

LEGISLATIVE FACT SHEET

DATE: 07/05/23

BT or RC No: BT 23-102
(Administration & City Council Bills)

SPONSOR: Neighborhoods Department / Housing and Community Development Division
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: _____

Provide Name: Travis Jeffrey, Interim Chief

Contact Number: 255-8227

Email Address: tjeffrey@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.)
Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

The Consolidated Appropriation Act, 2021 requires the U.S Department of the Treasury to begin reallocating "unused" Emergency Rental Assistance Program Round 2 (ERAP 2) Quarter 3 funds to certain eligible grantees to be used to provide rental and utilities assistance to eligible households for payments of rent, rental arrears, utilities and home energy costs related to the pandemic. This appropriation of \$2,392,309.57 will be administered by the Housing and Community Development Division.

APPROPRIATION: Total Amount Appropriate \$2,392,310 as follows:
List the source **name** and **provide Object and Subobject Numbers** for each category listed below:

(Name of Fund as it will appear in title of legislation)

| | | |
|------------------------------------|--|-------------------------------|
| Name of Federal Funding Source(s): | From: <u>U.S. Department of Treasury</u> | Amount: <u>\$2,392,309.57</u> |
| | To: <u>Emergency Rental Assistance (ERAP2)</u> | Amount: <u>\$2,392,309.57</u> |

| | | |
|----------------------------------|-------------|---------------|
| Name of State Funding Source(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |

| | | |
|---|-------------|---------------|
| Name of City of Jacksonville Funding Source(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |

| | | |
|----------------------------------|-------------|---------------|
| Name of In-Kind Contribution(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |

| | | |
|-----------------------------------|-------------|---------------|
| Name & Number of Bond Account(s): | From: _____ | Amount: _____ |
| | To: _____ | Amount: _____ |

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The Consolidated Appropriation Act, 2021 requires the U.S Department of the Treasury to begin reallocating "unused" Emergency Rental Assistance Program Round 2 ("ERAP 2") Quarter 3 funds to certain eligible grantees to be used to provide rental and utilities assistance to eligible households for payments of rent, rental arrears, utilities and home energy costs related to the pandemic. This round of ERAP2 funding will be administered through the Housing and Community Development Division.

The City of Jacksonville is not required to match this fund.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

| | Yes | No |
|------------|--------------------------|-------------------------------------|
| Emergency? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

| | | |
|---------------------------|--------------------------|-------------------------------------|
| Federal or State Mandate? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|---------------------------|--------------------------|-------------------------------------|

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

| | | |
|------------------------|-------------------------------------|--------------------------|
| Fiscal Year Carryover? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|------------------------|-------------------------------------|--------------------------|

Note: If yes, note must include explanation of all-year subfund carryover language.

All-Year's Subfund

| | | |
|----------------|--------------------------|-------------------------------------|
| CIP Amendment? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|----------------|--------------------------|-------------------------------------|

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

| | | |
|--------------------------------|--------------------------|-------------------------------------|
| Contract / Agreement Approval? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|--------------------------------|--------------------------|-------------------------------------|

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

| | | |
|----------------|--------------------------|-------------------------------------|
| Related RC/BT? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|----------------|--------------------------|-------------------------------------|

Attachment: If yes, attach appropriate RC/BT form(s).

| | | |
|-----------------|--------------------------|-------------------------------------|
| Waiver of Code? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|-----------------|--------------------------|-------------------------------------|

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

| | | |
|-----------------|--------------------------|-------------------------------------|
| Code Exception? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|-----------------|--------------------------|-------------------------------------|

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

| | | |
|-----------------------------|--------------------------|-------------------------------------|
| Related Enacted Ordinances? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|-----------------------------|--------------------------|-------------------------------------|

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

| | Yes | No |
|------------------------|-------------------------------------|--------------------------|
| Continuation of Grant? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

The U.S. Department of Treasury provides award to certain eligible grantees to provide emergency rental assistance and utilities assistance.

The City of Jacksonville is not required to match ERAP2 funds.

| | | |
|---------------------------------|--------------------------|-------------------------------------|
| Surplus Property Certification? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Reporting Requirements? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief: 
Travis Jeffrey (signature)

Date: 7/5/2023

Prepared By: 
Adebisi Okewusi (signature)

Date: 7/5/2023

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: Chiquita Moore, Director, Neighborhoods Department
(Name, Job Title, Department)
Phone: 255-8902 E-mail: chiquitam@coj.net

From: Travis Jeffrey, Interim Chief, Housing and Community Development Division
Initiating Department Representative (Name, Job Title, Department)
Phone: 255-8227 E-mail: tjeffrey@coj.net

Primary Contact Travis Jeffrey, Interim Chief, Housing and Community Development Division
(Name, Job Title, Department)
Phone: 255-8227 E-mail: tjeffrey@coj.net

CC: Rachel Zimmer, Intergovernmental Affairs Liaison, Office of the Mayor
255-5006 E-mail: rachelz@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480
Phone: 255-5062 E-mail: mstaff@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor
255-5006 E-mail: rachelz@coj.net

Independent Agency Action Item: **Yes** **No**
Boards Action / Resolution? Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

Yes, JHCDC vote on 4/26/2023.

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED