

Citywide	Council District(s)
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Reversion of Funds: (if applicable)	Fund / Center / Account / Project * / Activity / Interfund / Future	Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): _____

Justification for Waiver _____

CIP (yes or no): _____ No

Justification for / Description of Transfer:
Appropriates funding from Other Professional Services within the Equal Business Opportunity Office's budget to 1) provide funding for salaries and benefits for two additional full time positions (one of which is currently a part time position) through 9/30/24 and 2) provide funding for pay increases for two current employees (each employee will receive a salary increase of \$2,500). This increases the employee cap within the Equal Business Opportunity Office from 6 positions to 8 positions.

CITY COUNCIL

CM Arias

Requesting Council Member:

Requesting Council Member:

Prepared By:

CM's District:

CM's District:

Ordinance:

District 11

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE

☒ TRANSFER DIRECTIVE

TD / BT Number: _____

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head				
Mayor's Office				
Accounting Division				
Budget Division				

Date of Action By Mayor: _____

Approved: _____

Division Chief: _____

Date Initiated: _____

Prepared By: _____

Phone Number: _____

Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of fund balance appropriations in all-years funds.

_____ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	FAPS Equal Bus Opportunity Office - Financial and Administration	Other Professional Services	\$61,582.35	00111	116103	531090	000000	000000000	00000	0000000
Total:				\$61,582.35							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	General Fund Operating	FAPS Equal Bus Opportunity Office - Financial and Administration	Permanent and Probationary Salaries	\$49,200.00	00111	116103	512010	000000	00000000	00000	0000000
Exp	General Fund Operating	FAPS Equal Bus Opportunity Office - Financial and Administration	Medicare Tax	\$713.40	00111	116103	521020	000000	00000000	00000	0000000
Exp	General Fund Operating	FAPS Equal Bus Opportunity Office - Financial and Administration	Disability Trust Fund-ER	\$147.60	00111	116103	522070	000000	00000000	00000	0000000
Exp	General Fund Operating	FAPS Equal Bus Opportunity Office - Financial and Administration	GEPP Defined Contribution DC-ER	\$5,756.40	00111	116103	522130	000000	00000000	00000	0000000
Exp	General Fund Operating	FAPS Equal Bus Opportunity Office - Financial and Administration	Group Life Insurance	\$174.17	00111	116103	523030	000000	00000000	00000	0000000
Exp	General Fund Operating	FAPS Equal Bus Opportunity Office - Financial and Administration	Group Hospitalization Insurance	\$5,590.78	00111	116103	523040	000000	00000000	00000	0000000
Total:				\$61,582.35							