



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Downtown Investment Authority
Office of Public Parking
Claude Yates Building
231 East Forsyth Street, Suite 424
Jacksonville, Florida 32202
(904) 630-CITY
www.coj.net

COVID-19 Non-Essential Business Parking Lease Concession Request Form

The purpose of this COVID-19 Non-Essential Business Parking Lease Concession Request Form is to request a temporary abatement in parking charges for a specific number of parkers as a result of economic hardship. We understand that a request may be made for the following: Due to COVID-19 and our designation as a non-essential business we are temporarily closed.

We understand that there is a separate Cancellation Agreement that can be obtained through the Office of Public Parking should we wish to cancel our monthly parking contract or otherwise permanently reduce the number of parking spaces leased.

Company Information

Company: _____

Contact: _____

Contact Title: _____

Mailing address:

Address 1: _____

Address 2: _____

Address Unit/Apartment: _____

City, State Zip: _____

Contact Phone #: _____

Contact Email Address: _____

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Page 2 of 2

Reason For Request:

- ☐ Due to COVID-19 and our designation as a non-essential business we are temporarily closed.

Type of Business: _____

Total number of employees (parkers) as of March 1, 2020: _____

Date on which business closed: _____

(if you do not plan to re-open your business, you should complete a Cancellation Agreement rather than this form)

Request:

- ☐ Temporary reduction in number of spaces (parkers) for **closed non-essential businesses:**

Number of Total Parkers under current agreement: _____

Number of parkers for whom you would like to have spaces while the business remains closed: _____

Time Frame:

Temporary reductions in spaces for closed businesses will terminate no later than such time as businesses are allowed to return to normal operation or at another date chosen by the DIA/COJ. Such termination of this temporary reduction will be communicated to those affected within 7 business days following such rescission and effective no fewer than 5 days thereafter.

Signature _____

Date _____