

**City of Jacksonville, Florida
Request for Budget Transfer Form**

Finance and Administration Department
Department or Area Responsible for Contract / Compliance / Oversight

N/A
Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

MHOP Fund Carries Over
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)
CIP (yes or no): _____ No

Section of Code Being Waived (if applicable): _____

Justification for Waiver

Justification for / Description of Transfer:

To appropriate \$14,113.50 from the City Council - Council President Contingency to the Mental Health Offender Program (MHOP) for continued operation of the program.

Net Amount Appropriated and/or Transferred: \$14,113.50

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: CM Salem

CM's District: At Large - Group 2

Requesting Council Member: _____

CM's District: _____

Prepared By: _____

Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

TD / BT Number: _____

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

Date of Action By Mayor: _____ Approved: _____

Division Chief: _____ Date Initiated: _____

Prepared By: _____ Phone Number: _____

Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes								
					Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total:	\$28,227.00								
Exp	General Fund - General Services District	Council President Account Sec. 106.504	Contingency	\$14,113.50	00111	221004	599100	000000	00000000	00000	000000		
Rev	General Trust & Agency	Transfer from General Fund	Interfund - Transfer In	\$14,113.50	11528	191040	381910	000000	00001682	00111	0000000		

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes								
					Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total:	\$28,227.00								
Exp	General Fund - General Services District	Transfer to General Trust & Agency Fund	Interfund - Transfer Out	\$14,113.50	00111	191040	591910	000000	00000000	11528	0000000		
Exp	General Trust & Agency	Mental Health Offender Program	Contractual Services	\$14,113.50	11528	191024	534100	000000	00001682	00000	0000000		