

DATE: 07/25/22

BT or RC No: BT 22-107  
(Administration & City Council Bills)

SPONSOR: Neighborhoods / Municipal Code Compliance Division & Public Works/ Mowing & Landscape Maintenance  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: \_\_\_\_\_

Provide Name: Michael Chao, Chief, Municipal Code Compliance Division / Dave McDaniel, Chief of Mowing and Landscape Division

Contact Number: Michael Chao: 255-7015 / Dave McDaniel: 255-4

Email Address: MChao@coj.net / McDaniel@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

This legislation is needed to provide funding assistance for nuisance abatement contracting to remove property code violations city-wide in Duval County. Monies deposited into this fund shall not lapse at the end of any fiscal year and shall remain available for expenditure for the purposes set forth herein. This appropriation of \$2,773,762.00 from the Nuisance Abatement Lien Special Revenue Fund, for nuisance abatement and compliance serves as a major funding source that supplements general fund revenue for nuisance abatement contractual services. The Neighborhoods-Municipal Code Compliance Division will utilize 49% (\$1,359,143.38) and Public Works will utilize 51% (\$1,414,618.62), split between Mowing & Landscape - Private Property (\$990,233) and Mowing & Landscape - Tree Removal (\$424,385.62). This legislation will also amend Municipal Code Section 111.470 to provide that this Nuisance Abatement Lien Special Revenue Fund will be self-appropriating.

APPROPRIATION: Total Amount Appropriated \$2,773,762.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Fundir	From: Nuisance Abatement Lien Fund / HNPS1L2NA	Amount: \$2,773,762.00
	To: Nuisance Abatement Lien Fund / HNPS1L2NA Municipal Code Compliance (ERCC1L2CP), Mowing/Landscape - Private Property (PWML1L2SPP) and Mowing/Landscape Private Property - Tree Removal (PWML1L2PPTR)	Amount: \$2,773,762.00

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

These funds are coming from the Nuisance Abatement Lien Fund, there is no match required, dollars deposited into this fund shall not lapse at the end of any fiscal year and shall remain available for expenditure for the purpose of nuisance abatement city-wide. This legislation will also amend Municipal Code Section 111.470 to provide that this Nuisance Abatement Lien Special Revenue Fund will be self-appropriating.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; padding: 5px;">This is an all years sub-fund, carry over is not required.</div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <div style="border: 1px solid black; padding: 5px;">Ordinances 2007-286-E, 2016-0061-E , 2016-0407-E, 2017-145-E, 2018-0111-E , 2018-0834-E, 2019-0692-E, 2021-0246-E, 2022-047-E</div>

**ACTION ITEMS CONTINUED: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?
			<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating
			<div style="border: 1px solid black; height: 30px; width: 100%;"></div>

Division Chief:  Date: 7/25/2022  
 (signature)

Prepared By:  Date: 7/25/2022  
 (signature)

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Jessi Xia, Budget Office, St. James Suite 325

Thru: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
 (Name, Job Title, Department)  
 Phone: 255-5006 E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

From: Michael Chao, Division Chief, Municipal Code Compliance Division  
 Initiating Department Representative (Name, Job Title, Department)  
 Phone: 255-7015 E-mail: [MChao@coj.net](mailto:MChao@coj.net)

Primary Contact: Michael Chao, Division Chief, Municipal Code Compliance Division  
 (Name, Job Title, Department)  
 Phone: 255-7015 E-mail: [MChao@coj.net](mailto:MChao@coj.net)

CC: Rachel Zimmer, Intergovernmental Affairs Liaison, Office of the Mayor  
 Phone: 255-5006 E-mail: [rachelz@coj.net](mailto:rachelz@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Mary Staffopoulos, Office of General Counsel, St. James Suite 480  
Phone: 255-5062 E-mail: MStaff@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: Michael Chao, Division Chief, Municipal Code Compliance Division  
(Name, Job Title, Department)  
Phone: 255-7015 E-mail: Mchao@coj.net

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
Phone: 255-5006 E-mail: rachelz@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      Yes      No  
Boards Action / Resolution?                  Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?  
\_\_\_\_\_

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**