

# CITY COUNCIL RESEARCH DIVISION

## LEGISLATIVE SUMMARY



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**Bill Type and Number:** Ordinance 2023-238

**Introducer/Sponsor(s):** Council Member Gaffney Jr.

**Date of Introduction:** April 11, 2023

**Committee(s) of Reference:** NCSPHS, R, F

**Date of Analysis:** April 11, 2023

**Type of Action:** *Ordinance Code* amendment

**Bill Summary:** This bill amends Section 118.806 and 118.807, Part 8, Chapter 118, *Ordinance Code* relating to the Public Service Grant Council's scoring and evaluation process.

**Background Information:** The purpose of this legislation is to implement recommendations stemming from the work of the Public Service Grant Council Process Improvement Task Force to increase effectiveness and efficiency. This bill aligns questions on the PSG application with the scoring categories included on the scorecard, because currently the questions asked on the application and the scoring categories included on the scorecard do not align. As a result, reviewers must flip between sections of the application while scoring to gather all the information necessary, while applicants have split answers to scoring prompts across multiple response sections. The sequence and verbiage for each section of the application are amended to correlate with the scorecard format, without making substantive changes to the scoring criteria. Per this legislation, the PSG application and scorecard sections will be: Community need and target audience (max 15 pts); Agency background, staff and board experience (max 15 pts); Program management expertise and evaluation (max 30 pts); Program activities (max 10 pts); and Program budget and fiscal policies (max 15 pts) and Quality of the program overall (max 15 pts).

Additionally, due to quorum issues and membership vacancies, some of the PSG scoring processes are being adjusted. This bill changes the PSG scoring requirement so that each of the most vulnerable persons and needs categories may be evaluated by three members instead of five, to more evenly distribute the workload of the PSG Councilmembers.

**Policy Impact Area:** Public Service Grant Council operations

**Fiscal Impact:** No direct cost to the City

**Analyst:** Hampsey