

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Neighborhoods Department / Housing & Community Development Division  
Department or Area Responsible for Contract / Compliance / Oversight

CityWide  
Council District(s)

Reversion of Funds: \_\_\_\_\_  
(if applicable)

Fund / Center / Account / Project \* / Activity / Interfund / Future

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)  
All-Years Fund

Section of Code Being Waived (if applicable): \_\_\_\_\_

CIP (yes or no): \_\_\_\_\_

Justification for Waiver \_\_\_\_\_

Justification for / Description of Transfer:

Appropriation of the 2022-2023 HOME Investment Program formula grant from the U.S. Department of Housing and Urban Development in the amount of \$3,604,095 and a Transfer from Fund Balance in the amount of \$1,926,231.64 accumulated from Program Income. Related RC 23-001

Net Amount Appropriated and/or Transferred: \$5,530,326.64

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

Prepared By: \_\_\_\_\_

CM's District: \_\_\_\_\_

CM's District: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE     TRANSFER DIRECTIVE

Date Rec'd.	Date Fwd.	Approved	Disapproved

Department Head  
Mayor's Office  
Accounting Division  
Budget Division

Date of Action By Mayor: \_\_\_\_\_

TD / BT Number: **BT23-001**

Approved: \_\_\_\_\_

Division Chief: Thomas Daly, Esq.

Prepared By: Adebisi Okewusi

Date Initiated: 6/8/22

Phone Number: 255-8279

Initiated / Requested By (if other than Department): \_\_\_\_\_

Budget Transfer Line Item Detail

\* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes							
					Fund	Center	Account	Project *	Activity	Interfund	Future	
				Total:	\$5,530,326.64							
REV	HOME Investment Program	HOME 22-23 Administration	Department of Housing and Urban Development	542,250.00	11603	174104	331509	010516	00000000	0000	00000000	
REV	HOME Investment Program	HOME 22-23 Revolving Loan	Department of Housing and Urban Development	631,435.11	11603	174104	331509	010521	00000000	0000	00000000	
REV	HOME Investment Program	HOME 22-23 Revolving Loan	Transfers from Fund Balance	1,926,231.64	11603	174104	389010	010521	00000000	0000	00000000	
REV	HOME Investment Program	HOME 22-23 CHDO Development Assistance	Department of Housing and Urban Development	499,132.05	11603	174104	331509	010517	00000000	0000	00000000	
REV	HOME Investment Program	HOME 22-23 CHDO Operating Assistance	Department of Housing and Urban Development	245,261.00	11603	174104	331509	010518	00000000	0000	00000000	
REV	HOME Investment Program	HOME 22-23 Downpayment Assistance	Department of Housing and Urban Development	1,500,000.00	11603	174104	331509	010519	00000000	0000	00000000	
REV	HOME Investment Program	HOME 22-23 Owner Occupied Rehab	Department of Housing and Urban Development	186,016.84	11603	174104	331509	010520	00000000	0000	00000000	

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Subobject Title	Amount	Accounting Codes							
					Fund	Center	Account	Project *	Activity	Interfund	Future	
				Total:	\$5,530,326.64							
EXP	HOME Investment Program	HOME 22-23 Administration	Permanent & Probationary Salaries	277,572.27	11603	174104	512010	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Special Pay - Pensionable	4,300.00	11603	174104	515110	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Medicare Tax	3,960.35	11603	174104	521020	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Pension Contributions	9,319.30	11603	174104	522010	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	GEPP DB Unfunded Liability	9,127.94	11603	174104	522011	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Disability Trust Fund-ER	861.54	11603	174104	522070	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	GEPP Defined Contribution DC-ER	11,750.20	11603	174104	522130	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Group Dental Plan	754.80	11603	174104	523010	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Group Life Insurance	556.95	11603	174104	523030	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Group Hospitalization Insurance	45,980.55	11603	174104	523040	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	City Employees Workers Compensation	1,200.00	11603	174104	524001	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Other Professional Services	28,655.00	11603	174104	531090	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Travel Expense	4,000.00	11603	174104	540020	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Parking and Tolls	850.00	11603	174104	540280	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Wireless Communication	3,500.00	11603	174104	541050	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	General Liability Insurance	1,250.00	11603	174104	545020	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Printing & Binding Commercial	2,921.10	11603	174104	547210	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Advertising & Promotion	2,100.00	11603	174104	548010	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Miscellaneous Service & Charges	30,000.00	11603	174104	549040	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	Miscellaneous Service & Charges Internal Service	25,000.00	11603	174104	549041	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - OGC Legal	14,000.00	11603	174104	549532	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Copy Center	1,500.00	11603	174104	549512	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Fleet Part/Oil/Gas	790.00	11603	174104	549518	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Mailroom Charges	1,850.00	11603	174104	549529	010516	00000000	0000	00000000	
EXP	HOME Investment Program	HOME 22-23 Administration	ISA - Building Cost - Ed Ball	16,000.00	11603	174104	549507	010516	00000000	0000	00000000	

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	HOME Investment Program	HOME 22-23 Administration	Office Supplies - Other	12,000.00	11603	174104	551010	010516	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Administration	Furniture & Equipment Under \$1000	5,000.00	11603	174104	552080	010516	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Administration	Software, Computer Under \$1000	1,200.00	11603	174104	552290	010516	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Administration	Employee Training	6,500.00	11603	174104	555001	010516	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Administration	Dues, Subscriptions & Memberships	3,000.00	11603	174104	554001	010516	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Administration	Computer Equipment	2,500.00	11603	174104	564270	010516	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 CHDO Development Assistance	Miscellaneous Grants and Aids	499,132.05	11603	174104	583010	010517	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 CHDO Operating Assistance	Miscellaneous Grants and Aids	245,261.00	11603	174104	583010	010518	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Downpayment Assistance	Forgivable Loans	1,500,000.00	11603	174104	583040	010519	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Owner Occupied Rehab	Forgivable Loans	186,016.84	11603	174104	583040	010520	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Revolving Loan	Forgivable Loans	2,557,666.75	11603	174104	583040	010521	00000000	00000	0000000
EXP	HOME Investment Program	HOME 22-23 Administration	Indirect Cost - General Government	14,250.00	11603	174104	599031	010516	00000000	00000	0000000