

## LEGISLATIVE FACT SHEET

DATE: 01/10/23

BT or RC No: BT 23-040  
(Administration & City Council Bills)

SPONSOR: Public Works  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Chris LeDew

Provide Name: Chris LeDew

Contact Number: 255-7528

Email Address: [cledeu@coj.net](mailto:cledeu@coj.net)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide: Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Public Works Department's Traffic Engineering Division is requesting a transfer in the amount of \$1,250,000 from two countywide projects titled "Countywide Intersection Imp-Intersection" and "Traffic Signalization-Countywide" to a project titled "Traffic Signal (New) New Berlin Rd & Cedar Point Rd." The reasons for this transfer are additional funding is needed to complete the project in a timely manner and roadwork/drainage work has become necessary. Additionally, the scope of the New Berlin Traffic Signal project needs to be amended to include necessary roadwork and drainage improvements. Deferral of this amendment to the CIP would result in the unnecessary delay of the completion of the Tar New Berlin & Cedar Rd Traffic Signal project.

APPROPRIATION: Total Amount Appropriated \$1,250,000.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Fundin	From: COJ - Countywide Intersection Imp-Intersection and Traffic Signalization-Countywide	Amount: \$1,250,000.00
	To: COJ - Traffic Signal (New) - New Berlin Rd & Cedar Point Rd	Amount: \$1,250,000.00
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)


This is a request to transfer previously-appropriated funds between existing projects. This will not result in the City incurring additional debt.


**ACTION ITEMS: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?
			<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating
			<div style="border: 1px solid black; height: 30px; width: 100%;"></div>

Division Chief  Date: 1/10/23  
(signature)

Prepared By:  Date: 1/10/23  
(signature)

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: Steve Long, P.E., Director, Public Works Department

Phone: 255-8748 E-mail: [slong@coj.net](mailto:slong@coj.net)

From: Chris LeDew, Chief, Traffic Engineering Division  
Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7528 E-mail: [cl Dew@coj.net](mailto:cl Dew@coj.net)

Primary Contact: Chris LeDew, Chief, Traffic Engineering Division  
(Name, Job Title, Department)

Phone: 255-7528 E-mail: [cl Dew@coj.net](mailto:cl Dew@coj.net)

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5006 E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480  
Phone: 904-255-5062 E-mail: [mstaff@coj.net](mailto:mstaff@coj.net)

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
Phone: 255-5006 E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:    **Yes**    **No**  
Boards Action / Resolution?            Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**



## DEPARTMENT OF PUBLIC WORKS

### Traffic Signal – New Berlin & Cedar Point

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#### **BACKGROUND:**

A traffic signal is needed at this intersection to reduce congestion and improve safety. A traffic study determined that this location meets MUTCD Warrants 2-Four Hour Volume and Warrant 3-Peak Hour Volume.

#### **PROJECT DESCRIPTION:**

Construct a new traffic signal and re-align the intersection so that it has safer geometry. Additionally, necessary roadwork and drainage work is to be included in the project.

#### **PROJECT TIMELINE:**

- 1 year for construction

#### **CONSTRUCTION COST:**

This project is estimated to cost \$ 2,250,000 and is inclusive of necessary roadwork and drainage work.

