Introduced by Council Member Diamond and amended by the Neighborhoods,
Community Services, Public Health and Safety Committee:

3

1

2

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

ORDINANCE 2022-842-E

AN ORDINANCE CREATING A NEW SECTION 320.505 (MILESTONE INSPECTIONS), CHAPTER 320 (GENERAL PROVISIONS), PART 5 (INSPECTIONS), ORDINANCE TO REQUIRE MILESTONE INSPECTIONS DESIGNATED BUILDINGS ACCORDING TO SECTION 553.899, FLORIDA STATUTES; CREATING A NEW CHAPTER 328 (MILESTONE INSPECTION REGULATIONS), TITLE VIII (CONSTRUCTION REGULATIONS BUILDING CODES), ORDINANCE CODE, TO IMPLEMENT THE STATUTORY REQUIREMENTS PROVIDED IN S. 553.899, FLORIDA STATUTES; ESTABLISHING THE INTENT AND AUTHORITY; PROVIDING APPLICABILITY AND AREAS OF ENFORCEMENT; PROVIDING DEFINITIONS; DESIGNATING THE ADMINISTRATION; CREATING A REGISTRATION PROCESS; PROVIDING A NOTICE THEREQUIREMENT; IDENTIFYING TYPES OF INSPECTION; DEFINING THE MINIMUM CONTENTS OF THE REPORTS; DESIGNATING POSTING AND PUBLISHING REQUIREMENTS FOR THE REPORT; ESTABLISHING TIMELINES FOR REPAIRS AND CORRECTIVE REPORTS; PROVIDING FOR ENFORCEMENT; AUTHORIZING EXTENSIONS; DESIGNATING FINES; DESIGNATING PROCESS FOR UNSAFE STRUCTURES, REPORTING AND CONDEMNATION; AMENDING SECTION 609.109 (APPLICABLE CHAPTERS AND PARTS), CHAPTER 609 (CODE ENFORCEMENT CITATIONS), ORDINANCE CODE, TO

REFER TO THE NEW CHAPTER 328, ORDINANCE CODE;
ALLOWING SEVERABILITY; INCLUDING CODIFICATION
INSTRUCTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Florida Legislature passed Senate Bill 4-D (2022) following the 2021 collapse of Champlain Towers in the Town of Surfside, Florida; and

WHEREAS, while a detailed report with final findings on the cause will take an extensive period of time, initial investigation into the conditions of the building at the time of the collapse revealed a number of factors that may have contributed to the collapse many of which related to the structural integrity of the building based on its age (approx. 40 years) and design; and

WHEREAS, Senate Bill 4-D (2022) imposes mandatory inspections for structural integrity for structures in the State based on the type of building, height of the building, location of the building, and age of the building; and

WHEREAS, numerous buildings in the City of Jacksonville will be required to complete these structural inspections; and

WHEREAS, the Legislature recognized the power of local governments to inspect buildings for the protection of the health, safety and welfare of the public; and

WHEREAS, the enactment of the Senate Bill 4-D (2022) places the burden on local building officials to regulate the process for notice, review, supervision, timing, and enforcement, which would be appropriate governed by a City Ordinance; now therefore

BE IT ORDAINED by the Council of the City of Jacksonville:

Section 1. Incorporation of Recitals. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption thereof.

4

45

6

7

9

10 11

1213

14 15

16

17

18

1920

2122

23

25

24

2627

28

29

3031

Section 2. Creating a new Section 320.505 (Milestone Inspections), Chapter 320 (General Provisions); Part 5 (Inspections); Ordinance Code. Section 320.505 (Milestone Inspections), Ordinance Code, is hereby created to read.

CHAPTER 320. GENERAL PROVISIONS.

* * *

PART 5. INSPECTIONS.

* * *

Sec. 320.505. Milestone Inspections.

In accordance with F.S. § 553.899, structural milestone inspections, as provided under Ch. 328, Ordinance Code, for condominium and cooperative buildings are mandatory within 25 years of the issuance of the certificate of occupancy if the structure is three stories or more. This requirement does not apply to buildings that have three or fewer stories above ground and are single-family, two-family, or three-family dwellings.

