

SCOPE OF SERVICES AND HOURLY RATE

- Report directly to the President of the City Council or to individual Council Members at the direction of the Council President.
- Review of Negotiated Agreement between City of Jacksonville and Jacksonville Jaguars with respect to the new Stadium and ancillary facilities.
- Advise the City Council on all aspects of the Negotiated Agreement between the City of Jacksonville and Jacksonville Jaguars.
- Submit information and reports to the Council President on an as-requested basis related to the foregoing.

The consultant's hourly rate shall be \$325.00 per hour. Any substantial change to this Scope of Services and Hourly Rate will require City Council approval.



Downtown Investment Authority

MEMORANDUM

TO: City Council Members

FROM: Lori Boyer, CEO
Downtown Investment Authority

SUBJECT: 2023-404

DATE: July 12, 2023

The Downtown Investment Authority (“DIA”) has filed legislation to appropriate additional FY 22/23 Northbank CRA Revenue available as of April 2023. The total amount is \$3,714,053.79.

This total amount includes funds received from the following Activities: Iguana Purchase of Shipyards Office parcel, \$3,209,498.08; Iguana Investment (Right of first offer) \$50,000; Fidelity National/Property Sale -Cypress, \$10; NB Courthouse Garage Tenant Lease Revenue \$40,282.26; NB Adams St Garage Revenue from Reef Parking, \$67,158.27; NB Sports Complex Garage from Reef Parking \$347,105.18. The revenue received from the operation of the Reef managed garages has outperformed our budget projections and is expected to continue to do so for the remainder of the year.

This legislation will appropriate all the funds to the Northbank Shipyards West CRA Project as approved by the DIA board in May per Res. 2023-05-02. This project is adjacent to the City CIP funded Shipyards West Park. The CRA portion will include parking with a food hall above, and a separate restaurant site on Hogan’s Creek. Both facilities support and help to activate the adjacent park.

FINANCE COMMITTEE

The Committee shall consider financial matters, including: appropriations; budgets; budgetary transfers; taxes; fees; franchises; bonds; fiscal and investment policies; economic development investment incentives and related contracts, agreements and appropriations; licensing; personnel; pensions; leases; Finance and Administration Department; Procurement Division; Office of Economic Development; JEA financial issues; auditing; performance measurement and benchmarking; audits of the City and Independent Agencies; selection and retention of the auditor to perform the annual independent audit required by Section 5.11, Jacksonville Charter; TRUE Commission reports; international trade; legislation containing waivers or invoking an exception; conveyance of City property; collections of code enforcement and other fines and fees; and all related subjects.

Committee Members:

Nick Howland, Chair
Randy White, Vice Chair
Raul Arias
Kevin Carrico
Reggie Gaffney, Jr.
Will Lahnen
Ju'Coby Pittman

Finance Committee Agenda Meeting Time/Location:

No Agenda Meeting

Finance Committee Meeting Time/Location:

Time: First and Third Tuesday at 9:30 a.m.

Location: City Council Chamber, First Floor, City Hall - 117 W. Duval Street

(Continued)

SALEM AMENDMENT

Council Member Salem offers the following amendment to File No. 2023-386:

- (1) On page 1, lines 9-10, strike "REQUESTING ONE CYCLE EMERGENCY PASSAGE;" and insert "PROVIDING FOR CARRYOVER OF FUNDS TO FISCAL YEAR 2023-2024; PROVIDING FOR REVERTER OF FUNDS; INVOKING THE EXEMPTION IN SECTION 126.107(G) (EXEMPTIONS), PART 1 (GENERAL REGULATIONS), CHAPTER 126 (PROCUREMENT CODE), ORDINANCE CODE, TO ALLOW FOR A DIRECT CONTRACT WITH MICHAEL HUYGHUE & ASSOCIATES, LLC; APPROVING AND AUTHORIZING THE MAYOR, OR HER DESIGNEE, AND THE CORPORATION SECRETARY TO EXECUTE AND DELIVER A CONTRACT WITH MICHAEL HUYGHUE & ASSOCIATES, LLC, FOR THE PROVISION OF CONSULTING SERVICES TO THE CITY COUNCIL RELATIVE TO CERTAIN ECONOMIC DEVELOPMENT PROJECTS; PROVIDING FOR OVERSIGHT BY THE OFFICE OF GENERAL COUNSEL;" ;
- (2) On page 1, line 29, strike "of economic development" and insert "regarding a proposed agreement between the City and Jax Jaguars, LLC, for development or redevelopment of a football stadium and ancillary facilities in Jacksonville as more specifically described herein";
- (3) On page 2, lines 4-10, strike all lines in their entirety and insert a new Section 3, Section 4, Section 5, Section 6, and Section 7 to read as follows:
 - "Section 3. Carryover. The funds appropriated by this Ordinance shall not lapse but shall carryover to fiscal year 2023-2024.
 - Section 4. Reverter. Any funds not utilized for the

purposes set forth in this Ordinance shall be returned to the account of origin by September 30, 2024.

Section 5. Invoking the Exemption in Section 126.107(g), Ordinance Code. The City is hereby authorized to procure the use of the professional services of Michael Huyghue & Associates, LLC, to provide consulting services to the City Council on matters relative to a proposed agreement between the City and Jax Jaguars, LLC, for development or redevelopment of a stadium and ancillary facilities in Jacksonville. Pursuant to Section 126.107(g) (Exemptions), Part 1 (General Regulations), Chapter 126 (Procurement Code), *Ordinance Code*, such procurement is exempt from competitive solicitation because the supplies or services are to be provided by those specifically prescribed within authorizing legislation that appropriates the same. With the exception of the foregoing, all other provisions of Chapter 126, *Ordinance Code*, shall remain in full force and effect.

Section 6. Approval and Authorization to Execute an Agreement Between the City and Michael Huyghue & Associates, LLC. The Mayor, or her designee, and the Corporation Secretary are hereby authorized to execute and deliver on behalf of the City an agreement with Michael Huyghue & Associates, LLC, in an amount not-to-exceed \$150,000, subject to the Scope of Services and hourly rate more particularly described in **Exhibit 2**, for a term commencing upon the City's execution of the agreement through September 30, 2024, and all other contracts and documents, including extensions, renewals and amendments to the agreement, and to otherwise take all action necessary

to effectuate the intent of this Ordinance, subject to appropriate legal review and approval by the Office of General Counsel and the City's Risk Management Division for appropriate insurance and indemnification requirements in accordance with Section 128.601, *Ordinance Code*.

Section 7. Oversight. The Office of General Counsel shall oversee the agreement described herein.”;

- (4) Renumber the remaining Section accordingly;
- (5) On **page 1, line 1**, amend the introductory sentence to add that the bill was amended as reflected herein.

Form Approved:

Office of General Counsel

Legislation Prepared By: Mary E. Staffopoulos

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