

## LEGISLATIVE FACT SHEET

DATE: 12/14/22

BT or RC No: \_\_\_\_\_  
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services Department  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: \_\_\_\_\_

Provide Name: Keith Meyerl, Chief of Recreation and Community Programming Division

Contact Number: 255-7936

Email Address: Kmeyerl@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Jacksonville Offshore Sport Fishing Club (JOSFC) is a sporting association started in 1959 as a group of local fisherman committed to making offshore fishing in the Jacksonville area more exciting, reliable, safe and beneficial. In 1988, JOSFC donated a trailer building which was placed at the Mayport Boat Ramp for use as their clubhouse and serve as the Mayport Community Center. In 2022, the trailer was demolished and replaced with a new, much larger community center across the street at David Wayne Pack Park and has been named the William "Bill" Gulliford, Jr. Community Center via Ordinance 2022-462. The new building was designed to provide expanded services to the community, including continued use by JOSFC, plus be available for private rentals.

An agreement between the City and JOSFC has been developed which outlines their permitted uses, maintenance responsibilities, insurance requirements, annual reporting, etc. The Parks, Recreation and Community Services Department is seeking Council approval to execute the agreement.

APPROPRIATION: Total Amount Appropriated \$0.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Fundir	From: _____	Amount: _____
	To: _____	Amount: _____

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

No funds are associated with this agreement.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; padding: 5px;">Keith Meyerl, Chief of Recreation and Community Programming Division Parks, Recreation and Community Services Department</div>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

Ord 2022-462-E (Naming of Center)  
Ord 1988-754 (Donation of the trailer fka the Mayport Community Center)

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

JOSFC will be required to provide annual reports to the Parks, Recreation and

Division Chief: *Keith Meyerl*  
(signature)

Date: 12/28/2022

Prepared By: *Keith Meyerl*  
(signature)

Date: 12/28/2022

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o the Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services Department

(Name, Job Title, Department)

Phone: 255-7903

E-mail: [Djoseph@coj.ent](mailto:Djoseph@coj.ent)

From: Keith Meyerl, Chief of Recreation and Community Programming Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7936

E-mail: [Kmeyerl@coj.net](mailto:Kmeyerl@coj.net)

Primary Contact: Keith Meyerl, Chief of Recreation and Community Programming Division

(Name, Job Title, Department)

Phone: 255-7936

E-mail: [Kmeyerl@coj.net](mailto:Kmeyerl@coj.net)

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

Phone: 255-5006

E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480  
Phone: 904-255-5062 E-mail: [mstaff@coj.net](mailto:mstaff@coj.net)

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
Phone: 255-5006 E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**

## Legislation

### JOSFC Use Agreement Whitepaper

*December 14, 2022*

#### Background

The Jacksonville Offshore Sport Fishing Club (JOSFC) is a sporting association started in 1959 as a group of local fisherman committed to making offshore fishing in the Jacksonville area more exciting, reliable, safe and beneficial. In 1988, JOSFC donated a trailer building which was placed at the Mayport Boat Ramp for use as their clubhouse and serve as the Mayport Community Center. In 2022, the trailer was demolished and replaced with a new, much larger community center across the street at David Wayne Pack Park and has been named the William "Bill" Gulliford, Jr. Community Center via Ordinance 2022-462. The new building was designed to provide expanded services to the community, including continued use by JOSFC, plus be available for private rentals.

An agreement between the City and JOSFC has been developed which outlines their permitted uses, maintenance responsibilities, insurance requirements, annual reporting, etc. The Parks, Recreation and Community Services Department is seeking Council approval to execute the agreement.

#### Recommended Action

The Parks, Recreation and Community Services Department respectfully requests legislation to execute an agreement for JOSFC's use of the William "Bill" Gulliford, Jr. Community Center in Mayport for club meetings and activities.