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FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Office of the City Council
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the City need these particular goods or services?</i>	The request is for the subscription renewal of Granicus products and fees for GovMeetings. The GovMeetings Platform provides software services/access to the Government Transparency Suite, Legistar, VoteCast Standard and VoteCast Classic Packages so we are able to utilize their touch screen compatible software, Granicus Encoding Appliance Software, and Portable Encoders. The GovMeetings Platform is necessary to offer citizens of Jacksonville and other interested parties' online access to City Council meetings and agenda, live webcasting and video recording, as well as centralized portal for minutes and other documents.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Granicus is the sole vendor of providing Meeting and Agenda Management for government entities. The system provides a cloud platform the adapts to support the full legislative process. Granicus is the premiere provider of government software with over 2,500 local governments utilizing the agenda meeting software to manage their public meetings processes and improve internal efficiencies. The unique architecture of the system offers a comprehensive combination of benefits that are not available through any other solution. Granicus is the only company that can provide regular maintenance and periodic updates.
4. Date of Request	7/27/2023

5. Summary of Market Research
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms]

[A market research was completed by Yvonne P. Mitchell, Chief of Administrative Services. The top three companies listed from a search on "government meeting agenda management software" were: OnBoard Meetings, Capterra, and OneMeeting. Of the three companies, OneMeeting f/k/a PrimeGov products are the closest to some of the services provided by Granicus. OneMeeting provides services to cities and counties in California, Minnesota, Colorado, Virginia, Nevada, Massachusetts, and Oklahoma. The company does not have

"Exhibit A"

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FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

any clients in Florida or other southern states. Grancius is utilized by 2,500 local governments within 48 out of the 50 states, in 200 special districts, in 450 counties, and in 250 school districts.]

6. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Click here to list other documentation.]



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	The Information Technologies Division (ITD), requests approval to purchase Annual Two-Way Radio & Equipment Repair Services for Motorola two-way radios and equipment from Mobile Communications America (MCA). The services include assessment, repair, and testing of nonoperational equipment. These services are critical to maintaining the equipment the Jacksonville Sheriff's Office (JSO), the Jacksonville Fire and Rescue Department (JFRD), General Government, and all First Coast Radio System (FCRS) radio subscribers utilize. MCA is Motorola's authorized service provider in Duval County, and is the only vendor authorized to provide two-way radio repair services for Motorola equipment. The period of coverage for this request is from January 1, 2024, through December 31, 2024
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	MCA is Motorola's authorized service provider in Duval County, and is the only vendor authorized to provide two-way radio and equipment repair services for Motorola P25 equipment.
4. Date of Request	12/7/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Internet research conducted has found that there are no other sources available to repair Motorola P25 equipment. Motorola submitted a single source letter confirming that MCA is the only vendor in Duval County authorized to provide repair services for Motorola P25 equipment.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 670678-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Animal Care & Protective Services Division
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	The ACPS Transfer program provides for the transfer of dogs and cats from ACPS Shelter to the Jacksonville Humane Society (JHS). JHS facility located at 8454 Beach Blvd Jacksonville, FL and direct intake of stray dogs and cats directly into the JHS facility for the period of October 1, 2023 through September 30, 2024. Per Scope of Services outlined in memo dated September 28, 2023.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	This request is to renew an existing contract. JHS is the only facility within the City of Jacksonville that can provide transfer, medical care, and shelter care for the volume of animals for the price of the proposed contract.
4. Date of Request	12/6/2023

5. Summary of Market Research
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[There are no other providers of this service with the ability to fulfill the requirement of the contract at this time.]

6. Conflict of Interest (Must Check)
 By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)
 Supplier Quote
 Single Source Memo signed by Director
 Other [Scope of service memo dated 9/28/23]

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PO 665213-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Risk Management / Safety Office
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the City need these particular goods or services?</i>	Origami provides a clearing house to store all of COJ's Workers compensation, Public liability, Auto and Safety claims. This includes reporting functionality and financial data. Other risk management data is stored and is used for budgeting, insurance and drivers certification purposes. Origami provides Electronic data interchange with the State of Florida and CMS compliance with the Federal Government.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Setting up a new database would involve significant time and money to migrate data and train staff on operations and processes.
4. Date of Request	10/11/2022

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[We have gone through the formal procurement process at inception on the previous contract. This is a continuation of the previous single source with Origami Risk, LLC, to provide a risk management information system. The period of service will be three years from contract execution.]

6. Other Documentation (Check and attach all that apply)

- ✓ Supplier Quote
- ✓ Single Source Memo signed by Director

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PO 665963-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the City need these particular goods or services?</i>	The Information Technologies Division (ITD) requests approval to renew software licenses, for software subscription and support services for MAXIMO Enterprise Management software. The services include periodic software upgrades, immediate software repairs, and telephone support. The initial first year period of coverage for these services is from October 1, 2022 through September 30, 2023 with two additional years of coverage through September 30, 2025.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	IBM is the sole source for licensing all application software, as well as for all on-going maintenance support. No other vendor has access to IBM's source code.
4. Date of Request	10/11/2022

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Internet research conducted has found that there are no other sources available to purchase software licenses, and maintenance & technical support for IBM developed software. The vendor submitted a single source letter confirming they are the sole source support for all developed products and services.]

6. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 666669-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Supervisor of Elections
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Election Systems and Software provides all hardware and software upgrades for all voter tabulation equipment in the Duval Supervisor of Elections inventory.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Election Systems and Software has been the system of record for Duval County since 2012. ElectionWare is the balloting software that manages vote tabulation and election reporting. The software and hardware is the proprietary of ES&S, who is certified in the state of Florida to provide these services.
4. Date of Request	10/9/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[ES&S is only vendor with proprietary property of this hardware; State certified, which is required by Florida Statutes. <https://www.dos.myflorida.com/elections/voting-systems/certified-voting-systems-and-vendors/>]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 667464-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Annual Fees for 400 Licenses for PowerDMS Suite
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	PowerDMS is the only means of receiving our accreditation standards electronically for CALEA, CFA and FCAC. PowerDMS is the only supplier who provides the annual license for their product.
4. Date of Request	10/6/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[The Accreditation Unit researched the marketplace and were unable to locate another product that provided all the features of PowerDMS that was able to interface with our programs.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Click here to list other documentation.]



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments</i>	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Renewal of the P25 Maintenance and Technical support services include an additional layer of support from Motorola's System Support Center (SSC). The SSC is staffed 24.7.365 with engineers to provide resolution to radio network performance issues. The period of service for is from October 1, 2023 to September 30, 2024.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Motorola is the developer of the ASTRO Spectra P25 Radio Systems. No other vendor can provide the support offered by Motorola's SSC.
4. Date of Request	9/19/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Motorola is the only company authorized to provide maintenance and technical support for the City's Astro Spectra P25 radio system. The vendor has provided a single source letter, which is attached to this request.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

Other [Click here to list other documentation.]



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Single Source renewal purchase of annual maintenance, technical support, and software licenses for ArcGIS software from Environmental Systems Research Institute, Inc. (Esri). Esri provides GIS software used by the City of Jacksonville to maintain GIS data, perform analysis, and publish GIS-based web applications. The period of services for this request is from November 1, 2023, through October 31, 2024.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	ESRI is the sole source provider of ESRI software licenses and technical support. Each year the software licenses are renewed to receive new software releases. Without the ESRI release updates and technical software support city agencies that utilize this software would be at risk.
4. Date of Request	10 10 2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Esri is the sole-source provider of software maintenance, technical support, and software licenses for all ArcGIS software, products, and services. The vendor submitted a sole source letter confirming their status as the sole-source provider for Esri products and related maintenance services.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 667756-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Library
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Bibliotheca, LLC will provide maintenance of 3M automated check-in equipment at two library branches to include labor, service parts, modifications, upgrades, and software configuration for FY2024. They will provide maintenance on the 16 self-checks not under the normal lease. The city needs this service to keep the sorter and the self-checks in correct working order.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Bibliotheca is the sole provider of factory authorized service for 3M library equipment. Library staff have not found another factory authorized source for this service.
4. Date of Request	9/19/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Library staff have not found another factory authorized source for this service.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Click here to list other documentation.]

FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION



JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Library
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	See page 2 for this information
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	OCLC is the only provider of a database of bibliographic metadata that provides access to over 336 million records held by more than 72,000 libraries. As a contributing member the Jacksonville Public Library adds data unique to our collection and benefits from data contributed by other libraries making the cataloging of library material more efficient. In addition, as a member library our library customers can borrow material from other member libraries through out the country.
4. Date of Request	9/19 2023

5. **Summary of Market Research**

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Library staff have not found another satisfactory authorized source for these services and products.]

6. **Conflict of Interest (Must Check)**

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. **Other Documentation (Check and attach all that apply)**

- Supplier Quote
- Single Source Memo signed by Director
- Other [single source justification letter from the vendor]

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PO 667764-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312 when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Non-Warranty Repairs of Cummins Engines, parts and supplies. For a Period of October 1, 2023 through September 30, 2024. The City of Jacksonville requires this service for non-warranty repairs to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Cummins Inc., dba Cummins and Sales and Services North America are the sole authorized suppliers of Cummins branded engines, products, power generation and related component parts in Jacksonville area.
4. Date of Request	10/2/2023

5. Summary of Market Research
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per the attached memo from the manufacture Cummins branded engines products, power generations and related component parts in the Jacksonville Area.]

