

# LEGISLATIVE FACT SHEET

DATE: 08/12/19

BT or RC No: NA  
(Administration & City Council Bills)

SPONSOR: Employee Services Department  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Todd Norman, Chief of Labor Relations

Provide Name: \_\_\_\_\_

Contact Number: 255-5578

Email Address: ToddN@coj.net

**PURPOSE:** White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Employee Services Department seeks to file legislation to effectuate a Memorandum of Understanding (MOU) with the Fraternal Order of Police (FOP) concerning raising the administrative fee charged to secondary employers by fifty cents (\$.50). Articles 31.2 and 32.2 in the FOP Police collective bargaining agreements will be modified accordingly. The additional \$.50 added to the administrative fee by this MOU is for the benefit of and will be remitted to the FOP Foundation Trust Fund. The FOP Foundation will use these funds for training of FOP members, contributions to other local non-profit corporations, and/or a Fallen Officer Relief & Welfare Fund. The FOP Foundation Trust Fund's financial records may be inspected or audited by the City upon request.

The administrative fee is a passthrough from secondary employers and does not create any additional cost to the City.

The MOU was signed on July 12th, 2019 and was overwhelmingly ratified by the FOP Police membership on July 29th and 30th.

APPROPRIATION: Total Amount Appropriated 0 as follows:  
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s)	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	<b>Yes</b>	<b>No</b>
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Justification of Emergency: If yes, explanation must include detailed nature of emergency.**

	<b>Yes</b>	<b>No</b>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.**

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

A memorandum of understanding reviewed and approved by OGC.

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

**ACTION ITEMS CONTINUED: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**      Yes      No

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

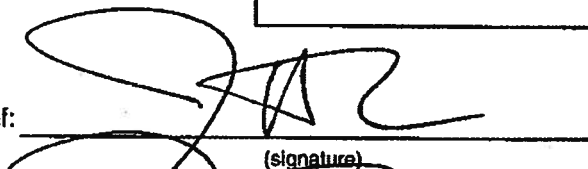
Surplus Property Certification?

Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

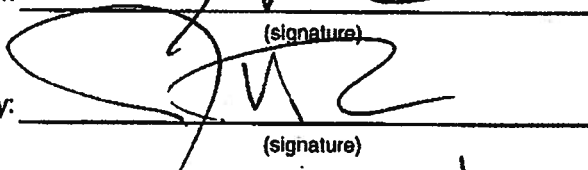
Division Chief:

  
\_\_\_\_\_  
(signature)

Date:

8/7/19

Prepared By:

  
\_\_\_\_\_  
(signature)

Date:

8/2/19

TODD Norman

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Diane Moser, Director Employee Services  
(Name, Job Title, Department)

Phone: 255-5576 E-mail: dmoser@coj.net

From: TODD NORMAN, Chief of Labor Relations  
Initiating Department Representative (Name, Job Title, Department)

Phone: 255-5578 E-mail: toddn@coj.net

Primary Contact: TODD NORMAN  
(Name, Job Title, Department)

Phone: 255-5578 E-mail: toddn@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: jelsbury@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
Phone: 904-630-4647 E-mail: psidman@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No  
Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**