

LEGISLATIVE FACT SHEET

DATE: 04/13/22

BT or RC No: BT23-003
(Administration & City Council Bills)

SPONSOR: Neighborhoods Department / Housing and Community Development Division
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: _____

Provide Name: Thomas Daly, Chief

Contact Number: 255-8204

Email Address: tdaly@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide: Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

This legislation appropriates funding received from the U. S. Department of Housing and Urban Development for the Emergency Solutions Grant (ESG) program administered by the Housing and Community Development Division. The ESG program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents; (5) rapidly re-house homeless individuals and families; and (6) prevent families/individuals from becoming homeless.

APPROPRIATION: Total Amount Appropriated: \$560,440.00 as follows:
List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	Amount: \$560,440.00
	To: EMERGENCY SOLUTIONS GRANT PROGRAM	Amount: \$560,440.00

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The U.S. Department of Housing and Urban Development (HUD), through the Emergency Solutions Grant (ESG) program, provides formula grants to jurisdictions to address homelessness. The ESG program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents; (5) rapidly re-house homeless individuals and families; and (6) prevent families/individuals from becoming homeless.

The funds being appropriated within this legislation will be spent towards activities that meet the stated program goals. The City does not contribute general funds to the administration of this program and any positions are authorized and funded through the grant.

The City of Jacksonville must obligate all funds, except for the amount designated for administrative costs, within 180 days after HUD signs the grant agreement. All grant funds must be expended within 24 months after HUD signs the grant agreement. Further obligation and expenditure requirements are specified at 24 CFR 576.

The City of Jacksonville is required to match ESG funds with an equal amount of cash and/or noncash contributions, which may include donated buildings, materials and volunteer services. The City accomplishes this match requirement through programs and funding provided by the Social Services Division of the Parks and Recreation Department.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Justification of Emergency: If yes, explanation must include detailed nature of emergency.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.</p> <div style="border: 1px solid black; height: 80px; width: 100%;"></div>
Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>Note: If yes, note must include explanation of all-year subfund carryover language.</p> <div style="border: 1px solid black; padding: 5px;">This is an All-Year's Subfund</div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?</p> <div style="border: 1px solid black; height: 120px; width: 100%;"></div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	X	

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

The funds being appropriated within this legislation will be spent towards activities that meet the stated program goals. The City does not contribute general funds to the administration of this program and any positions are authorized and funded through the grant.

The City of Jacksonville must obligate all funds, except for the amount designated for administrative costs, within 180 days after HUD signs the grant agreement. All grant funds must be expended within 24 months after HUD signs the grant agreement. Further obligation and expenditure requirements are specified at 24 CFR 576.

The City of Jacksonville is required to match ESG funds with an equal amount of cash and/or noncash contributions, which may include donated buildings, materials and volunteer services. The City accomplishes this match requirement through programs and funding provided by the Social Services Division of the Parks and Recreation Department.

Surplus Property Certification?		X
Reporting Requirements?		X

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

Division Chief: 
 Thomas Daly (signature)

Date: 4/13/2022

Prepared By: _____
 Adebisi Okewusi (signature)

Date: 4/13/2022

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: Bryan Mosier, Director, Neighborhoods Department

(Name, Job Title, Department)

Phone: 255-7005

E-mail: bmosier@coj.net

From: Thomas Daly, Chief, Housing and Community Development Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8204

E-mail: tdaly@coj.net

Primary Contact: Thomas Daly, Chief, Housing and Community Development Division

(Name, Job Title, Department)

Phone: 255-8204

E-mail: tdaly@coj.net

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

255-5006

E-mail: rachelz@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 255-5055

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone:

E-mail:

Primary

Contact: (Name, Job Title, Department)

Phone:

E-mail:

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

255-5006

E-mail: rachelz@coj.net

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

Yes, JHCDC vote on 4/27/2022.

