



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Downtown Investment Authority
Office of Public Parking
Claude Yates Building
231 East Forsyth Street, Suite 424
Jacksonville, Florida 32202
(904) 630-CITY
www.coj.net

COVID-19 Corporate Parking Lease Rate Concession Request Form

The purpose of this COVID-19 Corporate Parking Lease Rate Concession Request Form is to request a temporary reduction in corporate monthly parking rates as a result of economic hardship. I understand that a request may be made for the following: Due to COVID-19 we have either furloughed employees or have instituted a work-from-home policy and have experienced a significant loss in revenue.

We understand that there is a separate Cancellation Agreement that can be obtained through the Office of Public Parking should we wish to cancel our monthly parking contract or otherwise permanently reduce the number of parking spaces leased.

Company Information

Company: _____

Contact: _____

Contact Title: _____

Mailing address:

Address 1: _____

Address 2: _____

Address Unit/Apartment: _____

City, State Zip: _____

Contact Phone #: _____

Contact Email Address: _____

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Reason For Request:

- ☐ Due to COVID-19 we have either furloughed employees or have instituted a work-from-home policy AND have experienced a significant loss of revenue.

Beginning Date of furlough or “work from home” implementation: _____

Total number of employees (parkers) as of March 1, 2020: _____

Number of Employees furloughed or working exclusively from home: _____

Number of Employees working from Business location (Parkers): _____

Type of Business: _____

Monthly company revenue pre-COVID-19: _____

Loss of Monthly Revenue associated with COVID-19: _____

Request:

- ☐ Temporary reduction in parking rates **for businesses that remain in operation** (rate to be determined based on hardship and revenue loss but in no event less than 50% of the current rate)

Current Parking Rate (Per Parker): _____

Time Frame:

Temporary reductions in rates for businesses that remain in operation will terminate no later than such time as businesses are allowed to return to normal operation or at another date chosen by the DIA/COJ. Such termination of this temporary reduction will be communicated to those affected within 7 business days following such rescission and effective no fewer than 5 days thereafter.

Signature _____

Date _____