

**City of Jacksonville, Florida
Request for Budget Transfer Form**

Grants and Contract Compliance Division / Department of Finance and Administration
Department or Area Responsible for Contract / Compliance / Oversight CW
Council District(s)

Reversion of Funds: _____
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future All Years Fund
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): 118.107 & 118.301(a)(3)(ii) CIP (yes or no): No

Justification for Waiver

Sec. 118.107 is being waived since Sulzbacher is uniquely situated to provide the services for the Homeless Diversion Program because the Urban Rest Stop, which will serve as the primary location for eligible clients to receive services under the program, is an existing center that already serves as a location where individuals who are homeless or who are at risk of becoming homeless can receive a variety of services.
Sec. 118.301(a)(3)(ii) is being waived to allow for use of a portion of the City funds for security and/or utility deposits for qualified households receiving assistance through the Program.

Justification for / Description of Transfer:

Appropriating \$200,000 from the contingency account to the subsidies and contributions to private organizations account within the Homelessness Initiatives Special Revenue Fund established by Ord. 2023-671-E to provide \$200,000 to the IM Sulzbacher Center for the Homeless Inc. for a homeless diversion program.

Net Amount Appropriated and/or Transferred: \$200,000.00

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: CP Salem

CM's District: At Large Group 2

Requesting Council Member: _____

CM's District: _____

Prepared By: _____

Ordinance: _____

OFFICE OF THE MAYOR

BUDGET ORDINANCE TRANSFER DIRECTIVE

TD / BT Number: _____

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head

Mayor's Office

Accounting Division

Budget Division

Date of Action By Mayor: _____ Approved: _____

Division Chief: _____ Date Initiated: _____

Prepared By: _____ Phone Number: _____

Initiated / Requested By (if other than Department): _____

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

					Total: \$200,000.00						
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Homeless Initiatives Special Revenue Fund	Homeless Initiatives Special Revenue Fund	Contingency	\$200,000.00	15112	194017	599100	000000	00000000	00000	00000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

					Total: \$200,000.00						
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
Exp	Homeless Initiatives Special Revenue Fund	Homeless Initiatives Special Revenue Fund	Subsidies & Contributions to Private Org	\$200,000.00	15112	194017	582001	000000	00000000	00000	00000000