5846 Felix Drive N. Jacksonville, FL 32219 (904) 334-3369

Dear Sir or Madam:

I have enclosed for your review a copy of my current resume, which briefly outlines my qualifications. I am very interested in exploring the opportunities your organization has to offer and I would appreciate your consideration.

My military and civilian professional experiences have granted me with skills of leadership, responsibility, and socialization. I am eager to expand my abilities with your company. I would like to continue my career growth by joining your organization where I feel my knowledge and experience could be of mutual value.

Realizing that a written autobiography cannot adequately communicate the benefits I can provide you. I would appreciate the opportunity to speak with you personally so that we may discuss my qualifications as they relate to current or future opportunities within your organization.

If you have any questions or would like to schedule an interview. I may be contacted at the above address and telephone number. Thank you for your time and consideration.

Sincerely.

Keshan LaFaye Chambliss

Enclosure

5846 Felix Drive N. Jacksonville, FL 32219 (904) 334-3369

EDUCATION

BAPTIST MEDICAL CENTER, Jacksonville, Florida Clinical Pastoral Education, Two CPE Unit, May 2004

JACKSONVILLE THEOLOGICAL SEMINARY, Jacksonville, Florida Doctorate, Psychology, May 1997

Masters of Art. Education, December 1996

Accomplishments:

- · Graduated on Dean's List
- Maintained 4.0 average

UNIVERSITY OF NORTH FLORIDA. *Jacksonville, Florida*Bachelor of Arts. *Sociology Major/Psychology Minor, August, 1994*Accomplishments:

- Graduated on Dean's List
- · Maintained over 3.0 average

ADVANCED INDIVIDUAL TRAINING, Fort Sam Houston, Texas Superior Performance during Medical Specialist training. Completion January, 1991.

FLORIDA STATE UNIVERSITY, *Tallahassee, Florida* Associate in Arts. *August, 1990*

PAXON SENIOR HIGH SCHOOL, Jacksonville. Florida Diploma awarded. June 1987.

Accomplishments:

- · Honor Graduate
- Maintained over 3.6 average
- Received Straight A's Award
- Received Perfect Attendance Award, 12 consecutive years

EXPERIENCE 9/16 to Present

TRUE COMMISSION BOARD MEMBER, Jacksonville, Florida

TRUE Commissioner

Responsibilities include act as an advisory member to the city concerning the fiscal policy, improve the city's long-range financial soundness, planning budgeting, and management and to keep the public better informed about important issues related to city financing and budgeting.

5/05 to Present

SUPPORT COORDINATION, Jacksonville, Florida

EXPERIENCE (Continued)

12/98 to 4/00

CHILD GUIDANCE CENTER, Jacksonville, Florida

Therapist

Responsibilities included counseling, stabilizing, and empowering

emotionally disturbed children and their families.

9/98 to 8/01

CHILDREN HOME SOCIETY, Jacksonville, Florida

Volunteer Counselor

Responsibilities included counseling, educating, cultivating, and

mentoring inner city youths.

1/95 to 12/98

CHILD GUIDANCE CENTER. Jacksonville, Florida

Targeted Case Manager

Responsibilities included assessing, planning, linking, monitoring,

referring, and advocating for emotionally disturbed children.

Certified Behavioral Analysis

10/94 - 10/96

Therapeutic Friend

Volunteered as a mentor to emotionally disturbed children.

1/91 - 12/92

AT&T, Jacksonville, Florida

Telemarketer

Marketed various long distance savings plans. Maintained high quality

control level. Frequently awarded for perfect attendance.

8/90 - 10/90

U.S. ARMY, Fort Dix. New Jersey

Basic Training

4/90 - Present

FLORIDA AIR NATIONAL GUARD. Jacksonville, Florida

125 MDG Executive Officer, Lieutenant Colonel

Responsibilities include presiding over and being responsible for the airmen and soldiers in the treatment facility ensuring they are fit for duty and executing the orders that are given by the Commanding Officer.

. Meritious Service Medal

Superior Performer during Capstone Inspection

Awarded for Outstanding Performance during Annual Training

8/87-8/90

FLORIDA STATE UNIVERSITY. Tallahassee. Florida

Secretary, Communication Department

Responsibilities included data entry. filing. typing. answering the

telephone, and general office duties.

Support Coordinator

Responsibilities include assessing, planning, linking, monitoring, referring, advocating, educating, and managing budgets for the developmental disabled.

4/03 to 5/05

COMMUNITY CONNECTIONS. Jacksonville. Florida

Therapist

Responsibilities included counseling, stabilizing, and empowering emotionally disturbed children and their families.

10/00 to 4/03

MENTAL HEALTH CENTER OF JACKSONVILLE, Jacksonville, Florida

Therapist

Responsibilities included counseling, stabilizing, and empowering emotionally disturbed children and their families.

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REFERENCES

Major General Michael Calhoun. The Adjutant General of Florida Florida Army National Guard 6097 Strawberry Lakes Circle Lake Worth. FL 33463 (904)-823-0101

Lieutenant Colonel Evangeline Tennort, Chief Experience Officer US Army Health Clinic 1534 Longfellow Court McLean, VA 22101 (321) 961-7323

Amanda Hardeman, Medicaid Provider Agency for Persons with Disabilities 7605 Leuders Drive Jacksonville. FL 32208 (904) 955-2588

Jacoby Pittman, CEO Clara White Mission 613 W. Ashley Street Jacksonville, FL 32202 (904) 354-4162

Veronica Moment, *Therapist*River Region Human Services
1105 Durkee Drive North
Jacksonville, FL 32209
(904) 610-7980