

City of Jacksonville, Florida
Request for Budget Transfer Form

11

DUVAL COUNTY TAX COLLECTOR
Department or Area Responsible for Contract / Compliance / Oversight

12
Council District(s)

Reversion of Funds: TCSG017-36120
(if applicable) Subfund / Indexcode / Subobject / Project Prj-Dtl / Grant Grt-Dtl

FY 20/21 FY 19/20 KSL
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): _____

CIP (yes or no): NO

Justification for Waiver

Justification for / Description of Transfer:
The lease for the Tax Collector's Commonwealth Branch expires September 30, 2019. The landlord has communicated their need to regain possession of the leased area and utilize it for their operations. This budget transfer, once adopted by ordinance, will appropriate the cost of the relocation of the Commonwealth Branch to the attached proposed lease location at 8299 West Beaver Street, Marietta Branch. The funding and costs included herein are one-time costs. We are also requesting that these funds not lapse and carryover for FY 20/21. FY 19/20. The Tax Collector will deposit interest earned from their Agency Fund for the revenue appropriation. KSL \$1,022,425.00 KSL
Total Amount Appropriated: _____

CITY COUNCIL

Requesting Council Member: _____ CM's District: _____
Requesting Council Member: _____ CM's District: _____
Prepared By: _____ Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

TD / BT Number: BT19-119

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head	8/22/19	8/23/19	<i>[Signature]</i>	
Mayor's Office	<u>SEP - 9 2019</u>			
Accounting Division	9/9/19	9/10/19	<i>[Signature]</i>	
Budget Division				

Date of Action By Mayor: SEP - 9 2019 Approved: *[Signature]*

Division Chief: DEBRA DORAN Date Initiated: 8/22/19
Prepared By: DEBRA DORAN Phone Number: 904.630.1838

Initiated / Requested By (if other than Department): _____

**APPROVED BY:
MAYOR'S BUDGET
REVIEW COMMITTEE**

DATE SEP - 9 2019

Budget Transfer Line Item Detail

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes					
						Indexcode	Subobject	Project	Prj-Dtl	Grant	Gr-Dtl
Total: \$1,022,425.00											
REV	017	TAX COLLECTOR	GENERAL OPERATIONS	INVESTMENT POOL EARNINGS	\$1,022,425.00	TCSG017	361101 38120				

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	SF ID	Subfund Title	Activity / Grant Title	Line Item / Subobject Title	Amount	Accounting Codes					
						Indexcode	Subobject	Project	Prj-Dtl	Grant	Gr-Dtl
Total: \$1,022,425.00											
EXP	017	TAX COLLECTOR	GENERAL OPERATIONS	OFFICE EQUIPMENT	\$900,550.00	TCSG017	06403				
EXP	017	TAX COLLECTOR	GENERAL OPERATIONS	FURNITURE & EQUIPMENT UNDER \$1000	\$70,000.00	TCSG017	05208				
EXP	017	TAX COLLECTOR	GENERAL OPERATIONS	MISCELLANEOUS SERVICES & CHARGES	\$51,875.00	TCSG017	04938				