

Sec. 50.110. - Review of Boards and Commissions, Sunsetting and Reporting.

(a) Review and Sunsetting of Certain Boards and Commissions.

at least every four years the Rules Committee, or the council committee assigned to such related matters, shall begin the process of reviewing each of the boards and commissions created by Ordinance Code or boards or commissions created by the City pursuant to state law (but not statutorily mandated boards or commissions) as identified in Appendix A

assess whether such Board or Commission continues to perform a valuable service or fulfill a valuable function for our City, whether any restrictions placed on membership of the Board or Commission are appropriate or should be diminished or enhanced, whether the duties and responsibilities of the Board or Commission should be revised, and any other relevant matter with respect to the operation and purpose of such Boards and Commissions and the need for continuation of such Boards and Commissions.

make a recommendation as to which, if any, should sunset and shall proffer legislation to sunset any of said Boards and Commissions, which individual legislation shall be assigned to the standing committee(s) charged with matters delegated to that subject matter of certain Boards and Commissions.

APPENDIX A/BOARDS AND COMMISSIONS

Art in Public Places Committee	Inspector General Selection & Retention Committee	Special Committee on Group Health Benefits
BCAB-Building Codes Adjustment Board	Jacksonville Fire Museum Advisory Board	Subdivision Standards & Policy Advisory Committee
BJP FAC-Better Jacksonville Plan Financial Administration Committee	Jacksonville Historic Preservation Commission	TRC-Tower Review Committee
BJP PAC-Better Jacksonville Plan Project Administration Committee	JHRC-Jacksonville Human Rights Commission	TRUE-Taxation, Revenue & Utilization of Expenditures Commission
COEA-Jacksonville-Duval County Council on Elder Affairs	JOB-Duval County Job Opportunity Board (defunct 2016) REMOVE	RDA-Duval County Research & Development Authority sunset through 2024-257-E 4/23/24 REMOVE
Concurrency & Mobility Management Systems Technical Advisory Committee	JSEB Monitoring Committee	JIA Area Redevelopment Agency Board (Ord. 2023-0496-E sunset 2023) REMOVE
Context Sensitive Streets Standards Committee	JWC-Jacksonville Waterways Commission	Renew Arlington Community Redevelopment Agency Advisory Board
Courthouse Architectural Review Committee (Ord. 2017-281-E sunset 2017) REMOVE	Kids Hope Alliance	ADD
CTQB-Construction Trades Qualifying Board (note: Sec. 62.101 says that there are 18 members, but 2022-653-E reduced the membership to 16)	Kids Hope Alliance (Non-Voting) (this seems duplicative) REMOVE	Homelessness Initiatives Commission Chapter 86
Cultural Service Grant Committee	Library Board of Trustees	KingSoutel CRA Advisory Board Chapter 53
DDRB-Downtown Development Review Board	PFPF Financial Investment & Advisory Committee	Jacksonville Journey Forward Chapter 85
DIA-Downtown Investment Authority	Post-Employment Appeals Committee	Mobility Working Group Chapter 655
Duval County Election Advisory Panel	Public Service Grant Appeals Board	Opioid and Substance Use Disorder Grants Committee Chapter 84
EPB-Environmental Protection Board	Public Service Grant Council	Public Nuisance Abatement Board Chapter 672
Health & Life Insurance Procurement Committee	Security & Emergency Preparedness Planning Council	Sex Trafficking Survivors Leadership Council Chapter 96
Industrial Development Revenue Bond Review Committee	SJRFC-St. Johns River Ferry Commission (Ord 2016-127-E sunset 2016) REMOVE	Tree Commission Chapter 94