6. Conflict of Interest (Must Check)
 By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)
 Supplier Quote
 Single Source Memo signed by Director
 Other [Supplier justification memo]

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PO 667763-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Non-Warranty Repairs of Pierce Fire Equipment. For a Period of October 1, 2023 through September 30, 2024. The City of Jacksonville requires this service for non-warranty repairs, Sales, Service, parts to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Ten-8 Fire Equipment is an authorized dealer for items that are not covered under Warranty but still need replaced during servicing. Pierce Manufacturing has established a network of authorized dealers throughout the county. Ten-8 Fire & Safety, LLC, is the exclusive dealer for the sale, service, parts and warranty of custom and commercial fire apparatus manufactured by Pierce in the state of Florida and Georgia.
4. Date of Request	10/2 2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per the attached memo from Pierce Manufacturing, Ten-8 is the exclusive dealer in the state of Florida]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Supplier justification memo]

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PO 667762-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Non-Warranty Repairs of Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines. For a Period of October 2, 2023 through September 30, 2024. The City of Jacksonville requires this service for non-warranty repairs to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Tom Nehl Truck Company is the authorized warranty dealer in Jacksonville for Freightliner, Sterling, Detroit Diesel and Mercedes Benz Engines. When a warranty repair is being completed and a non-warranty item must be replaced the parts must come from Tom Nehl Truck Company.
4. Date of Request	10/2/2023

5. Summary of Market Research
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per the attached memo from the manufacture Tom Nehl Company if the only authorized and sole source dealer in the Jacksonville Area.]

6. Conflict of Interest (Must Check)
 By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)
 Supplier Quote
 Single Source Memo signed by Director
 Other [Supplier justification memo]

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PO 667838-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Maintenance renewal for the NIBIN Program used by the Firearms Lab.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	The Integrated Ballistic Identification System (IBIS) uses technology that encompasses several patents. Manufacturing and servicing of these products requires proprietary and commercially sensitive information that is only accessible to employees of Ultra Electronics Forensic Technology.
4. Date of Request	10/12/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Internet and phone calls were conducted by the Firearms Lab to determine this information.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

Other (click here to list other documentation)

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PO 667870-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Parking Enforcement & Facilities
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	FY-24 Equipment and support to maintain, repair or replace IPS-brand single-spaced parking meters and the fees associated with maintaining the software and credit card processing features of this equipment. Period of Service: 10/1/2023 - 9/30/2024 - This automated online service and equipment is used to maintain 907 IPS parking meters located throughout downtown Jacksonville.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	IPS Group Inc. is the sole source manufacturer of the IPS meters currently installed at 907 locations. As such, they are the only vendor providing repair, software and wireless support, electronic inventory and maintenance tracking, including financial processing as necessary to operate these meters.
4. Date of Request	5/17/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[IPS provides a unique and specialized financial and maintenance operating system and wireless communications required to operate the meters. This system is used to reconcile both transaction data and to check maintenance status. IPS Group currently provides the majority of the replacement parts for IPS meters.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 667895-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<p><i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i></p>	
<p>1. Requesting Agency:</p>	<p>Information Technologies</p>
<p>2. Nature and/or description of the requirement being requested.</p> <p><i>Identify each item, component or service being procured. (Attach quote/proposal):</i></p> <p><i>Why does the city need these particular goods or services?</i></p>	<p>The Information Technologies Division (ITD) requests approval for a single source renewal purchase of annual maintenance and technical support services for STACWeb 2.0 and BOMSWeb 2.0. Services include telephone support, system updates, and online service calls. The period of coverage is 10/1/2023 through 9/30/2024.</p> <p>STACWeb 2.0 Maintenance and Support \$109,533.00; BOMSWeb 2.0 Maintenance and Support \$19,551.00 The total not-to-exceed amount for this request is \$129,084.00.</p>
<p>3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:</p>	<p>Computer Information & Planning, Inc. designed and developed STACWeb 2.0 and BOMSWeb 2.0, and it is the only company entitled to provide maintenance and support for these products. The software has been customized to meet the workflow requirements of the Office of State Attorney. Also, BOMSWeb 2.0 is specifically designed to fit the requirements of the State of Florida Comptroller and People First software.</p>
<p>4. Date of Request</p>	<p>10/12/2023</p>

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Internet research conducted found that Computer Information and Planning, Inc. designed and developed STACWeb 2.0 and BOMSWeb 2.0. They are the only company authorized to provide maintenance and support for these products. The vendor has provided a single source letter, which is attached to this request.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 667840-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code, § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Kids Hope Alliance
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the City need these particular goods or services?</i>	Statistical analysis of Kids Hope Alliance programming using academic data from DCPS to include descriptive statistics, bivariate analysis comparing students who attended KHA programming with comparative groups. ReadJax Impact Analysis, Tableau Dashboard highlighting impacts, OST Analysis, Budget Book. The analysis and supporting tools are necessary to determine the efficacy of our funded programs and required educational research to DCPS for OST programming.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	This will be year 3 of the study based on our Data Sharing MOU with DCPS where NLP Logix is the agreed 3 rd party data science vendor for the analysis.
4. Date of Request	10/01/2023

5. Summary of Market Research

- DCPS has approved NLP Logix as the authorized data science research vendor through the Data Sharing Agreement and through the Institutional Review Board (IRB). No other organization can conduct the research under this agreement and protocol. Market research was conducted prior to the signing of the DSA and NLP was found to be best suited for the 3 year study in terms of expertise, local and cost..

6. Other Documentation (Check and attach all that apply) Webauthor Quote, Webauthor letter.

- NLP Scope/Quote document
- Procurement Request Form

Sacalyn Grass

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PO 668219-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	HW/SW Warranty services for Exacom recording system from October 1 to September 30 for services including upgrades, updates, and patches for the recording software and related components for 911
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	A.K Associates is the regional reseller of Exacom equipment and is currently under agreement with the Jacksonville Sheriff's Office for technical assistance related to this and other aspects of the 911 system
4. Date of Request	10/1/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[AK Associates is the sole Exacom authorized reseller/service/support partner supporting P25/NG911 recording technology. The additional channels/card are only available and supported directly by Exacom factory authorized resellers/service/support partners due to the complexity of the application and level of technical expertise needed for the integrated system]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 668240-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	State Attorney's Office
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	STACWEB and BOMS provides the State Attorney's Office with the platform for case management. The annual software subscription service provides an exchange platform. This software is essential to the performance of our Chapter 119 duties and responsibilities as a government agency in Florida.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	These services can only be provided by this vendor due to the specific products listed above.
4. Date of Request	8 2 2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[When the office implemented its platform in 2018, the office reviewed various vendors and settled on what was then known as GovQA. At the time, other agencies within the City of Jacksonville engaged GovQA for similar services, such as our law enforcement partner, the Jacksonville Sheriff's Office.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PU 068 222-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312 when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	ESRI ArcGIS products are needed to perform our GIS needs within JSO. This purchase is for annual maintenance needed to keep our software license current and to provide technical support.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	ESRI is the single source provider of the ArcView products license and technical support. ESRI does not distribute these licenses or maintenance through a third party reseller.
4. Date of Request	10/16/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[[Click here to enter Market Research performed](#)]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

Other [[Click here to list other documentation](#)]

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PO 668235-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Fire & Rescue
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Zoll X-Series Manual Monitor/Defibrillators are cardiac monitors that are carried on all JFRD Rescues, Engines and Ladders to diagnose and treat patients. This is for the authorization for all repair work and maintenance services to be completed on these devices.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Zoll Medical Corporation is the sole-source provider for the X-Series monitor to EMS facilities in the United States. Please see attached letter.
4. Date of Request	10/20/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Zoll Medical Corporation is the sole-source manufacturer and distributor of the X-Series Manual Monitor/Defibrillators to EMS facilities in the United States. No other vendor is authorized to repair or to provide warranty services to our department. Research performed by Captain Scott Miller.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 668242-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Fire & Rescue
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	The AirTraQ system is a video laryngoscope system to assist in rapid patient intubation. Video laryngoscopes are carried on all JFRD Rescue Units.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Mercury Medical is the exclusive distributor of the Rusch AirTraQ System. No other vendor is authorized to sell the AirTraQ System and Accessories to our department. Please see attached letter.
4. Date of Request	10/20/2023

5. Summary of Market Research
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Mercury Medical is the sole source distributor of the Rusch AirTraQ System. No other vendor is authorized to sell or warrant these items to our department. Research performed by Captain Scott Miller.]

6. Conflict of Interest (Must Check)
 By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)
 Supplier Quote
 Single Source Memo signed by Director
 Other [Click here to list other documentation.]