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

Community Development Block Grant (CDBG) Program PDC001-22

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 6,687,528.00	Administration	\$ 1,459,733.00	20.00%	\$ 1,401,332.00
Reprogrammed Funds	\$ -	Housing Development	\$ 44,136.56	0.60%	\$ 1,055,415.00
Total Entitlement Funding	\$ 6,687,528.00	Public Service Grants	\$ 1,094,800.00	15.00%	\$ 1,036,216.00
Program Income	\$ 611,141.56	Public Facility Improvements (External)	\$ 1,500,000.00	20.55%	\$ 589,697.00
Total Estimated Funding Available	\$ 7,298,669.56	Public Facility Improvements (COJ)	\$ 3,200,000.00	43.84%	\$ 2,924,000.00
		Economic Development	\$ -	0.00%	\$ -
			\$ 7,298,669.56	100.00%	\$ 7,006,660.00

Emergency Solutions Grant (ESG) Program PDC009-22

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 560,440.00	Administration	\$ 42,033.00	7.50%	\$ 42,033.00
Reprogrammed Funds	\$ -	Data Collection	\$ 50,000.00	8.92%	\$ 50,000.00
Total Entitlement Funding	\$ 560,440.00	Emergency Shelter	\$ 65,900.00	11.76%	\$ 81,186.00
Program Income	\$ -	Homeless Prevention	\$ 104,900.00	18.72%	\$ 66,717.00
Total Estimated Funding Available	\$ 560,440.00	Rapid Re-Housing	\$ 200,000.00	35.69%	\$ 120,000.00
		Supportive Services	\$ -	0.00%	\$ 119,757.00
		Street Outreach	\$ 97,607.00	17.42%	\$ 80,747.00
			\$ 560,440.00	100.00%	\$ 560,440.00

HOME Investment Partnership Program PDC010-22

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 3,327,547.00	Administration	\$ 514,595.00	10.00%	\$ 392,418.00
Reprogrammed Funds	\$ -	CHDO Development	\$ 499,132.05	9.70%	\$ 588,627.00
Total Entitlement Funding	\$ 3,327,547.00	CHDO Operating	\$ 196,209.00	3.81%	\$ 196,209.00
Program Income	\$ 1,818,405.89	Delivery	\$ -	0.00%	\$ -
Total Estimated Funding Available	\$ 5,145,952.89	Downpayment Assistance Program	\$ 1,500,000.00	29.15%	\$ 996,932.00
		Owner Occupied Rehab	\$ 186,016.84	3.61%	\$ -
		Revolving Loan Fund	\$ 2,250,000.00	43.72%	\$ 1,750,000.00
			\$ 5,145,952.89	100.00%	\$ 3,924,186.00

Housing Opportunities for Persons With AIDS (HOPWA) Program PDC012-22

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 2,601,336.00	Administration	\$ 78,040.00	2.62%	\$ 78,168.00
Reprogrammed Funds	\$ 379,958.00	Permanent Supportive Housing	\$ -	0.00%	\$ 399,613.00
Total Entitlement Funding	\$ 2,981,294.00	Short Term Rent, Mortgage & Utilities	\$ 2,416,421.00	81.05%	\$ 1,911,055.00
Program Income	\$ -	Supportive Services	\$ 486,833.00	16.33%	\$ 621,636.00
Total Estimated Funding Available	\$ 2,981,294.00		\$ 2,981,294.00	100.00%	\$ 3,010,472.00

State Housing Initiative Partnership (SHIP) Program

Estimated Funding Available		Proposed Funding Distribution:		Recommended Funding	Prior Year Funding
Entitlement Amount	\$ 9,744,730.00	Administration	\$ 974,473.00	8.81%	\$ 648,725.00
Reprogrammed Funds	\$ -	Delivery	\$ -	0.00%	\$ -
Total Entitlement Funding	\$ 9,744,730.00	Downpayment Assistance	\$ 1,800,000.00	16.27%	\$ 1,500,000.00
Program Income	\$ 1,315,494.20	Heirs Property Resolution	\$ 400,000.00	3.62%	\$ -
Total Estimated Funding Available	\$ 11,060,224.20	Emergency Repair Program	\$ 1,800,000.00	16.27%	\$ 1,000,000.00
		Foreclosure Intervention	\$ 750,000.00	6.78%	\$ -
		Owner-Occupied Rehabilitation	\$ 2,835,751.20	25.64%	\$ 2,857,692.00
		Rental Housing Development	\$ 2,500,000.00	22.60%	\$ 500,000.00
			\$ 11,060,224.20	100.00%	\$ 6,506,417.00

Total Sources:	
Federal	\$ 15,986,356.45
State	\$ 11,060,224.20
Grand Total of All Sources	\$ 27,046,580.65
Total Budgeted Expenditures	\$ 27,046,580.65