Boards and Commissions	Established	Appointing Authority	Members	Vacancies	Duties	Staffing
Art in Public Places Committee Chapter 118	1997 as Art in Public Places Commission. 2006 became Art in Public Places Committee	Mayor	11	2	Choose art to enhance the architecture and general environment of the City, at least 15% of the artists selected for purchase or commission will be resident(s) in the Greater Jacksonville area. Receive, review and act on the recommendations of the Art Selection Panels.	Cultural Council
BCAB-Building Codes Adjustment Board Chapter 56	1971	Council	9	0	Study building codes and recommend to Council needed amendments thereto as may be found necessary or desirable. Hear and decide building code enforcement appeals. Authorize building code variances where authorized by law.	Neighborhoods-Code Compliance
BJP FAC-Better Jacksonville Plan Financial Administration Committee Chapter 761	2000	Mayor (2) Council (2) JTA (2)	8	2	Determine and assess the general conditions of the market for municipal bonds. Report on the implementation, progress, status and completion of all BJP Projects. Twice per year reporting on revenues received, implementation, progress, status and completion of the projects related to the use of the local option gas taxes.	Public Works
BJP PAC-Better Jacksonville Plan Project Administration Committee Chapter 761	2000	Mayor (2) Council (2) JTA (2)	9	4	Advise on BJP construction projects. Report on the implementation, progress, status and completion of all Plan Projects. Twice per year reporting on revenues received, implementation, progress, status and completion of the projects related to the use of the local option gas taxes.	Public Works
Council on Elder Affairs Chapter 82	1992	Mayor (5), Council (14)	19	8	Serve as an advocate for older persons in the city; Assist in the implementation of programs; Designate priorities among programs concerning older persons.	Neighborhoods, Senior Services, Exec. Director

Boards and Commissions	Established	Appointing Authority	Members	Vacancies	Duties	Staffing
Concurrency & Mobility Management Systems Technical Advisory Committee Chapter 655	2014	Council	3	0	Assist in the development of an updated Concurrency and Mobility Management System Handbook.	Planning Dept.
Context Sensitive Streets Standards Committee Chapter 32	2013	Mayor (6) Council (6)	13	2	Reviews and revises city standard specifications, city standard details, and the Land Development Procedures Manual. The Committee recommends amendments to the Jacksonville Code of Ordinances and 2045 Comprehensive Plan relating to transportation, traffic engineering and roadway design.	Planning Dept.
CTQB-Construction Trades Qualifying Board Chapter 62	1970	Mayor	16	1	Administer Chapter 342, Ordinance Code; Ensure that an applicant for any certificate meets the qualifications provided by law; Provide for the preparation, administration and grading of examinations.	Executive Director
Cultural Service Grant Committee Chapter 118	1993	Cultural Council	11	0	Recommend to the Cultural Council Board of Directors the organizations to be funded and the amount of the funding.	Cultural Council
DDRB-Downtown Development Review Board Chapter 55	2007	Mayor	9	0	Assist the DIA with the review of all development and redevelopment projects Downtown	DIA
DIA-Downtown Investment Authority Chapter 55	2012	Mayor (5) Council (4)	9	2	The sole development and community redevelopment agency for Downtown.	DIA
Duval County Election Advisory Panel Chapter 59	2002	Mayor (3) Council (3) SOE (3)	9	1	Study and make recommendations to the Supervisor of Elections on voter registration, the voter's election-day experience, voter education, and ballot voting instructions.	Council
EPB-Environmental Protection Board Chapter 73	1973	Mayor (5) Council (4)	9	0	Study and enforce appropriate rules for environmental protection. Investigate pollution control programs, Conduct investigations and hearings on complaints, Issue appropriate orders for enforcement.	Neighborhoods - EPB Administrator

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Health & Life Insurance Procurement Committee Chapter 33	2006	Designees (5) Council (2)	7	0	Ensure the efficient and effective procurement of health and life insurance for the benefit of the city and its employees.	Employee Services
Homelessness Initiatives Commission Chapter 86	2024	Council (4) Mayor (3)	7	0	Review and assess the current unmet needs of Duval County's homeless and chronic unhoused populations, Annually review and recommend programs, initiatives and services to be funded, Identify funding sources, both public and private.	Neighborhoods
Industrial Development Revenue Bond Review Committee Chapter 104	2012	Designees	3	0	Authorized to vote upon inducement and reimbursement resolutions on behalf of the Council and upon approval submit the necessary legislation to the Council for authorization to issue bonds.	OED
Inspector General Selection & Retention Committee Chapter 62	2014	Designees	7	0	Select the Inspector General; Evaluate the performance and approve the budget for the office of the Inspector General.	IG
Jacksonville Fire Museum Advisory Board Chapter 31	1986	Mayor	12	4	Advise the Executive Director as to the administration of funds, maintenance, operation and improvement of the Fire Museum.	JFRD
Jacksonville Historic Preservation Commission Chapter 76	1990	Mayor	7	2	Conduct an ongoing survey and inventory of historic buildings, areas, and archaeological sites in the city; identify potential landmarks and potential landmark sites; recommend that specified areas be designated as historic districts and maintain an inventory of historic districts and landmarks.	Planning Dept.
Jacksonville Journey Forward Chapter 85	2024	Mayor (4) Council (3) JSO, SAO, DCPS, Chief Judge (4)	11	2	Develop a community-based plan to include immediate and long-term actions and goals related to crime reduction and public safety.	Mayor's Office
JHRC-Jacksonville Human Rights Commission Chapter 60	1998	Mayor	11	1	Promote and encourage fair treatment and equal opportunity for all persons; administer fair housing laws; act upon complaints alleging an unlawful employment practice; determine the facts about instances of discrimination.	Executive Director

