charges VS	20,350.00	11603	174104	549041	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Office Supplies	2,500.00	11603	174104	551010	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Furniture & Equipment Under \$1000	1,000.00	11603	174104	562080	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Computer Under \$1000	1,000.00	11603	174104	592290	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Employee Training	1,500.00	11603	174104	554010	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Dues, Subscriptions & Memberships	4,000.00	11603	174104	554020	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Computer Equipment	1.00	11603	174104	564270	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 CHDO Development	Subsidies to Private Organizations	484,210.00	11603	174104	563010	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 CHDO Operating	Other Grants & Aids	50,000.00	11603	174104	563010	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 VHBO Match	Other Grants & Aids	500,000.00	11603	174104	563010	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Downpayment Assistance	Forgivable Loans	371,048.00	11603	174104	563062	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Revolving Loan Fund	Forgivable Loans	1,500,000.00	11603	174104	563062	TBD	00000000	00000	00000000
EXP	HOME Investment Program	HOME 20-21 Administration	Indirect Costs	5,825.18	11603	174104	599040	TBD	00000000	00000	00000000