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PO 668226-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	2 nd Tier maintenance services for Solacom systems from October 1 to September 30 for services including upgrades, updates, and patches for the phone and mapping software and related components for 911.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	A.K Associates is the regional reseller of Solacom equipment and is currently under agreement with the Jacksonville Sheriff's Office for technical assistance related to this and other aspects of the 911 system
4. Date of Request	10/1 2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[AK Associates is the only Florida support provider for Solacom and there are no other authorized providers who can install and maintain their system.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Letter from vendor]

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PO 668262-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312 when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments

1. Requesting Agency:	Fleet Management
<p>2. Nature and/or description of the requirement being requested.</p> <p><i>Identify each item, component or service being procured. (Attach quote/proposal):</i></p> <p><i>Why does the city need these particular goods or services?</i></p>	<p>Non-Warranty Repairs, parts and services of Caterpillar Engine – For a period of October 2, 2023, 2022 through September 30, 2024. The City of Jacksonville requires this service for non-warranty repairs to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.</p>
<p>3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:</p>	<p>Ring Power is the authorized dealer for Caterpillar machines, parts and service. Ring Power Corporation is the authorized Caterpillar distributor for Caterpillar machines, engines, part and services for North & Central Florida.</p>
<p>4. Date of Request</p>	<p>10/2/2023</p>

5. **Summary of Market Research**
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per attached memo From Caterpillar Corporation, Ring Power is the authorized Caterpillar distributor for Caterpillur machines, engines, parts and services for North and Central Florida.]

6. **Conflict of Interest (Must Check)**
 By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. **Other Documentation (Check and attach all that apply)**
 Supplier Quote
 Single Source Memo signed by Director
 Other [Supplier justification memo]

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PO 668266-21



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code, § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments</i>	
1. Requesting Agency:	Fleet Management
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Non-Warranty Repairs, parts and services for International Trucks. Period of Service is October 2, 2023 through September 30, 2024. The City of Jacksonville requires this service for non-warranty repairs to keep our vehicles in service as quickly as possible to provide services to the residence of Duval County. These repairs will be quoted on an individual bases per repairs necessary.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Cumberland International Truck of Florida is the authorized dealer for International Truck and Engine Corp. They are the single source supplier for International and Navistar Branded Parts and Trucks and Single Source authorize for International Truck and Engine dealer on warranty and service relate issues.
4. Date of Request	10/2/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Per attached memo from Navistar Inc., Cumberland International Truck of Florida is the authorized Dealer in the Jacksonville, Florida area..]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Supplier justification memo]

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PO 668263-24

pg 1



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Library
<p>2. Nature and/or description of the requirement being requested.</p> <p><i>Identify each item, component or service being procured. (Attach quote/proposal):</i></p> <p><i>Why does the city need these particular goods or services?</i></p>	<p>The library is requesting the renewal purchase of Cengage Learning/Gale informational databases and Cengage Learning/Thorndike Press large print books. The databases are quoted by subscription. The large print books do not have a quote list because titles will be purchase throughout the fiscal year have not been published yet and purchases will be made upon publication. The library needs to purchase databases for the information they contain and their accessibility via computer for customers use at the library and remotely. The library needs to purchase large print books for customers that visually require larger print fonts in books and expect popular titles in this format. Additionally, the Library This funding request will allow for the purchase of multi-subject informational databases that customers may access via in-library and/or remote use. The price quotation includes itemized databases and their prices along with a single source letter stating that Gale databases are only available for purchase from Cengage Learning. The Gale databases consists of: National Geographic databases (National Geographic Archive – 1888-1994, National Geographic Magazine – 1995 – Present, National Geographic Kids and National Geographic People), providing the most comprehensive access to the National Geographic; Chilton Library which is the standard for automotive information, includes instructions for automotive repair, maintenance, labor estimating and bulletins/recalls, along with the Automotive Service Excellence (ASE) Technician test preparation which is unique as an online product and more accessible than print materials that are no longer purchased for the Library collection; Opposing Viewpoint in Context focuses on equal coverage of social issues for writing assignments and debate preparation and as an online product is more widely available than print options. These databases must be purchased directly through Cengage Learning and are not available through any other content provider. Additionally, this funding request will allow for the purchase of large print books for all library locations. Cengage Learning provides plans in which a certain number of new large print book titles in various categories are published by Thorndike Press on a monthly basis. Cengage Learning ensures availability of new titles immediately upon publication without any delays guaranteeing a 100% fulfillment rate and are a single source provider for the library's standing order plans. The simultaneous availability</p>

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PO 668263-24

pg 2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

	of large print books to regular print is necessary for Library customers who require larger print fonts and expect popular titles in this format. No book list quote is available for large print books as titles we may purchase have not been published yet and purchases will be made upon publication.
3. <i>Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:</i>	These products and services are only available through Cengage Learning, Inc. It is impossible to purchase access to National Geographic, Chilton Library, Opposing Viewpoints in Context, Miss Humblebee's Academy, Gale Presents: Peterson's Test Prep, and Gale in Context: Science databases or the Thondike Press large print titles with release dates in line with traditional print titles through any other vendor.
4. <i>Date of Request</i>	9/26/2023

5. **Summary of Market Research**

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Library staff have researched products and Gale databases are only available to purchase from Cengage Learning and Thorndike Press large print books at an 100% fill rate upon publication is not available from other vendors]

6. **Conflict of Interest (Must Check)**

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. **Other Documentation (Check and attach all that apply)**

- Supplier Quote
- Single Source Memo signed by Director
- Other [Supplier single source letters]

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PO 668285-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	The Information Technologies Division (ITD), in collaboration with the Jacksonville Fire and Rescue Department (JFRD), requests approval to purchase Annual Maintenance Services for PURVIS Fire Station Alerting System (FSAS) from PURVIS Systems Incorporated (PURVIS). PURVIS FSAS is an alerting solution designed to automate the process of alerting fire and rescue personnel, enhance communications, and decrease response times. The system integrates seamlessly with the City's computer-aided dispatch system (CAD) and can automatically and instantaneously deliver incident details to JFRD personnel. The period of coverage for this request is from October 1, 2023 through September 30, 2024
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	PURVIS is the only supplier of the PURVIS FSAS, and no other supplier is authorized to resell its products and services. The design and software for the PURVIS FSAS are proprietary to PURVIS, and some of the PURVIS FSAS hardware is manufactured by PURVIS.
4. Date of Request	10/11/2023

5. Summary of Market Research
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Internet research conducted has found that there are no other sources available to purchase hardware, software licenses, maintenance, or technical support for PURVIS FSAS. The vendor submitted a single source letter confirming they are the sole source for all PURVIS FSAS software, products, and services.]

6. Conflict of Interest (Must Check)
 By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)
 Supplier Quote
 Single Source Memo signed by Director



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126 206 & § 126 312 when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Library
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	This funding request will allow for the purchase of NewsBank's Access World News Research Collection, NewsBank's Heritage Hub and the Florida Times-Union digital microfilm. The price quotation includes itemized prices. The Library chooses to purchase from NewsBank, Inc. as their products are electronic editions of local, regional, and national U.S. newspapers and obituaries in one searchable database, all with remote access to unlimited users. The City needs to purchase the newspaper and obituary databases and local newspaper microfilm to meet library customer general research and genealogical research needs.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	NewsBank, Inc. has the proprietary, copyright and distributorship services for their products and the library can only purchase NewsBank products directly from the supplier. These NewsBank products provide unlimited, same day access to the daily Florida Times-Union issues in a set package, with one platform and user interface. NewsBank is the single provider of the Florida Times-Union digital microfilm subscription including perpetual rights and a back-up archival hard drive.
4. Date of Request	10/17/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Library staff have researched newspaper databases and digital microfilm subscriptions. NewsBank is the single provider of Access World News Research Collection and Heritage Hub. NewsBank is the single provider of the Florida Times-Union digital microfilm subscriptions with perpetual rights and same day access with back-up hard drive.]

6. Conflict of Interest (Must Check)

- By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 669323-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	SmartCOP Crash and Citation Software Annual Maintenance, upgrades and technical support. JSO uses the SmartCOP software to manage and extract critical data for comprehensive reporting.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	SmartCOP CTS America does not allow other suppliers to sell licenses or provide services for their product.
4. Date of Request	11/6/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[SmartCOP CTS America does not authorize any other suppliers to provide maintenance, upgrades or support.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Click here to list other documentation.]

