

**City of Jacksonville, Florida  
Request for Budget Transfer Form**

Jacksonville Human Rights Commission  
Department or Area Responsible for Contract / Compliance / Oversight

N/A  
Council District(s)

Reversion of Funds: \_\_\_\_\_  
(if applicable) Fund / Center / Account / Project \* / Activity / Interfund / Future

N/A  
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable): \_\_\_\_\_  
Justification for Waiver

N/A  
CIP (yes or no): \_\_\_\_\_ No

Justification for / Description of Transfer:

Appropriating prior year FY 19/20 and FY 20/21 revenue of \$174,507.63 (transfer from fund balance) and FY 21/22 revenue of \$52,200 received from HUD's Fair Housing Assistance Program to fund fair-housing activities within the JHRC. Accounting to move FY22 actuals and budgetary balances from project 001960 to activity 00001797.

Net Amount Appropriated and/or Transferred: \_\_\_\_\_ \$226,707.63

\* This element of the account string is titled project but it houses both projects and grants.

**CITY COUNCIL**

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Requesting Council Member: \_\_\_\_\_

CM's District: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Ordinance: \_\_\_\_\_

**OFFICE OF THE MAYOR**

BUDGET ORDINANCE  TRANSFER DIRECTIVE

TD / BT Number: **BT 22-048**

Date Rec'd.	Date Fwd.	Approved	Disapproved

Date of Action By Mayor: \_\_\_\_\_ Approved: \_\_\_\_\_

Division Chief: \_\_\_\_\_ Date Initiated: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Initiated / Requested By (if other than Department): \_\_\_\_\_

Budget Transfer Line Item Detail

\* This element of the account string is titled project but it houses both projects and grants.

**TRANSFER FROM:** (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

										Accounting Codes			
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total: \$226,707.63									
REV	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Transfer from Fund Balance	\$174,507.63	11411	106003	389010	001960	00000000	000000	00000000		
REV	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Dept of Housing Urban Development	\$32,561.34	11411	106003	331509	001960	00000000	000000	00000000		
REV	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Dept of Housing Urban Development	\$19,638.66	11411	106003	331509	000000	00001797	000000	00000000		

**TRANSFER TO:** (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

										Accounting Codes			
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future		
				Total: \$226,707.63									
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Permanent and Probationary Salaries	\$163,143.11	11411	106003	512010	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Terminal Leave	\$4,377.25	11411	106003	513020	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Salaries Overtime	\$3,395.26	11411	106003	514010	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Medicare Tax	\$2,367.16	11411	106003	521020	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Disability Trust Fund-ER	\$510.31	11411	106003	522070	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	GEPP Defined Contribution DC-ER	\$8,457.04	11411	106003	522130	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Group Dental Plan	\$570.00	11411	106003	523010	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Group Hospitalization Insurance	\$22,991.77	11411	106003	523040	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	City Employees Worker's Compensation	\$288.39	11411	106003	524001	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	General Liability Insurance	\$34.55	11411	106003	545020	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	ISA-Copy Center	\$934.13	11411	106003	549512	001960	00000000	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Permanent and Probationary Salaries	\$7,138.66	11411	106003	512010	000000	00001797	000000	00000000		
EXP	Regulatory & Environmental Grants	JHRC Fair Housing Assistance Program	Employee Training Expenses	\$12,500.00	11411	106003	555001	000000	00001797	000000	00000000		