Boards and Commissions	Established	Appointing Authority	Members	Vacancies	Duties	Staffing
JSEB Monitoring Committee Chapter 126	2004	Council (4) Mayor (3)	7	3	Review the status of the goals of the Jacksonville Small Emerging Businesses Program.	OED JSEB Administrator
JWC-Jacksonville Waterways Commission Chapter 95	1984	Council	13	1	Study and make recommendations to the Council with respect to the improvement, development and protection of the St. Johns River and all tidal waters, and all saltwater, estuarine and riverine wetlands in Duval County.	Council
Kids Hope Alliance Chapter 77	2017	Mayor	7	0	Develop, oversee, manage, and implement the Essential Services Plan for Kids; Manage the children and youth programs, services, and activities permitted under the Plan through third-party service providers and other City agencies.	KHA
KingSoutel CRA Advisory Board Chapter 53	2019	Mayor (4) Council (3)	7	1	Serve in an advisory capacity to the KingSoutel Crossing Community Redevelopment Agency.	OED
Library Board of Trustees Chapter 90	1973	Mayor	12	0	Authority to receive, accept and exercise control over funds, property, gifts, legacies or devises granted to the library; responsible for the administration of Chapter 662 and the provision of the library services.	Library
Mobility Working Group Chapter 655	2011	Council (4) Mayor (3)	7	periodic	Provide the Mayor and the Council with recommendations for action by the legislative and executive branches of government within ninety days after the Mobility Plan Working Group's receipt of the Planning and Development Department's report containing the evaluation and recommendations of appropriate amendments to the 2045 Mobility Plan and Chapter 655.	Planning Dept.
Opioid and Substance Use Disorder Grants Committee Chapter 84	2023	Mayor (3) Council (3)	7	0	Act as an advisory body for the City of Jacksonville and to review, evaluate, and score grant applications to fund projects and programs aimed at combatting the opioid crisis.	JFRD

Boards and Commissions	Established	Appointing Authority	Members	Vacancies	Duties	Staffing
PFPF Financial Investment & Advisory Committee Chapter 121	2015	PFPF Board	5	0	Provide advice to the Jacksonville Police and Fire Pension Board of Trustees on financial matters; actuarial practices, investment strategy, selection of outside financial services providers.	PFPF
Post-Employment Appeals Committee Chapter 602	2008	Designees	3	0	Hear appeals regarding the post-employment provisions of the Ethics Code.	Ethics
Public Nuisance Abatement Board Chapter 672	2021	Mayor (4) Council (2) JSO, JFRD, Neighborhoods (3)	9	0	Quasi-judicial forum to identify public nuisance activities and conditions, and hold accountable those persons responsible for such nuisance activities.	Neighborhoods, Code Compliance
Public Service Grant Appeals Board Chapter 118	2016	Designees	3	0	Hear and make final determination on all appeals made by requesting agencies.	Grants & Compliance
Public Service Grant Council Chapter 80	2008	Mayor (8) Council (7)	15	0	Review and assess the annual needs of the City for public services for programs not otherwise funded by City funds; Review, evaluate and score each Public Service Grant application; Award and allocate the annual lump sum appropriation for Public Service Grants.	Grants & Compliance
Renew Arlington Community Redevelopment Agency Advisory Board Chapter 53	2015	Mayor (5) Council (4)	9	0	Review and make recommendations to the Council on proposed changes to the CRA Plan.	OED
Security & Emergency Preparedness Planning Council Chapter 674	1995	Designees	varies	0	Recommend an emergency preparedness plan to the Council.	JFRD
Sex Trafficking Survivors Leadership Council Chapter 96	2020	Mayor	7	0	Make recommendations to the City Council, Mayor's Office, City Staff, and community stakeholders on measures to prevent sex trafficking, enhancing public awareness of the problem.	Parks - Social Services