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PO 669322



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	SmartCOP Crash and Citation Software Annual Maintenance, upgrades and technical support. JSO uses the SmartCOP software to manage and extract critical data for comprehensive reporting.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	SmartCOP CTS America does not allow other suppliers to sell licenses or provide services for their product.
4. Date of Request	11/6/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[SmartCOP CTS America does not authorize any other suppliers to provide maintenance, upgrades or support.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

Other [Click here to list other documentation]

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PO 669311-a



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312 when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Maintenance agreement for the installed security systems at JSO Facilities to include prox door, gate readers, operators, A1 controllers, barrier arm and software. The controllers and software at the PMB, Courthouse, P&E, Aviation, 711 Liberty, Marine Facility, MCC, Zones 1-6, Veterans Memorial Arena, CTC, Offender Tracking, K9 and Mounted Unit, PTFD and ICAC. The prox door controllers, gate readers, A1 Controllers must be kept in working order for safety reasons.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Securitas Technology Corporation formally Stanley Convergent Security Solutions, Inc., has technicians who are Pro Watch Certified by Honeywell. They hold the annual maintenance agreement for all security systems at JSO and currently access our security software. They are the only supplier who can provide maintenance coverage along with the parts for the necessary repairs and installation projects.
4. Date of Request	11/6/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[We have researched the industry and Securitas Technology Corporation formally Stanley Convergent Security Solutions, Inc., is able to provide the equipment, certified installation of equipment and programming of the security software and they are able to ensure each location meets JSO security standards.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

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PO 669320-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126 206 & § 126 312 when requesting a purchase from a vendor subject to the referenced sections. please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	2 nd Tier maintenance services for Solacom systems from October 1 to September 30 for services including upgrades, updates, and patches for the phone and mapping software and related components for 911.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	A.K Associates is the regional reseller of Solacom equipment and is currently under agreement with the Jacksonville Sheriff's Office for technical assistance related to this and other aspects of the 911 system AK Associates is the sole Solacom authorized reseller/service/support partner supporting the recording technology. There are no other authorized providers who can install and maintain their system.
4. Date of Request	10.1 2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[AK Associates is the sole Solacom authorized reseller/service/support partner supporting the recording technology. There are no other authorized providers who can install and maintain their system.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Letter from vendor]

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PO 669471



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126 206 & § 126 312 when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Traffic Engineering
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Requesting Carmanah R920-F Solar Wireless Rectangular Rapid Flashing Beacon (RRFB) which has a back to back and single light bar configuration. These units have the ability to communicate with the network connected to Traffic Engineering's Traffic Management Center (TMC) through cell cards. This communication lets the TMC know if the devices is malfunctioning or has been hit. Attached are quotes with itemized parts and materials. Temple is the Single Source for all Carmanah products. One set of audible units will be used on Art Museum Dr. The other units will be used as replacements when those on the street are damaged or malfunction. The will also by used at new locations as needed/determined.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	The R920-F is manufactured by Carmanah. Temple is the only authorized seller in Florida. There are no other RRFBs equipped to communicate with the system (Glance) in the TMC. See attached Single Source letter from Jesse Fraser, Business Development Manager for Carmanah.
4. Date of Request	10/11/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom and market research results. Please spell out acronyms.]

[Prior solicitations (ITQ-10892-21 and ITQ-10893-21) resulted in only one response (from Temple, Inc.) due to the requirement for the RRFB's to communicate with the existing "Glance" system. In addition, Temple, Inc. has provided a letter confirming that the "Glance" system is their proprietary system and that there are no agents or dealers in Florida that are authorized to sell it, and that no company's RRFB's, other than Carmanah Technology Corporation's, have the capability to communicate with it.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

35

PO 669563 -24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Tax Collector
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	The Tax Collector has purchased a AI ChatBot provided by CogAbility that answers questions on the Tax Collector's Website. The software evaluates given answers, uploads additional materials and manages the chatbots effectiveness. The ChatBot is bi-lingual (English and Spanish) with the ability to incorporate more. The product includes a County Tax Collector Corpus which will significantly reduce the time required by the Tax Collector to stand up a chat product.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Currently Cogability operates in 11 FL Tax Collector's Offices. These offices include Hillsborough, Pinellas, and Brevard counties among others. The corpus's from these counties is made available and imported into the DCTC environment. Staff from DCTC are required to make content Duval specific and add additional q/a for topics that are specific to DCTC and the City.
4. Date of Request	11/17/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[The Tax Collector's Office researched various chatbots and found that none provided the time saving and advanced starting point offered by CogAbility.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

Other [Click here to list other documentation.]

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PO 669655-0



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Sports & Entertainment
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Hospitality Package for the 2024 PLAYERS Championship taking place at TPC. See attached agreement
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Acting as golf's fifth major, PGA Tour, Inc. dba THE PLAYERS Championship is the sole golf tournament in Northeast Florida offering International exposure to millions of households worldwide and an elite hospitality experience. THE PLAYERS hospitality Package allows the City of Jacksonville to market Jacksonville by hosting prospective business clients, Sponsors and other guests at this event in hopes of continuing to drive economic impact and tourism to the City.
4. Date of Request	11/9/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Division of Sports and Entertainment has researched the availability of the requested goods/services from other sources and PGA Tour, Inc. dba THE PLAYERS is the Sole provider of admissions to THE PLAYERS Championship.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director

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PO 669916-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	PowerPhone is a software that provides JSO's telecommunicators unlimited access to exclusive self-paced courses. It includes Total Response Application Training, Foundations of Call Handling Training, Certification Training, and Continuing education training
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	PowerPhone is the only vendor that offers Total Response software, and therefore is the only vendor to provide support for this software.
4. Date of Request	11/21/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[The administrative staff of the 911 division researched and found that PowerPhone is the only supplier to offer Site Licensed Training for the PowerPhone system that was purchased by JSO. It includes Total Response Application Training, Foundations of Call Handling Training, Certification Training and Continuing Education Training. They are the only supplier to offer the software and support through the Maintenance Agreement.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

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pg 1



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Natural & Marine Resource
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Continuing the Conservation Intern Program with the Student Conservation Association (SCA) by providing two (2) Resource Management interns for 26-week terms from approximately March 13, 2024 to Sept. 10, 2024 to perform service assignments related to State management plan requirements for Huguenot Memorial Park.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	SCA is a not-for-profit organization that provides a high quality public service in natural resource management and conservation through its programs, including their conservation internship (CI) program. SCA has been providing CI's for Huguenot Memorial Park every year since 2009. SCA recruits, appoints and places qualified candidates. They maintain all appointment and administrative records for the CI's sponsored under this program. By partnering with SCA, the City is able to satisfy State and Federal mandates at a reduced cost while providing opportunities for youth interested in the field of conservation.
4. Date of Request	12/7/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Online market research conducted by Brian Burket. The Student Conservation Association (SCA) is a not-for-profit agency that partners nationally with government agencies for the purpose of providing professional opportunities in the form of internships to youth interested in the field of conservation. SCA is unique in that they not only recruit potential candidates but also provide ongoing support to the selected interns by providing insurance, uniforms, workers comp, and education credits. Per online research, no other organization provides this same service of matching conservation interns with local governments.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

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FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

7. *Other Documentation (Check and attach all that apply)*

Supplier Quote

Single Source Memo signed by Director

Other [Click here to list other documentation.]

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PO 670286-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<p><i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i></p>	
<p>1. Requesting Agency:</p>	<p>Animal Care & Protective Services Division</p>
<p>2. Nature and/or description of the requirement being requested.</p> <p><i>Identify each item, component or service being procured. (Attach quote/proposal):</i></p> <p><i>Why does the city need these particular goods or services?</i></p>	<p>Chameleon is the Software Management System for the Shelter to help manage the pet licensing program. The Software license renewal fee is \$1,920.00 and the annual Web Licensing/Web Donation Service fee is \$3,840.00. The image data entry and vet import services are \$0.79 per transaction. The web licensing is \$0.35 per transaction. ACPS expects 93,000 scans for image data entry vet import and 5,000 transactions for web licensing. The anticipated costs thru September 30, 2024 are \$80,980.00</p>
<p>3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:</p>	<p>ACPS uses the Chameleon Shelter Management Software for all records related to the animals cared for by the ACPS staff including citations, care calls, medical records, etc. HLP, Inc is the sole developer, owner, and marketing source for Chameleon Shelter Management Software. Using their data conversion services, allows ACPS to easily and efficiently keep the records for all rabies, licenses and veterinary services provided to the residents of Duval County.</p>
<p>4. Date of Request</p>	<p>12/6/2023</p>

5. Summary of Market Research
[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Research conducted found that HLP, Inc is the only authorized supplier for Chameleon/CMS and Chameleon Public Access licensed software programs. The supplier submitted a sole source letter to confirm they are the sole source for this purchase.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

Supplier Quote

Single Source Memo signed by Director

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PO 670287-24



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections please complete this form to justify your request and submit to Procurement with applicable attachments</i>	
1. Requesting Agency:	Supervisor of Elections
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	VR Systems provides all voter Registration software, web hosting services, poll worker training modules, and election night reporting services for Duval County
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	VR Systems has been the Vendor for Duval County Voter Registration software since 2003 and has proprietary rights to all software content. VR Systems provides all voter registration software, poll worker training modules, and election night reporting services for Duval County. This request is for maintenance of the existing equipment which would be more cost effective and time efficient than issuing a solicitation to replace all the existing equipment, making changes to our website, and re-training all the staff.
4. Date of Request	11/29/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Mr. Robert Phillips, Assistant to Supervisor of Elections has confirmed from VR Systems that they are the sole provider of the equipment currently in use (see supplier's letter).]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Letter from Mr. Robert Phillips]

①



POA-70824-2

pg. 1

FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Office of the City Council
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the City need these particular goods or services?</i>	Florida's First Coast of Golf regional marketing partner for the TDC. FFCG will provide all items detailed in the attached Scope of Work and Budget. The proposed services would not duplicate existing services.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	These professional services require competence in program implementation and the capacity to deliver the services. As such, in order to make the best decision for the City of Jacksonville, the TDC requests permission to use the Single Source Provider in accordance with the Tourist Development Plan. Florida's First Coast of Golf (FFCG) is the only regionally and strategically positioned company that provides direct marketing and industry development for golf related activities in North East Florida. FFCG delivers agency level collateral, representation, and partnership in a way that allows Duval TDC to leverage their market position in the most effective and efficient way, gaining a competitive edge on state and national competitors.
4. Date of Request	9/14/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Florida's First Coast of Golf is the only regional company that provides direct marketing and industry development for golf-related activities in Northeast FL. The organization's expertise and experiences is more than 25 years.]