Section 3. Creating a new Chapter 328 (Milestone Inspection Regulations), Title VIII (Construction Regulations and Building Codes), Ordinance Code. Chapter 328 (Milestone Inspection Regulations), Ordinance Code, is hereby created to read as follows:

CHAPTER 328 - MILESTONE INSPECTION REGULATIONS.

Sec. 328.101. Intent and Authority.

It is the intent of the Council, acting as the governing body for the City of Jacksonville, in creating this Milestone Inspection program to implement processes and regulations to comply with statutory requirements mandating inspections for the public safety and welfare for applicable properties located in the General Services District, less Urban Services Districts 2, 3, 4, and 5.

Sec. 328.102. Applicability, Area of Enforcement.

A condominium association under chapter 718 and a cooperative association under chapter 719, located in Duval County excluding

 Urban Services Districts 2, 3, 4, and 5, must have a milestone inspection performed for each building that is three stories or more in height by December 31 of the year in which the building reaches 25 years of age, based on the date the certificate of occupancy for the building was issued, and every 10 years thereafter.

Sec. 328.103. Definitions. As used in this section, the term:

"Association" means a condominium association as defined under

Ch. 718, Florida Statutes, or a cooperative association as defined under Ch. 719, Florida Statutes, or as further defined herein.

"Inspector" means a Florida actively licensed architect or engineer, with experience in multi-story structural design, who is specifically insured for performing "Milestone Inspection" work at a rate of no less than one million dollars (\$1,000,000) per occurrence/two million dollars (\$2,000,000) aggregate coverage.

"Milestone Inspection" means a structural inspection of a building, including an inspection of load-bearing elements, primary structural members, and primary structural systems as those terms are defined by the Florida Building Code or the Florida Statutes, whichever definition is broader, by an Inspector for the purposes of attesting to the life safety and adequacy of the structural components of the building and, to the extent reasonably possible, determining the general structural condition of the building as it affects the safety of such building, including a determination of any necessary maintenance, repair, or replacement of any structural component of the building. The purpose of such inspection is not to determine if the condition of an existing building is in compliance with the Florida Building Code or the fire safety code.

"Phase One Inspection" or "Phase One Milestone Inspection" means performance of (a) a visual examination of habitable and non-habitable areas of a building, including the major structural components of a building, including but not limited to roofing, balconies, post

tension slabs and anchorage, caulking, curtain walls, window installation, flashing, building cladding, foundations (settlement or subsidence), garages, pool decks, roof parapets, common areas, unconditioned spaces, accessible exterior areas, and flood and storm protective measures; (b) a historical analysis of existing construction documents, permits, inspections, and maintenance records; and (c) provide a qualitative assessment of the structural conditions of the building based on the examination and analysis of the above by an Inspector. For structures with balconies or other similar features, inspections shall include, at a minimum, thirtythree percent (33%) of the balconies, handrails or other similar components.

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

"Phase Two Inspection" or "Phase Two Milestone Inspection" means an inspection necessary to fully assess areas of structural distress in order to confirm that the building is structurally sound and safe for its intended use and to recommend a program for fully assessing and repairing distressed and damaged portions of the building, said inspection may involve destructive or nondestructive testing at the Inspector's direction. The Inspector may determine the extensiveness of the inspection or the limitation of the areas of inspection based on their experience, education, and training. When determining testing locations, the Inspector must give preference to locations that are the least disruptive and most easily repairable while still being representative of the structure.

"Story" means that portion of a building included between the upper surface of a floor and the upper surface of the floor or roof next above. A story is measured as the vertical distance from top to top of two successive tiers of beams or finished floor surfaces and, for the topmost story, from the top of the floor finish to the top of the ceiling joists or, where there is not a ceiling, to the top of the roof rafters.

substantial

means

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

Sec. 328.104. Administration.

deterioration.

"Substantial structural

The Building Inspection Division shall serve as the local enforcement agency for the purposes of this section. The Building Inspection Division may work with other city and county entities for the investigation, notification, and registration process.

deterioration"

structural distress that negatively affects a building's general

structural condition and integrity. The term does not include surface

imperfections such as cracks, distortion, sagging, deflections,

misalignment, signs of leakage, or peeling of finishes unless the

Inspector performing the phase one or phase two inspection determines

that such surface imperfections are a sign of substantial structural

Sec. 328.105. Registration.

- (a) In order to determine the inventory of structures in the enforcement area, all existing buildings two stories in height (including parking levels as a floor) and taller that are not single-family homes, shall register with the Building Inspection Division by January 1, 2023.
- (b) Registration will require each building to identify at a minimum:

(1) Property type

- (i) "Condominium" means a form of ownership of real property which is comprised entirely of units that may be owned by one or more persons, and in which there is, appurtenant to each unit, an undivided share in common elements, or as defined under F.S. § 718.103(11), which may be revised from time to time.
- (ii) "Cooperative" means that form of ownership of real property wherein legal title is vested in

2

3

4

5

6

a corporation or other entity and the beneficial use is evidenced by an ownership interest in the association and a lease or other muniment of title or possession granted by the association as the owner of all the cooperative property, or as defined under F.S. § 719.103(12), which may be revised from time to time.

- (iii) "Other Ownership" means the building and unit ownership does not qualify as either a Condominium under Chapter 718, Florida Statutes, or a Cooperative under Chapter 719, Florida Statutes.
- (2) Number of Stories
 - (i) Identify if the building is 3 stories tall or higher.
 - (ii) Identify if the building is less than 3 stories tall.
- (3) Association Information.
 - (i) Where applicable, each building shall disclose the contact information for the Association including the registered agent or party responsible for receiving legal notices.
- (4) Board Information.
 - (i) Where applicable, each building shall disclose the contact information for the Board president.
- (5) Year of Construction
 - (i) Identify the year construction was completed on the entire complex.
 - (ii) Identify the year(s) construction was

1 2 (6) Type of Construction 3 (i) buildings. 4 5 (7) Date of Occupancy (i) 6 7 (ii) 8 9 Number of residential units 10 (8) 11 (i) (ii) 12 13 applicable. 14 15 16 17 18 19 20 21 22 (e) Upon 23 24 provided in application of the law. 25 Sec. 328.106. 26 27

28

29

30

31

completed by building.

- Identify the type of construction for the
- Identify if the building received its initial Certificate of Occupancy before July 1, 1992.
- Identify what year the building received its initial Certificate of Occupancy.
- Identify total number of units in the complex.
- Identify the number of units per building when
- Additional features of the complex.
- structure that is converted to a condominium or cooperative ownership, the Association is required to register within 72 hours of providing the notice of conversion to the tenants per Sections 718.608 or 719.608, Florida Statutes.
- Any new building completed and issued a certificate of occupancy after December 31, 2022, shall be required to register the building within 30 days of the receipt of certificate of occupancy.
- submission of the registration, the Building Inspection Division will review the submission and use the information

Notice of Milestone Inspection Deadline.

- The Building Inspection Division shall provide written notice that a Milestone Inspection is required by certified mail, return receipt requested and e-mail when e-mail contact information has been provided.
- The notice shall provide the Association with the date by which the building's Milestone Inspection must be completed.

(c) Buildings subject to Chapter 328, Ordinance Code, which have a certificate of occupancy dated prior to December 31, 1999, or which have a record indicating occupancy prior to December 31, 1999, shall be required to complete their first Milestone Inspection no later than December 31, 2024.

Sec. 328.107. Inspections.

- (a) Phase One Inspections. Within 180 days after receiving the written notice under Section 328.106, Ordinance Code, the Association must complete Phase One of the Milestone Inspection, however, no report shall be required prior to December 31, 2024. For purposes of this section, completion of a Phase One Milestone Inspection means the Inspector who performed the Phase One Inspection submitted the inspection report to the Building Inspection Division through the Division's permitting system or other means authorized in writing by the Chief of the Building Inspection Division, or his designee.
 - (1) The Inspector must indicate whether a Phase Two Inspection, as provided in Section 328.103, Ordinance Code, or Section 553.899(7)(b), Florida Statutes, whichever is more stringent, is required.
 - (2) An Inspector who completes a Phase One Milestone Inspection shall prepare and submit an inspection report, pursuant to Section 328.107, Ordinance Code, to the City through the Building Inspection Division's permitting system.
- (b) Phase Two Inspections. A Phase Two Milestone Inspection must be performed if any substantial structural deterioration is identified during the Phase One Milestone Inspection.
 - (1) An inspector who completes a Phase Two Milestone
 Inspection shall prepare and submit an inspection
 report pursuant to Section 328.107, Ordinance Code.

Sec. 328.108. Inspection Report.

3

2

4 5

6

7

8 9

10

11 12

13

14

15 16

17

18

19

20 21

22

23

24

25

26

27

28

29

30

31

- Submission. Upon completion of a Phase One or Phase Two Milestone Inspection, the Inspector who performed the inspection must submit a sealed copy of the inspection report with a separate summary of, at minimum, the material findings, and recommendations in the inspection report to:
 - the Association, and (1)
 - the building official of the local government and pay (2) a report review fee based on 1.5% of the total cost of the milestone inspection and report.
- Terminology. Any terminology providing a rating, grade, or status of a component, system, or structure shall be explained in sufficient detail to justify the rating or status.
 - Contents. (C)
 - The Phase One Inspection report must contain or (1)address, at a minimum, all of the following:
 - (i) Bear the seal and signature, or the electronic signature, of the Inspector who performed the inspection, a date for each inspection, if multiple days, and the date of the final report.
 - (ii) complex and management information, The including but not limited to the name and contact information for the Association and any management company. The report should also identify the current members of the Association's board and each member's contact information.
 - (iii) Indicate the manner and type of inspection forming the basis for the inspection report.
 - (iv) Provide a general condition rating and any

specific detail observations, along with any recommendations for each inspection category listed in the inspection criteria, including but not limited to: foundations, roof/roofing systems, bearing walls, floor systems, framing systems, windows, wall openings, railings, stairs, and balconies.

- (v) Identify any substantial structural deterioration, within a reasonable professional probability based on the scope of the inspection, describe the extent of such deterioration, and identify any recommended repairs for such deterioration.
- (vi) Include color photographs with sufficient resolution to convey the conditions at the time of the inspection and identify any recommended repairs.
- (vii) State whether unsafe or dangerous conditions,
 as those terms are defined in the Florida
 Building Code, were observed.
- (viii) Recommend any remedial or preventive repair for any items that are damaged but are not substantial structural deterioration.
- (ix) Provide an overall qualitative structural assessment of the building.
- (x) Identify and describe any items requiring further inspection.
- (xi) Indicate if a Phase Two Inspection, or other subsequent inspections are required, necessary, or recommended.
- (xii) Include a copy of the Certificate of Insurance

31

specifically providing coverage for the Inspector, and their company if applicable.

- (xiii) Include a copy of the Inspector's Resume or Curriculum Vitae with three (3) references from prior multi-story projects and a self-qualification letter from the Inspector stating their professional experience with the design and inspection of similar structures.
- (2) A Phase Two Inspection report shall contain at a minimum the following:
 - (i) Bear the seal and signature, or the electronic signature, of the Inspector who performed the inspection, a date for each inspection, if multiple days, and the date of the final report.
 - (ii) The complex and management information, including but not limited to the name and contact information for the association entity and any management company. The report should also identify the current members of the Association's board and each of their individual contact information.
 - (iii) Provide references to the Phase One Inspection
 Report for each item requiring additional
 examination.
 - (iv) Identify the type and manner of inspections performed.
 - (v) Identify any damage, including color photographs when possible, and extent of repairs needed along with any repair recommendations.

(vi) Provided graded urgency for each required,
 necessary, or recommended repair.

- (vii) Identify any testing performed and the results
 of any testing.
- (viii) List any additional inspections or testing that should be performed and provide a timeline for completion.

Sec. 328.109. Association Distribution, Posting and Publishing Obligations.

The Association must comply with the distribution, posting and publication requirements set forth in Chapter 553, Florida Statutes.

Sec. 328.110. Repairs; Corrective Action Report.

Based on the recommendations in the Phase One report, any repairs determined to be required by the inspector must be permitted within 6 months and the repairs must be completed within 18 months. The permit application shall include a direct reference to the Phase One Inspection Report and the page and item or paragraph number of the repair being permitted. A copy of the Inspection Report page marking the noted repair item shall be submitted with the permit application.

Based on the recommendations in the Phase Two report, all required repairs must be permitted in 90 days and completed within one year. The permit application shall include a direct reference to the Phase Two Inspection Report including the page and item or paragraph number of the repair being permitted. A copy of the Inspection Report page marking the noted repair item shall be submitted with the permit application.

Following the completion of any repairs from either the Phase One or Phase Two Inspection Report, the Inspector and Association shall sign a Completion of Corrective Action Report to the Building Inspection Department through the Department's permitting system.

Sec. 328.111. Enforcement.

3

4

5

7

9

1112

1314

1516

18

17

1920

2122

2324

2526

27

28

29

3031

The requirements of Chapter 328, Ordinance Code, shall be enforced as follows:

- (a) By the Special Magistrate pursuant to the authority granted by F.S. Ch. 162, Part I;
- (b) By citation for civil penalties pursuant to the authority granted by F.S. Ch. 162, Part II, and Ch 609, Ordinance Code;
- (c) By issuance of a notice to appear in county court pursuant to Section 162.23, Florida Statutes;
- (d) By an action for injunctive relief, civil penalties, or a combination thereof, through a court of competent jurisdiction.

A violation of this Chapter shall constitute a separate offense for each day it recurs or continues.

Sec. 328.112. Extensions.

- (a) Phase Two Inspections. The Building Official may issue an extension of not more than 60 days to submit the Phase Two Milestone Inspection report upon a written extension request from the Inspector performing the inspection. Such request must contain a signed and sealed statement from the Inspector that the building may continue to be occupied while undergoing inspection and that the reason the extension is needed.
- (b) Permit Applications. The Building Official may issue an extension of not more than 60 days to obtain any necessary permits related to repairs or work based on a Phase One Inspection or Phase Two Inspection upon a written extension request from an engineer or architect. Such request must contain a signed and sealed statement from the engineer or architect that the building may continue to be occupied while undergoing the applicable required Milestone Inspection repairs and shall provide the reason for the extension.

Sec. 328.113. Fines.

Failure to meet the required timelines may result in the following fines:

- (a) Failure to register the building(s) \$50 per day.
- (b) Failure to complete the Phase One Milestone Inspection \$100 per day.
- (c) Failure to complete the Phase Two Milestone Inspection \$500 per day.
- (d) Failure to apply for applicable permit for recommended or required repairs within deadline \$50 per day.
 - (e) Failure to make inspection documented repairs \$200 per day.

Sec. 328.114. Unsafe Structures; Duty to Report; Condemnation; Liens

In the event a structure is determined to be unsafe for habitation, including but not limited to a danger of collapse, during the Phase One or Phase Two Inspection, the Inspector shall notify the Association within 12 hours of the determination. The Association shall notify owners based on the instruction of the Inspector. In no event shall the notice to owners exceed 24 hours after the Association receipt of the notice of the unsafe condition.

The Inspector must report findings that a property is unsafe for habitation including but not limited to a danger of collapse to the City, the City's Fire Marshall, and the City's Chief of Municipal Code Compliance within 24 hours of the determination.

Authority for condemnation by the City shall be in accordance with Part 6 of Section 320 or Part 3 of Section 518, Ordinance Code.

Recovery of costs for abatement related to the unsafe structure will be recovered through the processed provided in Part 6 of Section 320, and Part 3 of Section 518, Jacksonville Ordinance Code, or as otherwise authorized by law.

Section 4. Amending Schedule "A", Section 609.109.

