

## LEGISLATIVE FACT SHEET

DATE: 10/19/23

BT or RC No: BT24-033  
(Administration & City Council Bills)

SPONSOR: Planning and Development Department  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Ashantae Green

Provide Name: Ashantae Green, Sustainability Manager

Contact Number: 255-7847

Email Address: [green@coj.net](mailto:green@coj.net)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

The Planning and Development Department, respectfully requests approval of federal funding awarded from the EPA Climate Pollution Reduction Grant (CPRG).

The federal grant award is between the City of Jacksonville and the Environmental Protection Agency to combat greenhouse gas emissions (GHG) in the Jacksonville Metropolitan Statistical Area (MSA). This work will include the establishment of a GHG inventory for the area, as well as the creation and implementation of a climate action plan for the Jacksonville MSA. The award amount is to be used to map out implementation measures to reduce GHG emissions levels based on the inventory created in order to compete for a portion of \$4.3 billion dollars of phase two of the grant.

As we look to the next phase of planning, the City of Jacksonville is very excited to collaborate with the surrounding counties and entities to develop a comprehensive climate action plan for the metropolitan statistical area (MSA). Additional funding for the work plan through the planning grant will facilitate a robust course of action for Jacksonville and the surrounding counties.

By investing in projects and initiatives that promote renewable energy, clean transportation infrastructure, resilient infrastructure, and improve air and water quality, Northeast Florida can reduce our greenhouse gas emissions and do our part to slow climate change. The Northeast Florida region is also experiencing substantial population growth and the CPRG program will help us invest in infrastructure that can manage that growth in a sustainable way and promote healthy outcomes. Through participation in EPA's CPRG, the Jacksonville MSA will develop and implement a wide range of innovative projects and initiatives to address climate change. The new FUSE fellow will work on tandem with the Planning and Development Department and the Sustainability Manager to lead the effort to develop the MSA's GHG inventory, the Priority Climate action plan (PCAP), the Comprehensive Climate Action Plan (CCAP) to reduce greenhouse gas emissions and foster renewable energy and clean transportation infrastructure, promoting resilient infrastructure and improving air and water quality. This work will connect with existing action plans and commitments the city has made such as the Florida energy and Climate Plan, EPA Strategic Plan, COJ's Sustainable Building Program, and Jacksonville's Resilience Strategy.

APPROPRIATION: Total Amount Appropriated 1,000,000 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: Environmental Protection Agency	Amount: \$1,000,000.00
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Name of Federal Funding Source(s):	To: City of Jacksonville (Planning and Development)	Amount: \$1,000,000.00
Name of State Funding Source(s):	From:	Amount: _____
	To:	Amount: _____
Name of City of Jacksonville Funding Source(s):	From:	Amount: _____
	To:	Amount: _____
Name of In-Kind Contribution(s):	From:	Amount: _____
	To:	Amount: _____
Name & Number of Bond Account(s):	From:	Amount: _____
	To:	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The Planning and Development Department was awarded a \$1,000,000 planning grant to be used for the goals of the Climate Pollution Reduction Grant (CPRG) from the Environmental Protection Agency. The City's new FUSE fellow & the Sustainability Manager will be leading this work in the next year. The award amount will go towards all planning work for the priority climate action plan and all the considering work to create a Green House Gas 'GHG' inventory for the Jacksonville Metropolitan Statistical Area. Work from this award amount will include the GHG Emissions projections, reduction measures and reduction targets along with various components of a climate action plan, including but not limited to, interagency and intergovernmental coordination, public and stakeholder engagement, and low-income disadvantaged communities benefit analysis. The City of Jacksonville will act as the lead agency for this grant with other counties in the region acting in partnership. This approach allows the City of Jacksonville as the largest jurisdiction in the Jacksonville MSA to leverage existing resources and partnerships to support and achieve grant deliverables, while providing flexibility to include stakeholder and public engagement through the CPRG project. The Review of the Authority to Implement GHG Reduction Measures will begin to wrap up the PCAP for submission in March 2024. For the GHG Reduction Measures addressed in the PCAP, each individual measure will be identifiable by whether each respective MSA jurisdiction has existing statutory or regulatory authority to implement the measure, or the plan will identify which authorities must be obtained through the grant planning process. If the latter is the case, the Executive Fellow will submit an updated schedule of milestones for actions by key entities to obtain the applicable authority to implement each measure or listed program outlined in the PCAP. This funding does not require a match. The current \$1,000,000 award amount will be used through October of 2024, when ideally a new award amount from phase two of the competition grant will be awarded to the city to continue with the climate action work and GHG inventory work up until that point. The staffing up until October 2024 has already been assigned and will need to be reviewed then per the pending new award. Each jurisdiction in concert with coordinating entities, will work with the Executive Fellow and Stakeholder Engagement Contractor to create an individual approach to tailor CPRG project development needs. The Research Fellow will coordinate with COJ's Sustainability Manager to, in turn, advise if any proposed actions require additional approvals. NEFRC will stand up a subcommittee of its Resilient First Coast Collaborative for the CPRG project to provide regular communication and collaboration between the coordinating jurisdictions.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