①

POA-70824-20

pg. 2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

6. Other Documentation (Check and attach all that apply)

- ✓ Supplier Quote
- ✓ Single Source Memo signed by Director
- ✓ Other [TDC Minutes approving budget for FY23-24 to include FFCG; Scope of Work; Budget]

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POA-70959-2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Jacksonville Sheriff's Office (JSO)
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	Activating PowerFTO module to JSO's PowerDMS Subscription. The addition of the PowerDMS PowerFTO module will provide JSO an agency wide license for unlimited number of programs and includes Secure Storage on MS Azure Gov Servers, Mobile Accessibility, Email Notifications and additional features JSO needs this subscription to keep track of training records to meet our accreditation standards.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	PowerDMS is the only supplier who provides the PowerFTO module.
4. Date of Request	11/14/2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[JSO researched the marketplace and were unable to locate another product that provides all the features of PowerDMS to include PowerFTO and was able to interface with our programs.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Services Agreement with Exhibits A-D, PowerDMS Order Form Quote]

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POA-70971-24

pg. 1



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312 when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

1. Requesting Agency:	Constitutional Offices
<p>2. Nature and/or description of the requirement being requested.</p> <p><i>Identify each item, component or service being procured. (Attach quote/proposal):</i></p> <p><i>Why does the city need these particular goods or services?</i></p>	<p>The Duval County Clerk of Courts is seeking an advanced Software as a Service (SAAS) solution for electronic certification of both court and official records. This innovative system incorporates key components such as Federal Bridge Certification, an intuitive website, seamless payment integration, and versatile delivery options. The SAAS streamlines processes, reduces labor costs, and provides accessible, resilient services to the public, legal community, real estate professionals, and government agencies. With robust security features, user-friendly interfaces, and options for both over the counter and electronic delivery, the system promotes transparency, accountability, and effortless access to records. Embracing a forward-looking approach, the SAAS ensures continued accessibility during unexpected events and aligns with the Clerk's commitment to delivering efficient and reliable services to a diverse range of stakeholders.</p>
<p>3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:</p>	<p>The Duval County Clerk is advocating for TrieData as the sole provider for a state-of-the-art Software as a Service (SAAS) solution, offering electronic certification for both court and official records. Following an exhaustive search, TrieData emerged as the sole company providing a comprehensive system that integrates Federal Bridge Certification, user-friendly website interfaces, seamless payment integration, and versatile delivery options. This exclusive offering addresses a crucial gap in the market, as there is currently no service provider offering electronic certification for both court and official records. Opting for TrieData as the single vendor streamlines operations, enhances reliability, and ensures a unified experience for diverse stakeholders. The Clerk recognizes the value of a unified solution and believes TrieData's exclusive offering aligns seamlessly with our commitment to simplicity, effectiveness, and optimal service delivery.</p>
<p>4. Date of Request</p>	<p>11/14/2023</p>

5. **Summary of Market Research**

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POH - 10971 - 24
pg. 2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Our market research involved consultations with key stakeholders in the realm of records management, including vendors associated with PRIA (Property Records Industry Association), LRMS (Land Records Management Systems) service providers, CMS (Case Management System) providers, the FCCC (Florida Clerk and Comptrollers Association), and various Clerk of Courts offices throughout the state of Florida. The findings reveal a diverse landscape with a range of electronic certification solutions. Notably, a few vendors specialize in providing electronic certification exclusively for Official Records within LRMS platforms, while others focus solely on their CMS offerings. Additionally, a few Clerk of Court IT departments around the state have independently developed and support their systems for electronic certification. However, our research indicates a critical gap, as no existing service provider offers electronic certification for both court and official records. This gap highlights the unique position of TrieData as the exclusive vendor capable of providing a comprehensive SAAS solution, addressing the specific needs identified in our market research.]

6. Conflict of Interest (Must Check)

√ By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

7. Other Documentation (Check and attach all that apply)

√ Supplier Quote

√ Single Source Memo signed by Director

√ Other [Single Source by Supplier]

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POA 70981-24

pg 1



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

JUSTIFICATION FOR SINGLE SOURCE (JSS)	
<i>Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.</i>	
1. Requesting Agency:	Information Technologies
2. Nature and/or description of the requirement being requested. <i>Identify each item, component or service being procured. (Attach quote/proposal):</i> <i>Why does the city need these particular goods or services?</i>	The Information Technologies Division (ITD) requests approval to renew the System Upgrade Agreement (SUA II) with Motorola Solutions Inc. The ASTRO platform is an integrated end-to-end solution designed to deliver mission-critical land mobile radio services for the City's First Coast Radio Systems (FCRS) first responders, including JSO, JFRD, General Government, and other governmental authorities. The SUA II agreement includes replacing all third-party infrastructure hardware and software upgrades every two years. In addition, the SUA II includes Security Update Services (SUS), which provides ongoing weekly, monthly, and quarterly security updates, minimizing cyber security risks. The term of the agreement will begin on October 1, 2023, and continue for six (6) years.
3. Provide a detailed justification as to why the requested goods/services can only be efficiently and effectively procured through the recommended Single Source vendor:	Motorola is the developer of the ASTRO Spectra P25 Radio Systems. No other vendor can provide the support offered by Motorola's System Upgrade Agreement and Security Update Services.
4. Date of Request	10.2.2023

5. Summary of Market Research

[Provide a description of the market research performed, how it was performed, by whom, and market research results. Please spell out acronyms.]

[Motorola is the only company authorized to provide maintenance and technical support for the City's Astro Spectra P25 radio system. The vendor has provided a single source letter, which is attached to this request.]

6. Conflict of Interest (Must Check)

By checking this box, I affirm that there are no actual, potential, or perceived conflicts of interest with the entity in which I am requesting a single source award. Conflict of Interest shall be interpreted consistent with Chapter 112, Florida Statutes.

W

POA-70981-24

pg 2



FINANCE & ADMINISTRATION DEPARTMENT, PROCUREMENT DIVISION

Other Documentation (Check and attach all that apply)

- Supplier Quote
- Single Source Memo signed by Director
- Other [Click here to list other documentation]

SALEM AMENDMENT

Council Member Salem offers the following amendment to File No. 2023-869:

- (1) On **page 2, line 4½, insert** new Whereas clauses to read as follows:

"WHEREAS, in addition to the appropriation of funds to Visit Jacksonville to support sports tourism in Jacksonville as provided herein, the City Council is also committed to working with the Tourist Development Council and Visit Jacksonville to encourage the creation of a new non-profit organization to serve as a Sports Foundation in Jacksonville; and

WHEREAS, it is the Council's intent that this non-profit organization will ultimately serve as the primary entity responsible for securing and promoting sports tourism events in Jacksonville and that it will identify and seek private funding to support this endeavor; and";

- (2) On **page 1, line 1**, amend the introductory sentence to add that the bill was amended as reflected herein.

Form Approved:

Office of General Counsel

Legislation Prepared By: Mary E. Staffopoulos



Downtown Investment Authority

MEMORANDUM

TO: City Council Members

FROM: Lori Boyer, CEO 
Downtown Investment Authority

SUBJECT: 2023-716 - CH 55 Code Amendments

DATE: November 2, 2023

The Downtown Investment Authority (“DIA”) has filed legislation to amend Chapter 55 of the Ordinance Code. The legislation was prepared at the urging of OGC to eliminate ambiguity that could lead to violations of state law and ambiguity regarding the Downtown Economic Development Fund.

Specifically, the legislation clarifies the distinct powers and duties of DIA acting as the CRA consistent with statutory limitations, and the role of DIA as the Downtown Economic Development Agency and as a City Department which may include activities and programs not permissible for a CRA.

The legislation also clarifies the authorized uses and attributes of the Downtown Economic Development Fund. The Code currently outlines the circumstances under which the CRA can transfer funds during the year, however all funds in the Downtown Economic Development Fund are appropriated by City Council for specific uses and cannot be transferred except through MBRC or further Council action. This distinction is now clear as is the DIA’s right to expend the funds for the budgeted uses.

