

CITY COUNCIL RESEARCH DIVISION

LEGISLATIVE SUMMARY

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Bill Type and Number: Ordinance 2019-394

Introducer/Sponsor(s): Council Members Hazouri, Gulliford and Bowman

Date of Introduction: May 28, 2019

Committee(s) of Reference: R

Date of Analysis: May 30, 2019

Type of Action: Ordinance Code amendment

Bill Summary: The bill amends Ordinance Code Chapter 10 – Organization of the Council – and Chapter 11 – Office of the Council Secretary – to provide that Executive Council Assistants (ECAs) to City Council members are subject to the employment policies of the City and the City Council. It adds language providing that the City Council’s Personnel Committee may take action, by a simple majority vote, to discipline or discharge an ECA pursuant to and in accordance with all applicable rules and regulations of the City. The bill deletes the word “classified” in reference to employees in the Office of Director/Council Secretary and its divisions.

Background Information: ECAs are hired and serve at the pleasure of their appointing council member, but the Code sections regarding ECAs are currently unclear regarding the applicability of standard City employment and conduct policies to those positions. This bill is intended to clarify that ECAs are subject to standard city policies such as the use of the Time and Attendance System, personal leave, ethics, standards of behavior, etc. The word “classified” is removed from the chapter because it used to refer to the employees of the City Council who were covered by the Civil Service system and regulations. Since all employees of the council are now appointed officials/employees, the reference to civil service is no longer applicable.

Policy Impact Area: ECA employment policy

Fiscal Impact: None

Analyst: Clements