

**LEGISLATIVE FACT SHEET**

DATE: 02/22/22

BT or RC No: BT22-057  
(Administration & City Council Bills)

SPONSOR: Jacksonville Fire and Rescue Department, Emergency Preparedness Division  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Noah Ray

Provide Name: Noah Ray

Contact Number: 9042553117

Email Address: nray@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide: Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

This legislation is necessary in order for the City of Jacksonville to accept a federally funded subaward and enter into a grant agreement with the State of Florida, Division of Emergency Management. The purpose of this grant is to provide protection to the County Port Security Disaster Warehouse, located at 909 Haines Street, Jacksonville, Florida 32206. The project is funded through the Hazard Mitigation Grant Program (HMGP) DR 4468-006-R, as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA). The project consists of retrofitting one warehouse building through the purchase and installation of wind resistant bay doors and hurricane rated shutters, which are code compliant products that meet the wind speed requirements in the area.

For all Wind Retrofit projects, if deemed necessary, wind resistant materials will be installed on any other opening such as vents, louvers and exhaust fans. All installations will be in strict compliance with the Florida Building Code or Miami-Dade Specifications and all materials shall be certified to meet wind and impact standards. The local municipal building department will inspect and certify installation according to the manufacture specifications. The materials utilized shall provide protection against 146 MPH winds or the wind speed protection and impact requirements indicated by the effective Florida Building Code at the time permits are issued.

+A25

The period of performance, as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA), shall begin upon execution of the contract and end February 29, 2024.

The City of Jacksonville, Emergency Preparedness Division, agrees to administer and complete the project per scope of work as submitted by the City of Jacksonville and subsequently approved by the Division and FEMA. The City of Jacksonville, Emergency Preparedness Division, shall complete the work in accordance with all applicable Federal, State and Local Laws, Regulations, and Codes.

APPROPRIATION: Total Amount Appropriated: \$249,938.00 as follows:  
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: Federal Emergency Management Agency: Hazard Mitigation Grant	Amount: \$187,453.50
	To: Fire & Rescue Grants <i>CIP project 010469</i>	Amount: <i>21</i>
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From: COJ Reserve for Federal Funds	Amount: \$62,484.50
	To: Fire & Rescue Grants <i>CIP project 010469</i>	Amount: <i>11</i>
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

This is FEMA project number 4468-006-R. It is funded under HMGP, FEMA-4468-DR-FL and must adhere to all program guidelines established for the HMGP in accordance with the PAS Operational Agreement for Disaster 4468. FEMA awarded this project on November 19, 2021; this Agreement shall begin upon execution by both parties, and the Period of Performance for this project shall end on February 29, 2024.

There is a 25% match requirement to be provided by the City of Jacksonville for this mitigation grant project. The total estimated cost of the project is \$249,938.00, with the federal share being \$187,453.50 (75%) and the local share being \$62,484.50 (25%).

This project has an estimated \$11,500.00 in contingency funds. Per FEMA Hazard Mitigation Assistance Guidance Part VI, D.3.4 – Contingency funds are not automatically available for use. Prior to their release, contingency funds must be re-budgeted to another direct cost category and identified. Post award changes to the budget require prior written approval from the Division (FDEM). The written request should demonstrate what unforeseen condition related to the project arose that required the use of contingency funds.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency.  <input style="width: 100%; height: 20px;" type="text"/>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.  <input style="width: 100%; height: 40px;" type="text"/>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language.  <input style="width: 100%; height: 20px;" type="text"/>
CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? Mid year amendment necessary due to approval of grant award. Subaward agreement H0795 between Florida Division of Emergency Management and City of Jacksonville is attached.
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.  <input style="width: 100%; height: 20px;" type="text"/>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.  <input style="width: 100%; height: 20px;" type="text"/>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.  <input style="width: 100%; height: 20px;" type="text"/>

**ACTION ITEMS CONTINUED: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

	Yes	No
Continuation of Grant?		X

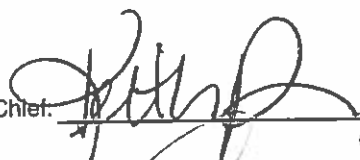
Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

This is a grant funded project with a limited scope to retrofit a warehouse building. The period of performance is 27 months.

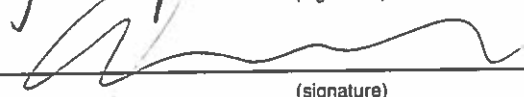
Surplus Property Certification?		x
Reporting Requirements?		x

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief:  \_\_\_\_\_  
(signature)

Date: 2/22/22

Prepared By:  \_\_\_\_\_  
(signature)

Date: 2/22/22

**ADMINISTRATIVE TRANSMITTAL**

**To:** MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

**Thru:** Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
 (Name, Job Title, Department)  
 Phone: 255-5006 E-mail: rachelz@coj.net

**From:** Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
 Initiating Department Representative (Name, Job Title, Department)  
 Phone: 255-5006 E-mail: rachelz@coj.net

**Primary Contact:** Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor  
 (Name, Job Title, Department)  
 Phone: 255-5006 E-mail: rachelz@coj.net

**CC:** Rachel Zimmer, Intergovernmental Affairs Liaison, Office of the Mayor  
 Phone: 255-5006 E-mail: rachelz@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
Phone: 255-5055 E-mail: psidman@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Rachel Zimmer , Intergovernmental Affairs Liaison, Office of the Mayor  
Phone: 255-5006 E-mail: rachelz@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Boards Action / Resolution?      Yes      No  
     

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**