Finally, the bill requires a 2/3 majority vote of the City Council to approve an incentive in excess of that recommended by the DIA Board, or to approve an incentive recommended for denial by the DIA Board. The supermajority amendment is consistent with the DIA's role as the Downtown economic development and redevelopment agency, its adherence to a Council adopted plan, the extensive professional staff evaluation afforded to applications, and the decision and dedication of volunteer Board members holding relevant professional expertise.

Please don’t hesitate to contact me on my cell at (904) 738-908 if you have any questions or I can be of further assistance. We appreciate your continued support.

Attachments:

Exhibit 1: DIA Resolution 2023-08-12

RESOLUTION 2023-08-12

A RESOLUTION OF THE DOWNTOWN INVESTMENT AUTHORITY REQUESTING THAT CITY COUNCIL AMEND CHAPTER 55, JACKSONVILLE CODE OF ORDINANCES, IN A MANNER SUBSTANTIALLY SIMILAR TO THE ATTACHED EXHIBIT 'A'; AUTHORIZING ITS CHIEF EXECUTIVE OFFICER TO CONTINUE TO WORK WITH THE OFFICE OF GENERAL COUNCIL IN REFINEMENT OF THE ATTACHED EXHIBIT 'A', PROVIDING, HOWEVER, THAT CITY COUNCIL IS PROVIDED LEGISLATIVE CHANGES SUBSTANTIALLY SIMILAR TO THE ATTACHED EXHIBIT 'A'; RECOMMENDING THAT CITY COUNCIL AMEND CHAPTER 55, JACKSONVILLE CODE OF ORDINANCES, TO INCLUDE A PROVISION REQUIRING A TWO-THIRDS (2/3) VOTE BY CITY COUNCIL TO APPROVE INCENTIVES OR REDEVELOPMENT AGREEMENTS WHEN SUCH HAVE BEEN RECOMMENDED FOR DENIAL BY THE DOWNTOWN INVESTMENT AUTHORITY OR EXCEED THE INCENTIVES RECOMMENDED BY THE DIA BOARD; AUTHORIZING ITS CHIEF EXECUTIVE OFFICER TO TAKE ALL NECESSARY ACTION TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION, INCLUDING THE FILING OF LEGISLATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, via its adoption of Ordinance 2012-0364, the City Council amended the Ordinance Code and City Charter to create the Downtown Investment Authority (“DIA”); and

WHEREAS, Ordinance 2012-0364 created a new Chapter 55, Part 3, to establish the DIA and, in part, to provide a single, comprehensive organizational structure and comprehensive method for Downtown redevelopment; and

WHEREAS, Chapter 55, establishes the DIA as the sole development and community redevelopment agency for Downtown; and

WHEREAS, via Ordinance 2022-372 City Council adopted an update of the Business Investment and Development Plan (“BID Plan”); and

WHEREAS, an intent of creating the DIA was to authorize the DIA, in its capacities as the Community Redevelopment Agency and the Public Economic Development Agency, the powers to create, implement and otherwise undertake projects and programs within the BID Plan that are consistent with its Redevelopment Goals and Strategic Objectives; and

WHEREAS, in its powers to create, implement and otherwise undertake project and programs, it was anticipated that DIA could fund these projects and programs without further approvals by City Council, provided that funds were previously appropriated to the Downtown Economic Development Fund or the appropriate Community Redevelopment Area for the program in question; and

WHEREAS, on the advice of the Office of General Counsel, DIA seeks to clarify and otherwise definitively memorialize within the Ordinance Code the abovementioned intent of prior legislative actions, and

WHEREAS, it was further the intent of DIA’s creation that the adopted plan would guide incentive awards and that DIA staff would serve as professional advisors to City Council on such matters with the capacity to evaluate pro forma projections, financial gaps, market conditions, etc.

NOW THEREFORE, BE IT RESOLVED by the Downtown Investment Authority:

Section 1. The DIA finds that the recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. The DIA Board hereby requests of City Council to amend Chapter 55, Jacksonville Code of Ordinances, substantially similar to Exhibit ‘A’.

Section 3. The DIA recommends that City Council amend Chapter 55, Jacksonville Code of Ordinances, or other section of the Ordinance Code as may be determined by the Office of General Council, to require a two-thirds vote of approval by the City Council for legislation effectuating an incentive package, Redevelopment Agreement, or functional equivalents when such are brought forward with a recommendation of denial by the DIA or when the incentive request exceeds that recommended for approval by the DIA Board.

Section 4. The DIA Board authorizes its Chief Executive Officer to continue to work with the Office of General Council to refine, if necessary, those amendments contemplated within Exhibit ‘A’, providing, however, that any amendments brought forward to or by City Council are substantially similar to Exhibit ‘A’.

Section 5. This Resolution shall become effective on the date it is signed by the Chair of the DIA Board.

WITNESS:

DOWNTOWN INVESTMENT AUTHORITY



Jim Citrano, Chair



Date

VOTE: In Favor: 8 Opposed: 0 Abstained: _____

1 Introduced by the Council President at the request of the DIA:
2
3

4 **ORDINANCE 2023-**

5 AN ORDINANCE AMENDING SECTIONS 55.105
6 (BOUNDARIES OF JACKSONVILLE DOWNTOWN AREA),
7 55.106 (DEFINITIONS), AND 55.112 (PROJECT AND
8 PROGRAM FUNDING), PART 1 (DOWNTOWN INVESTMENT
9 AUTHORITY), CHAPTER 55 (DOWNTOWN INVESTMENT
10 AUTHORITY), *ORDINANCE CODE*, TO REVISE AND ADD
11 CERTAIN DEFINITIONS, CLARIFY PROJECT AND PROGRAM
12 FUNDING, ADD LANGUAGE IDENTIFYING THE DOWNTOWN
13 INVESTMENT AUTHORITY AS THE DESIGNATED
14 SUPERVISING AND ADMINISTRATIVE BODY OVER THE
15 DOWNTOWN ECONOMIC DEVELOPMENT FUND, AND AMEND
16 THE SECTION TITLE; PROVIDING FOR CODIFICATION
17 INSTRUCTIONS; PROVIDING AN EFFECTIVE DATE.
18

19 **WHEREAS**, Ordinance 2000-1079-E, established the Downtown
20 Economic Development Fund (the "Fund") to receive funds appropriated
21 from City Council to be utilized for Downtown redevelopment projects;
22 and

23 **WHEREAS**, although the Fund was never codified in the Ordinance
24 Code, it has continually been in existence and utilized by the
25 Downtown Investment Authority (the "DIA") and its predecessor
26 agencies for various projects over the years; and

27 **WHEREAS**, pursuant to Section 55.104, *Ordinance Code*, the DIA
28 acts as the sole development and community redevelopment agency for
29 Downtown, as defined by Section 55.105, *Ordinance Code*, for the City
30 of Jacksonville pursuant to Chapter 163, Part III, *Florida Statutes*,
31 as amended; and

1 **WHEREAS**, pursuant to Section 55.104, *Ordinance Code*, the DIA
2 acts as the public economic development agency as defined in Section
3 288.075, *Florida Statutes*, assigned to promote the general business
4 interests within the boundaries of the Downtown area; now therefore

5 **BE IT ORDAINED** by the Council of the City of Jacksonville:

6 **Section 1. Amending Section 55.105 (Boundaries of**
7 **Jacksonville Downtown Area), Part 1 (Downtown Investment Authority),**
8 **Chapter 55 (Downtown Investment Authority), Ordinance Code.** Section
9 55.105 (Boundaries of Jacksonville Downtown Area), Part 1 (Downtown
10 Investment Authority), Chapter 55 (Downtown Investment Authority),
11 *Ordinance Code*, is hereby amended to read as follows:

12 **Chapter 55 - DOWNTOWN INVESTMENT AUTHORITY**

13 **PART 1. - DOWNTOWN INVESTMENT AUTHORITY**

14 * * *

15 **Sec. 55.105. - Boundaries of Jacksonville Downtown Area.**

16 For purposes of this Chapter, the Jacksonville downtown area,
17 shall consist of the Southside Community Redevelopment Area,
18 approved by Ordinances 80-1346-703, 80 1347-704, and 2000-1078-E,
19 and the Downtown Northbank Community Redevelopment Area approved by
20 Resolution 81-424-194, Ordinance 81-562-240, and 2000-1078-E, as
21 codified in Sections 500.115(b) and (c), Ordinance Code. ~~all of~~
22 ~~which is described in Chapter 656 (Zoning Code), Part 3 (Schedule~~
23 ~~of District Regulations), Subpart H (Downtown Overlay Zone and~~
24 ~~Downtown District Regulations), Section 656.361.2 (Downtown Overlay~~
25 ~~Zone Map and Boundaries), Ordinance Code.~~

26
27 **Sec. 55.106. - Definitions.**

28 The following terms shall have the meaning ascribed to them in
29 this Chapter unless the context shall clearly require otherwise:

30 * * *

31 (d) *Business Investment and Development Plan* or *BID Plan* means

1 the plan approved by Council pursuant to Ordinance ~~2014-560-~~
2 ~~E-2022-372-E~~, and as updated from time to time, which plan
3 includes: (i) specific and measurable goals, objectives, and
4 performance for the successful development of Downtown; (ii)
5 specific Projects and Programs for revitalization of Downtown
6 and the authority to create new additional Projects and
7 Programs in furtherance of the BID Plan goals; ~~(iii) and which~~
8 ~~includes~~ long-range plans designed to halt or prevent
9 deterioration of ~~downtown~~ Downtown property values; and (iv)
10 ~~and which includes~~ a community redevelopment plan for the
11 Southside Community Redevelopment Area and the Downtown
12 Northbank Community Redevelopment Area that:

- 13 (1) Meets the requirements of F.S. Ch. 163, Pt. III;
- 14 (2) Conforms to the comprehensive plan for the City;
- 15 (3) Meets the requirements of Chapter 55, Part 1, Ordinance
16 Code; and
- 17 (4) Is sufficiently complete to indicate the land
18 acquisition, demolition, and removal of structures,
19 investment, development, redevelopment, improvements,
20 and re-habilitation proposed to be carried out in the
21 Downtown; zoning and planning changes, if any; land
22 uses; maximum densities; building requirements; and
23 the plan's relationship to definite local objectives
24 respecting appropriate land uses, improved traffic,
25 public transportation, public utilities, recreational
26 and community facilities, and other public
27 improvements.

