

LEGISLATIVE FACT SHEET

DATE: 09/25/23

BT or RC No: BT24-009
(Administration & City Council Bills)

SPONSOR: Office of Economic Development
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Office of Economic Development

Provide Name: Ed Randolph, Executive Director

Contact Number: 904-255-5455

Email Address: EdwardR@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

FCNMHP provides low-cost veterinary care to assist low to moderate income pet owners to obtain the veterinary services needed to keep dogs and cats in homes and out of shelters. In 2022 FCNMHP provided \$405,000 in charitable care to help ensure that no animal would be surrendered or euthanized due to the lack of the owner's ability to pay for care. In partnership with the City of Jacksonville Animal Care and Protective Services (ACPS), FCNMHP provided 3,251 free spay/neuter dog and cat surgeries to qualifying low-income pet owners in Duval County. Additionally, in cooperation with ACPS to humanely control the feral cat population, FCNMHP provided 5,740 free spay/neuter surgeries for feral or community cats across Jacksonville neighborhoods. Overall, in 2022 FHNMHP performed 21,819 spay/neuter surgeries, of which half were feral cats through programs funded by donors and a contract with Animal Care and Protective Services.

The City is proposing to offer a \$500,000 Forgivable Loan for the expansion and renovation of the facility located on Norwood Avenue in Northwest Jacksonville. The funding will be provided through the Northwest Jacksonville Economic Development Fund. No NWJEDF funds will be disbursed until documentation is received that the project improvements have been completed and all expenses associated with the expansion have been paid.

The completion of the project is expected by the end of calendar year 2025, with the creation of 6 new FTE jobs (in addition to 47 retained jobs) by the end of calendar year 2027. Beginning on the date that is twelve (12) months from the date that the required new jobs have been created and confirmed, and continuing on each anniversary date thereafter, FCNMHP will receive a credit against the NWJEDF Forgivable Loan in the amount of \$100,000 (20% of the original principal balance). Provided that the organization remains in operation and in compliance with the terms of the Agreement, the loan would be satisfied in full on the fifth anniversary of the new job creation date, or December 31, 2032.

APPROPRIATION: Total Amount Appropriated: \$500,000.00 as follows:

List the source name and provide Object and Subject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: <u>Northwest OED Fund/Investment Pool Earnings</u>	Amount: <u>\$500,000.00</u>
	To: <u>Northwest OED Fund/Forgivable Loans</u>	Amount: <u>\$500,000.00</u>
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The City is proposing to offer a \$500,000 Forgivable Loan for the expansion and renovation of the facility located on Norwood Avenue in Northwest Jacksonville. The funding will be provided through the Northwest Jacksonville Economic Development Fund's investment pool earnings. No NWJEDF funds will be disbursed until documentation is received that the project improvements have been completed and all expenses associated with the expansion have been paid.

The completion of the project is expected by the end of calendar year 2025, with the creation of 6 new FTE jobs (in addition to 47 retained jobs) by the end of calendar year 2027. Beginning on the date that is twelve (12) months from the date that the required new jobs have been created and confirmed, and continuing on each anniversary date thereafter, FCNMHP will receive a credit against the NWJEDF Forgivable Loan in the amount of \$100,000 (20% of the original principal balance). Provided that the organization remains in operation and in compliance with the terms of the Agreement, the loan would be satisfied in full on the fifth anniversary of the new job creation date, or December 31, 2032.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency.
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.
Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. Fund 00117 is an all-years fund
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? OGC will draft agreement for oversight by OED.
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. Waiver of 25% maximum public investment for Northwest Jacksonville Economic Development Fund Projects. <i>2022-372-E</i>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. Prior assistance provided to FCNMHP via Ords 2008-1036 and 2015-14-E.

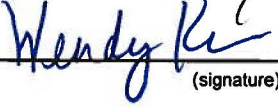
ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment: If yes, attach appropriate form(s).</p>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>

Division Chief: 
(signature)

Date: 9/25/23

Prepared By: 
(signature)

Date: 9/25/23

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: N/A
(Name, Job Title, Department)
Phone: _____ E-mail: _____

From: Ed Randolph, Executive Director, Office of Economic Development (OED)
Initiating Department Representative (Name, Job Title, Department)
Phone: 255-5455 E-mail: edwardr@coj.net

Primary Contact: Joe Whitaker, Project Manager
(Name, Job Title, Department)
Phone: 904-255-5456 E-mail: josephw@coj.net

CC: Brittany Norris, Intergovernmental Liaison, Office of the Mayor
Phone: 255-5024 E-mail: bnorris@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopolous, Office of General Counsel, St. James Bldg., Suite 480
Phone: 255-5062 E-mail: mstaff@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Brittany Norris, Intergovernmental Liaison, Office of the Mayor
Phone: 255-5024 E-mail: bnorris@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Boards Action / Resolution? Yes No Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED