

1 Introduced by Council President Freeman and amended by the Finance
2 Committee:

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5 **ORDINANCE 2022-623-E**

6 AN ORDINANCE APPROPRIATING \$200,000 FROM THE
7 SPECIAL COUNCIL OPERATING CONTINGENCY
8 ESTABLISHED BY ORDINANCE 2022-317-E TO THE
9 PUBLIC SERVICE GRANT MICRO-GRANT PROGRAM TO FUND
10 THE PSG MICRO-GRANT PROGRAM MOST VULNERABLE
11 PERSONS AND NEEDS CATEGORY, AS APPROVED BY
12 ORDINANCE 2022-214-E; ESTABLISHING ELIGIBILITY
13 AND APPLICATION REQUIREMENTS; ESTABLISHING
14 PROCESS FOR REVIEW, EVALUATION, AND SCORING OF
15 APPLICATIONS; AUTHORIZING EXECUTION OF GRANT
16 AGREEMENTS; PROVIDING FOR OVERSIGHT; PROVIDING
17 FOR CARRYOVER; PROVIDING AN EFFECTIVE DATE.

18
19 **BE IT ORDAINED** by the Council of the City of Jacksonville:

20 **Section 1.** For the 2021-2022 fiscal year, within the City's
21 budget, there are hereby appropriated the indicated sum(s) from the
22 account(s) listed in subsection (a) to the account(s) listed in
23 subsection (b):

24 (The account information is attached hereto as **Exhibit 1** and
25 incorporated herein by this reference)

26 (a) Appropriated from:

27 See **Exhibit 1** \$200,000

28 (b) Appropriated to:

29 See **Exhibit 1** \$200,000

30 (c) Explanation of Appropriation

1 The appropriation above provides \$200,000 from the Special
2 Council Operating Contingency established by Ordinance
3 2022-317-E to fund the PSG Micro-Grant Pilot Program that
4 was included as one of the most vulnerable persons and
5 needs categories approved by Ordinance 2022-214-E.

6 **Section 2. Purpose.** The purpose of the appropriation in
7 Section 1 is to provide funding to the Public Service Grant Council
8 to fund the Micro-Grant Pilot Program established in the 2022-2023
9 Most Vulnerable Persons and Needs category through Ordinance 2022-
10 214-E. It was established in Ordinance 2022-214-E that funding for
11 the Micro-Grant Pilot Program would be in separate legislation.

12 **Section 3. Eligibility and Application Requirements.** The
13 PSG Micro-Grant administrator shall establish the eligibility
14 criteria and application requirements for the Micro-Grant Pilot
15 Program, which shall be approved by the Director of Finance and
16 Administration. Upon their approval by the Director of Finance and
17 Administration, a copy of the eligibility criteria and application
18 requirements shall be provided to City Council.

19 **Section 4. Review, Evaluation, and Scoring of Applications.**
20 The PSG Micro-Grant administrator shall establish the process for
21 review, evaluation, and scoring of applications submitted for the
22 Micro-Grant Pilot Program. The Micro-Grant Pilot Program will provide
23 for an award of up to \$20,000 for up to 10 grantees. The PSG Micro-
24 Grant administrator shall forward a complete list of Micro-Grant
25 recipients and funding allocations to the Council Auditor's office,
26 the Office of the Mayor, the City Council and the Director of the
27 Finance and Administration Department.

28 **Section 5. Approval and authorization to execute.** The
29 Mayor, or his designee, and the Corporation Secretary are hereby
30 authorized to negotiate and execute grant agreements, including

1 amendments thereto, in accordance with Chapter 118, Parts 1-5,
2 Ordinance Code, with the Micro-Grant Pilot Program funding recipients
3 identified through the competitive application process outlined in
4 Section 4 of this Ordinance.

5 **Section 6. Oversight Department.** The PSG Micro-Grant
6 administrator position created by Ordinance 2022-234-E within the
7 Office of Grants and Contract Compliance of the Finance and
8 Administration Department shall oversee the project described herein.

9 **Section 7. Carryover.** The funds appropriated in this
10 Ordinance shall not lapse but shall carryover to fiscal year 2022-
11 2023.

12 **Section 8. Effective Date.** This ordinance shall become
13 effective upon signature by the Mayor or upon becoming effective
14 without the Mayor's signature.

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16 Form Approved:

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18 /s/ Paige H. Johnston

19 Office of General Counsel

20 Legislation prepared by: Paige H. Johnston

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