28 * * *

29 (h) *Council* means the City Council for the consolidated City of
30 Jacksonville.

31 (i) CRA Projects and CRA Programs means those projects and

1 programs located within the boundaries of the Jacksonville
2 Downtown Area, as described in Section 55.105 (Boundaries of
3 Jacksonville Downtown Area), Ordinance Code, administered by
4 the DIA in their capacity as the sole community redevelopment
5 agency for Downtown, which projects and programs further the
6 approved CRA Plan, utilize funding, if any, approved in the
7 applicable CRA budget, and which shall conform to the
8 requirements of F.S. Ch. 163, Pt III.

9 ~~(j)(i)~~ *DDRB* means the Downtown Development Review Board
10 established pursuant to Chapter 656, Part 3, Subpart H.

11 ~~(j)~~ *Downtown Design Guidelines* means the Design Guidelines as
12 defined in Chapter 656 (Zoning Code), Part 3 (Schedule of
13 District Regulations), Subpart H (Downtown Overlay Zone and
14 Downtown District Regulations), Sections 656.361.1 (Purpose
15 and Intent) and 656.361.6.1.B (Guidelines), Ordinance Code,
16 which may be amended from time to time by the DIA with the
17 guidance of the DDRB, but which are required to be amended to
18 conform to Ordinance 2019-196-E by July 1, 2020.

19 (k) *Downtown* means the lands described in Section 55.105,
20 Ordinance Code.~~Chapter 656 (Zoning Code), Part 3 (Schedule of~~
21 ~~District Regulations), Subpart H (Downtown Overlay Zone and~~
22 ~~Downtown District Regulations), Section 656.361.2 (Downtown~~
23 ~~Overlay Zone Map and Boundaries), Ordinance Code.~~

24 (l) *Downtown Design Guidelines* means the Design Guidelines as
25 defined in Chapter 656 (Zoning Code), Part 3 (Schedule of
26 District Regulations), Subpart H (Downtown Overlay Zone and
27 Downtown District Regulations), Sections 656.361.1 (Purpose
28 and Intent) and 656.361.6.1.B (Guidelines), Ordinance Code,
29 which may be amended from time to time by the DIA with the
30 guidance of the DDRB.

31 (m) *Downtown Projects and Programs* means projects and programs

1 located within the boundaries of the Jacksonville Downtown
2 Area, as described in Section 55.105 (Boundaries of
3 Jacksonville Downtown Area), Ordinance Code, administered by
4 the DIA in their capacity as the public economic development
5 agency which projects and programs further the goals
6 identified in the BID Plan and utilize funding, if any,
7 approved in the Downtown Economic Development Fund budget or
8 DIA annual budget.

9 ~~(l)~~ (n) Obligee shall include any bondholder, agents, or trustees
10 for any bondholders, or lessor demising to the Authority
11 property used in connection with a redevelopment project, or
12 any assignee or assignees of such lessor's interest or any
13 part thereof, and the Federal Government when it is a party
14 to any contract with the City.

15 ~~(m) Reserved.~~

16 ~~(n)~~ (o) Person means any individual, firm, partnership,
17 corporation, company, association, joint stock association,
18 or body politic, and shall include any trustee, receiver,
19 assignee, or other person acting in a similar representative
20 capacity.

21 ~~(o)~~ (p) Program shall mean any loan, grant, ~~and~~
22 incentiveincentives, activity or initiative established by
23 the DIA in accordance with the BID Plan in their capacity as
24 either the community redevelopment agency or the public
25 economic development agency for Downtown and funded by City
26 Council appropriation.

27 ~~(p)~~ (q) Project means any development, improvement, property,
28 utility, development or redevelopment facility, road,
29 sidewalk, enterprise, service, or convenience, including,
30 without limitation, buildings, parking structures, public
31 transportation facilities, and services, and parks, now

1 existing or hereafter undertaken or established, that under
2 the provisions of this Act the Authority or any person or
3 public body on behalf of the Authority is authorized to
4 construct, acquire, undertake, or furnish for its own use or
5 for the use of any other person, firm, or corporation owning,
6 leasing, or otherwise using the same, for any profit or
7 nonprofit purpose or activity, and shall include, without
8 limitation, such repairs, replacements, additions,
9 extensions, and betterments of and to any project as may be
10 deemed necessary or desirable by the Board to place or to
11 maintain such project in proper condition for the safe,
12 efficient, and economic operation thereof.

13 ~~(q)~~(r) *Public body* means the federal government, the State of
14 Florida or any county, municipality, board, commission,
15 agency, authority, special district, department, or any other
16 subdivision or public body of the State of Florida or the
17 United States of America or any agency, authority or
18 instrumentality, corporation, or otherwise of the United
19 States of America (collectively, the "Federal Government").

20 ~~(r)~~(s) *Public facility* means any street, park, parking lot,
21 playground, right-of-way, structure, waterway, bridge, lake,
22 pond, canal, utility lines or pipes, and building, including
23 access routes to any of the foregoing, designed and dedicated
24 to use by the public generally, or used by any public agency
25 with or without charge, whether or not the same is revenue
26 producing. Public facilities shall also include publicly
27 owned restaurants, food halls, pedestrian malls, publicly
28 ~~owned~~ historical buildings or monuments, and cultural,
29 educational, and recreational facilities ~~but shall not~~
30 ~~include City parks or parking facilities.~~

31 ~~(s)~~(t) *Real property* shall include lands, including improvements

1 and fixtures thereon, and property of any nature appurtenant
2 thereto, or used in connection therewith, and every estate,
3 interest, right, and use, legal or equitable, therein
4 including terms for years and liens by way of judgment,
5 mortgage, or otherwise.

6 ~~(t)~~(u) *Trust Fund* means the Southside CRA Trust Fund or the
7 Northbank Downtown CRA Trust Fund established in Section
8 111.640, Ordinance Code.

9 * * *

10 **Sec. 55.108. - Powers and Duties.**

11 (a) The Board shall have the following powers and duties, subject
12 to appropriated funds, within Downtown:

13 * * *

14 ~~(3) Develop a marketing plan for downtown, subject to review~~
15 ~~by the Recreation and Community Development Committee,~~
16 ~~pursuant to Council Rule 2.214.~~

17 Marketing Activities:

18 (i) Develop and implement a marketing plan for Downtown,
19 when acting in their capacity as the public economic
20 development agency for Downtown; and

21 (ii) Market redevelopment activities, opportunities and
22 incentives, as well as conduct stakeholder outreach
23 initiatives on CRA Projects and Programs, when acting
24 in their capacity as the community redevelopment agency.

25 ~~(4) Interpret the BID Plan and approve development and~~
26 ~~redevelopment projects within Downtown, with the support~~
27 ~~of the Downtown Development Review Board in its role as~~
28 ~~established in Chapter 656 (Zoning Code), Part 3 (Schedule~~
29 ~~of District Regulations), Subpart H (Downtown Overlay Zone~~
30 ~~and Downtown District Regulations). When acting in their~~
31 capacity as either the community redevelopment agency or

1 the public economic development agency for Downtown,
2 interpret the BID Plan and, consistent with the goals, plan
3 umbrellas and identified Projects and Programs as
4 contemplated by the BID Plan, create new Projects and
5 Programs as contemplated by the BID Plan, all subject to
6 City Council appropriation of funds therefor and conforming
7 to the permissible use of tax increment funds as to CRA
8 Projects and Programs.