EPA grant period started 9/1/2023 and need immediate appropriation to begin.

Federal or State  
Mandate?

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year  
Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

Grant Project Period 9/1/2023 - 8/31/2027

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement  
Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted  
Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

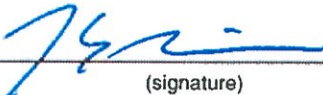
	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief:   
(signature)

Date: 10/19/2023

Prepared By:   
(signature)

Date: 10/19/2023

ACTION ITEMS CONTINUED. Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input type="checkbox"/>	Explanation How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund? <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input type="checkbox"/>	Attachment If yes, attach appropriate form(s)
Reporting Requirements?	<input type="checkbox"/>	<input type="checkbox"/>	Explanation List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>

**BUSINESS IMPACT ESTIMATE**

Pursuant to Section 166.041(4), F.S., the City is required to prepare a Business Impact Estimate for ordinances that are **NOT** exempt from this requirement.

A list of ordinance exemptions are provided below. Please check all exemption boxes that apply to this ordinance. If an exemption is applicable, a Business Impact Estimate IS NOT required.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement;
- The proposed ordinance is enacted to implement any of the following:
  - a. Part II of Chapter 163, Florida Statutes, relating to growth policy county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  - c. Section 553.73, Florida Statutes, relating to the Florida Building Code,
  - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

If none of the boxes above are checked, then a Business Impact Estimate **IS REQUIRED** to be prepared by the using agency/office/department and submitted in the MBRC filing packet along with the memorandum request, legislative fact sheet, etc. A Business Impact Estimate form can be found at:

<https://www.coj.net/departments/finance/budget/mayor-s-budget-review-committee>

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Jessi Xia, Budget Office, St. James Suite 325

Thru: Josh Gideon, Interim Director, Planning and Development Department  
(Name, Job Title, Department)  
Phone: 255-8521 E-mail: [jgideon@coj.net](mailto:jgideon@coj.net)

From: Ashantae Green, Sustainability Manager, Planning and Development Department  
Initiating Department Representative (Name, Job Title, Department)  
Phone: 255-7847 E-mail: [greena@coj.net](mailto:greena@coj.net)

Primary Contact: Ashantae Green, Sustainability Manager, Planning and Development Department  
(Name, Job Title, Department)  
Phone: 255-7847 E-mail: [greena@coj.net](mailto:greena@coj.net)

CC: Brittany Norris, Director of Intergovernmental Affairs, Office of the Mayor  
904-255-5006 E-mail: [Bnorris@coj.net](mailto:Bnorris@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480  
Phone: 904-255-5062 E-mail: [MStaff@coj.net](mailto:MStaff@coj.net)

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      Yes      No

Boards Action / Resolution?                  Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**