

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Neighborhoods/Environmental Quality/Environmental Protection Board  
Department or Area Responsible for Contract / Compliance / Oversight

\_\_\_\_\_ All Districts  
Council District(s)

Reversion of Funds: \_\_\_\_\_  
(if applicable) Fund / Center / Account / Project \* / Activity / Interfund / Future

N/A  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_ CIP (yes or no): \_\_\_\_\_  
Sections 118.107 No

**Justification for Waiver**  
At the Jacksonville Environmental Protection Board (JEPB) hearing on February 20, 2024, board members discussed the necessity of exceptions to ordinance code provisions, and determined that the use of the funds for this project was a worthwhile and beneficial use of trust fund monies. A waiver of Section 110.112 Ordinance Code is needed as the initial payment is contemplated before the project completion. A waiver of Sections 111.755 and 360.602 are needed in order to continue provision of funds. A waiver of Section 118.107 is needed in order to allow for a direct contract with JU without competitive evaluated award.

**Justification for / Description of Transfer:**  
To appropriate fund balance from the Environmental Protection Trust Fund to Jacksonville University for production of the 17th State of the River Report.

Net Amount Appropriated and/or Transferred: \_\_\_\_\_ \$113,609.00

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_ CM's District: \_\_\_\_\_  
Requesting Council Member: \_\_\_\_\_ CM's District: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE     TRANSFER DIRECTIVE

| Date Rec'd. | Date Fwd. | Approved | Disapproved |
|-------------|-----------|----------|-------------|
|             |           |          |             |
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Department Head  
Mayor's Office  
Accounting Division  
Budget Division

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_  
Division Chief: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ James Richardson, JEPB Administrator  
Initiated / Requested By (if other than Department): \_\_\_\_\_

TD / BT Number: **BT24-130**

**Budget Transfer Line Item Detail**

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

\_\_\_\_\_ Budget Officer Initials

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

| Rev Exp | Fund Title               | Activity / Grant / Project Title                                       | Line Item / Account Title  | Amount       | Accounting Codes |        |         |           |          |           |        |  |  |
|---------|--------------------------|--|----------------------------|--------------|------------------|--------|---------|-----------|----------|-----------|--------|--|--|
|         |                          |  |                            |              | Fund             | Center | Account | Project * | Activity | Interfund | Future |  |  |
|         |                          |  |                            | Total:       | \$113,609.00     |        |         |           |          |           |        |  |  |
| REV     | Environmental Protection | JXSF - Conservation and Resource Management - Environmental Protection | Transfer from Fund Balance | \$113,609.00 | 15301            | 191015 | 389010  | 000000    | 00000448 | 00000     |        |  |  |
|         |                          |  |                            |              |                  |        |         |           |          |           |        |  |  |
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**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

| Rev Exp | Fund Title               | Activity / Grant / Project Title  | Line Item / Account Title        | Amount       | Accounting Codes |        |         |           |          |           |        |  |
|---------|--------------------------|---|----------------------------------|--------------|------------------|--------|---------|-----------|----------|-----------|--------|--|
|         |                          |   |                                  |              | Fund             | Center | Account | Project * | Activity | Interfund | Future |  |
|         |                          |   |                                  | Total:       | \$113,609.00     |        |         |           |          |           |        |  |
| EXP     | Environmental Protection | NBEQ - Environmental Regulation Programs - Conservation Resource Management | Miscellaneous Services & Charges | \$113,609.00 | 15301            | 173101 | 549040  | 000000    | 00001282 | 00000     |        |  |
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