(Applicable Chapters and Parts), Chapter 609 (Code Enforcement Citations), Ordinance Code. Schedule "A" of Section 609.109

1

(Applicable Chapters and Parts), Chapter 609 (Code Enforcement Citations), Ordinance Code, is hereby amended as follows:

SCHEDULE "A"

CODE		DESCRIPTION	CLASS **
PROVISIO	N *		
Chapter		Adult Entertainment	F
_		and Services Code	
Chapter	155	Adult Arcade Amusement	E
_		Center	
Chapter	156	Electronic Game	E
_		Promotions	
Chapter	220	Vehicles for Hire	D
Chapter		Miscellaneous Business	D
		Regulations	
Chapter	260	Disposal of Waste	D
_		Tires	
Chapter	307	Historic Preservation	D
_		and Protection	
Chapter	320	Construction	D
_		Regulations and	
		Building Code	
Chapter	321	Adoption of Building	D
_		Code	
Chapter	322	Mobile Homes	D
Chapter	323	Street Encroachments	D
Chapter		Safequards During	D
		Construction	
Chapter	325	Electrical	D
_		Installation	
Chapter	326	Signs and Outdoor	D
_		Displays	
Chapter	328	Swimming Pools	Ð Punishable as set
_		Milestone Inspection	forth in Section
		Regulations	328.113, Ordinance
			Code
Chapter	329	Mobile Homes	Ð
Chapter	380	Solid Waste Management	D
Chapter	382, Part 2	Waste Collection,	D
_		Standards of Service	
Chapter	388	Boats and Waterways	F
Chapter		Fire Prevention Code	D
Chapter		Health Code	С
Chapter		Property Maintenance	D
		Code	
Section	614.145	Regulation of the	A
		Operation of Motorized	
		Watercraft at Huguenot	
		Memorial Park	
		•	-

Chapter 656	Zoning Code	D
Chapter 690	Altered Goods and	D
	Closing-Out Sales	
Chapter 694	Charitable	D
	Solicitations and	
	Organizations	
Chapter 696	Deceptive Trade	D
	Practices	
Chapter 741	Zero Tolerance on	Punishable as set
	Litter	forth in Section
		741.107
Chapter 744	Street Construction	D
	Regulations	
Chapter 745	Addressing and Street	D
	Naming	
Chapter 746	Street Use Regulations	D
Chapter 752	Jacksonville Reuse of	D
	Reclaimed Water	
	Program	
Chapter 754	Stormwater Code	D

* All substantive code provisions subject to enforcement by this Ordinance shall continue to be enforced as they may be from time to time amended.

45

3

** Class is as listed unless otherwise indicated in the relevant Chapter or Section.

7

8

6

* * *

9

11

1314

15 16

17

18 19

Section 5. Severability. It is the specific intent of the Council that in the event that any portion of this ordinance, is declared invalid, unenforceable, unconstitutional or void, or is permanently enjoined, or if the existence of any provision of this ordinance would result in any other portion of any chapter of the Ordinance Code being held to be invalid, unenforceable, unconstitutional or void, and the court does not sever such invalid portion of this section, then the invalid portion of this ordinance is repealed and invalid. It is the specific intent that the invalidity of any portion of this ordinance shall not affect any other section, subsection, paragraph, subparagraph, sentence, phrase, clause or word of the Ordinance Code.

5

6

7

9

10

1112

13

14

15

16

17

/s/ Mary E. Staffopoulos

without the Mayor's signature.

Office of General Counsel

Form Approved

Section 7.

Legislation prepared by: Trisha Bowles

GC-#1540091-v1-2022-842-E.docx

Section 6. Codification Instructions. The Codifier and the

Office of General Counsel are authorized to make all chapter and

division "table of contents" consistent with the changes set forth

herein. Such editorial changes and any other necessary to make the

Ordinance Code consistent with the intent of this legislation are

approved and directed herein, and the changes to the Ordinance Code

effective upon signature by the Mayor or upon becoming effective

Effective Date. This Ordinance shall become

shall be made forthwith and when inconsistencies are discovered.