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Special Committee on Group Health Benefits Chapter 116	2003	Designees	varies	periodic	Convene only for the purpose of receiving a semiannual update from the Employee Services Department on the status and projection of the Group Health Plan.	Employee Services
Subdivision Standards & Policy Advisory Committee Chapter 654	1978	Mayor (5) Designees (5)	10	1	Review and revise standards and policy, and advise the appropriate Council committee of its decisions, with respect to any issues concerning land development except traffic engineering and roadway design issues, including sidewalks, bicycle lanes, multi-use paths or disability access on such facilities.	Planning Dept.
TRC-Tower Review Committee Chapter 656	2001	LUZ Chair (3) Planning Commission Chair (2)	5	0	Charged with responsibility for making final decisions with respect to applications for waiver from minimum setback and separation requirements, landscape requirements; variance from the maximum height requirements and maximum height and projection requirements for side-mount and rooftop antennas.	Planning Dept.
Tree Commission Chapter 94	2017	Council (4) Mayor (2)	7	1	Advisory body to the city concerned with the conservation and enhancement of the City's tree canopy, make recommendations, if necessary, to the Council concerning the City's tree protection and landscape regulations.	Public Works
TRUE-Taxation, Revenue & Utilization of Expenditures Commission Chapter 57	1988	Mayor (6) Council (6) CPACs (6)	18	5	Act as an advisory body to the city concerning fiscal policy.	Council

Designees

Context Sensitive Streets Standards Committee: JTA Director

Health & Life Insurance Procurement Committee: CAO, CFO, GC, Employee Services Director, Risk Manager

Industrial Development Revenue Bond Review Committee: OED, CAO, CFO

Inspector General Selection & Retention Committee: CP, SAO, Public Defender, Chief Judge, Mayor, Ethics Comm. Chair, TRUE Chair

Opioid and Substance Use Disorder Grants Committee: Health Administrator or Medical Director of the Department of Health, Duval County

Post-Employment Appeals Committee: Rules Chair, Ethics Comm. Chair, Chief of Procurement

Public Service Grant Appeals Board: PSGC Chair, Grants Administrator, Chief of Procurement

Security & Emergency Preparedness Planning Council: Mayor as chairman, the Jacksonville Security Coordinator as vice chair, the Director of Fire and Rescue, the Chief of the Emergency Preparedness Division, the President of the City Council, or designee, the Chair of the Duval County Legislative Delegation, or designee, the Director of Neighborhoods, the Public Health Officer, the Chief Administrative Officer, the Chief of Staff, the Director of Public Works, the Sheriff, the Chief Judge of the Fourth Judicial Circuit, the Managing Director/Chief Executive Officer of the JEA, the Managing Director/Chief Executive Officer of the Jacksonville Seaport Authority, the Managing Director/Chief Executive Officer of the Jacksonville Airport Authority, the Executive Director of the Jacksonville Transportation Authority, the Chairperson or designee of the Duval County School Board, representatives of each military group in Jacksonville, representatives of all major hospitals in the City (having 300 or more beds) and a number of other representatives, not to exceed 11 in number, from civic, business, industry, labor, veterans, professional or other groups and from the federal government

Special Committee on Group Health Benefits: (a) The Director of Employee Services, or his/her designee;(b) The Director of Finance and Administration, or his/her designee;(c) One Council Member, appointed by the Council President;(d) The Council Auditor, or his/her designee;(e) One member from each employee collective bargaining unit as designated by the respective unions;(f) One City retiree actively participating in the Group Health Plan as designated by Employee Services

Subdivision Standards & Policy Advisory Committee: (1) Chief—Community Planning Division of the Planning and Development Department;(2) Chief—Environmental Quality Division of the Neighborhoods Department;(3) Director—Water and Wastewater, JEA;(4) Chief—Right of Way and Stormwater Maintenance Division of the Public Works Department;(5) Chief—Engineering and Construction Management Division

Tree Commission: Director of Public Works