Introduced by Council Member Diamond & Co-Sponsored by Council Members Carlucci, Newby, Wilson, DeFoor, Salem and Ferraro and amended by the Rules Committee:

ORDINANCE 2020-39-E

AN ORDINANCE CREATING A NEW SECTION 50.111 (RESPONSE TO REQUESTS OF THE COUNCIL AUDITOR), CHAPTER 50 (ORGANIZATION OF BOARDS AND COMMISSIONS), ORDINANCE CODE, TO PROVIDE FOR A PROCESS TO RESPOND TO REQUESTS MADE BY THE COUNCIL AUDITOR WITHIN TWO BUSINESS DAYS FROM RECEIPT OF THE COUNCIL AUDITOR'S REQUEST AND PROVIDE A TIMEFRAME FOR SUBMITTING REQUESTED INFORMATION TO THE COUNCIL AUDITOR; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 5.10 of the Charter of the City of Jacksonville empowers the Council Auditor to request certain financial information from various offices and departments of City government including independent authorities and other agencies and entities of City government as described therein; and

WHEREAS, the Charter does not prescribe a process in which those parties acknowledge receipt of a request by the Council Auditor or a timeframe for providing an estimate of the time required to fulfill such request; and

WHEREAS, the Council would like to create a process in Chapter 50 (Boards and Commissions) for boards and commissions created by ordinance so that a uniform procedure is in place for boards and commissions to communicate and timely comply with the Council Auditor's requests for information; and

WHEREAS, an amendment to Chapter 50, Ordinance Code, is required to implement such changes; now therefore

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Creating a new Section 50.111 (Response to Requests of the Council Auditor), Ordinance Code. A new Section 50.111 (Response to Requests of the Council Auditor), Chapter 50 (Organization of Boards and Commissions), Ordinance Code, is hereby created to read as follows:

CHAPTER 50. ORGANIZATION OF BOARDS AND COMMISSIONS.

* * *

Sec. 50.111. Response to Requests of the Council Auditor. Boards or commissions that are in receipt of a request for information from the Council Auditor pursuant to the authority of the Council Auditor under Section 5.10, Charter of the City of Jacksonville, shall, within two business days of receipt of the request, 1) acknowledge receipt of the request by electronic mail to the Council Auditor, and 2) submit to the Council Auditor an estimated timeframe for which the information requested will be available to the Council Auditor for review. If the information requested by the Council Auditor is not within the purview of the board or commission or the board or commission is unsure of the request or unfamiliar with the information that is requested, the board or commission should provide such information in its response to the Council Auditor.

Section 2. Effective Date. This ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

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__/s/ Paige H. Johnston_

Office of General Counsel

Legislation Prepared By: Paige H. Johnston

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