9 * * *

10 (8) ~~Implement the BID Plan, and negotiate and grant final~~
11 ~~approval of downtown development and redevelopment~~
12 ~~agreements, grant agreements, license agreements, and~~
13 ~~lease agreements, including retail, commercial and ground~~
14 ~~lease agreements, subject to the Authority's budget without~~
15 ~~further action of Council, in furtherance of the BID Plan.~~
16 ~~The Board may approve Recapture Enhanced Value ("REV")~~
17 ~~Grants of up to 75 percent authorized in accordance with~~
18 ~~the BID Strategy criteria with the 2045 tax year as the~~
19 ~~final year of eligibility, payable in 2046, without Council~~
20 ~~approval, and the Mayor, or his designee, is authorized to~~
21 ~~enter into the applicable development or redevelopment~~
22 ~~agreements with the DIA and third party recipients for the~~
23 ~~purposes of acknowledging the City's payment obligations~~
24 ~~under a REV Grant when the term of which extends beyond~~
25 ~~the expiration date of the applicable Trust Fund, as~~
26 ~~successor in interest to the DIA.~~

27 a. When acting in their capacity as either the community
28 redevelopment agency or the public economic development
29 agency for Downtown: implement the BID Plan; approve
30 development and redevelopment projects within Downtown;
31 negotiate and grant final approval of Downtown

1 development and redevelopment agreements; and grant
2 agreements, license agreements, and lease agreements,
3 including retail, commercial and ground lease
4 agreements, subject to the DIA's budget for the
5 applicable CRA or the Downtown Economic Development Fund
6 ("Fund"), as defined in Section 55.112, Ordinance Code,
7 and the restrictions thereof, without further action of
8 Council, in furtherance of the BID Plan.

9 b. When acting in their capacity as the community
10 redevelopment agency, the Board may approve Recapture
11 Enhanced Value ("REV") Grants of up to 75 percent
12 authorized in accordance with the BID strategy criteria
13 with the 2045 tax year as the final year of eligibility,
14 payable in 2046, without Council approval. The Mayor
15 or his or her designee, is authorized to enter into the
16 applicable development or redevelopment agreements with
17 the DIA and third party recipients for the purposes of
18 acknowledging the City's payment obligations under a REV
19 Grant when the term of which extends beyond the
20 expiration date of the applicable trust fund, as
21 successor in interest to the DIA.

22 (9) a. When acting in their capacity as the public economic
23 development agency for Downtown, negotiate ~~Negotiate~~
24 economic incentive packages for Downtown, just as OED
25 does for areas outside of Downtown, and monitor
26 compliance of the same pursuant to the City's approved
27 Public Investment Policy, as may be amended from time
28 to time, regarding Programs 1 through 26 contained in
29 the BID Strategy document, with the assistance of the
30 Economic Development Officer,. Such packages may be
31 approved by the DIA Board, without further Council

1 approval, ~~unless otherwise required in the BID Strategy,~~
2 ~~and~~ provided that sufficient funds exist and are
3 currently appropriated within the Fund ~~appropriate Trust~~
4 ~~Fund or the DIA's approved budget,~~ or the incentive
5 program is self-funding (i.e., a REV Grant). The updated
6 Public Investment Policy dated October 25, 2022 ~~June 28,~~
7 ~~2016~~ was made operational by Ordinance 2022-726-E, ~~2016-~~
8 ~~382-E,~~ and as amended from time to time, is hereby
9 incorporated into the BID Plan by reference.

- 10 b. When acting in their capacity as either the community
11 redevelopment agency or the public economic development
12 agency for Downtown, negotiate ~~Negotiate~~ new DIA economic
13 incentive packages as described in the BID Strategy for
14 Projects and Programs contained within the BID Plan
15 without the approval of the City Council, unless
16 otherwise required in the BID Strategy, ~~and only if~~
17 provided that sufficient funds exist within the
18 appropriate CRA Trust Fund, (for CRA Projects and CRA
19 Programs), the Fund (for both Downtown Projects and
20 Programs and CRA Projects and CRA Programs), the DIA's
21 approved budget, or by separate City Council
22 appropriation.

23 * * *

- 24 (14) Approve and execute all contracts and other documents,
25 adopt all proceedings, and perform all acts determined by
26 the Board to be necessary or desirable to carry out the
27 purposes of this Chapter, unless expressly subject to the
28 approval of the City Council. The Board may authorize the
29 CEO to execute contracts and other documents on behalf of
30 the Board. The DIA shall forward executed final copies of
31 all agreements and exhibits electronically to the Office

1 of General Counsel for additional retention.

2 * * *

3 (17) ~~(18)~~ When acting in their capacity as the community
4 redevelopment agency, lend~~Lead~~, grant, or contribute funds
5 to the City, and enter into agreements with such City
6 agencies or departments regarding the use of such funds.

7 (18) ~~(19)~~ When acting in their capacity as the community
8 redevelopment agency, enter~~Enter~~ into agreements with a
9 Public Body with respect to action to be taken in the
10 exercise of any of the powers granted to the DIA or in
11 furtherance of the objectives of the DIA.

12 (19) ~~(20)~~ When acting in their capacity as the community
13 redevelopment agency, acquire~~Acquire~~ and dispose of City
14 owned Downtown property acquired for or intended to be used
15 for community redevelopment purposes in accordance
16 with Chapter 122 (Public Property), Part 4 (Real Property),
17 Subpart C (Community Redevelopment Real Property
18 Dispositions), Ordinance Code ~~(Community Redevelopment~~
19 ~~Real Property Dispositions)~~.

20 (20) ~~(21)~~ When acting in their capacity as the community
21 redevelopment agency, administer~~Administer~~ and manage the
22 downtown tax increment finances ("TIF") for the Southside
23 CRA via the Southside CRA Trust Fund, and Northbank
24 Downtown CRA via the Northbank Downtown CRA Trust Fund.
25 Said Trust Funds are established in Section 111.640,
26 Ordinance Code. The Northbank Downtown CRA Trust Fund shall
27 maintain two separate accounting records, one for the
28 Downtown East CRA and one for the Northside West CRA, for
29 the purpose of segregating funds required to satisfy
30 outstanding obligations, if any, that were remaining at
31 the time of the merger of the Downtown East CRA and the

1 Northside West CRA pursuant to Ordinance 2000-1078-E
2 and Section 500.114, Ordinance Code.

3 (21) ~~(22)~~ When acting in their capacity as either the community
4 redevelopment agency or the public economic development
5 agency for Downtown, receive~~Receive~~, dispose of, and bond
6 all authorized revenue. The power to authorize the issuance
7 of bonds shall require Council approval.

8 (22) ~~(23)~~ When acting in their capacity as either the community
9 redevelopment agency or the public economic development
10 agency for Downtown, plan~~Plan~~ and propose Projects and
11 Public facilities within Downtown.

12 (23) ~~(24)~~ When acting in their capacity as the community
13 redevelopment agency, establish~~Establish~~, operate, lease,
14 and license within Downtown such Public facilities which
15 in the Board's opinion would be feasible and desirable in
16 the implementation of any plan conceived and executed by
17 the Board.

18 (24) ~~(25)~~ When acting in their capacity as either the community
19 redevelopment agency or the public economic agency for
20 Downtown, incur~~Incur~~ all or part of the expense of any
21 Project or Public facility made by the city, state, or
22 Federal Government, or any agency thereof, in exercising
23 powers granted to the Authority, subject to the borrowing
24 limitations set forth in Section 55.108(a)(2), Ordinance
25 Code.

26 (25) ~~(26)~~ When acting in their capacity as both the community
27 redevelopment agency and the public economic development
28 agency for Downtown, report~~Report~~ to the City Council
29 annually on progress regarding benchmarks contained within
30 the BID Plan. Such report shall be provided on or before
31 submission of a budget request.

1 * * *

2 **Sec. 55.112. - Project and Program Funding; the Downtown Economic**
3 **Development Fund.**

4 The ~~Authority~~ DIA Board, acting in their capacity as the community
5 redevelopment agency, may fund ~~Downtown Projects~~, CRA Projects, ~~and~~
6 CRA Programs, and professional services included in the community
7 redevelopment plan portion of the BID Plan from the applicable CRA
8 Trust Fund. ~~Additionally, Downtown Projects~~, CRA Projects, and CRA
9 Programs and Downtown Projects and Programs may be funded by the
10 DIA, acting in their capacity as the public economic development
11 agency for Downtown, from the previously approved Downtown Economic
12 Development Fund budgeted activities, the Authority's approved
13 annual budget or by separate City Council appropriation ordinance.
14 With each request for approval of a Project or Program that requires
15 future funding from the City's General Fund/General Services
16 District (GF/GSD), the DIA shall include a summary of those Projects
17 or Programs approved previously that also require funding from the
18 City's GF/GSD. The summary shall provide each project's anticipated
19 funding timeline and the amount by fiscal year, including the subject
20 request presented for approval. This DIA funding summary and timeline
21 shall be included as part of the legislative file along with the
22 proposed development agreement of each such request.

23 (a) Downtown Economic Development Fund. The Downtown Economic
24 Development Fund ("Fund") shall consist of all donations and
25 contributions of money, including gifts and grants received
26 by the City, for use in furthering the goals of the DIA, as
27 well as funds as may be appropriated from time to time by
28 Council.

29 (i) All sums placed into the Fund, which shall include all
30 interest and investment pool earnings earned or accrued
31 thereon, shall be accounted for in a separate account and

1 shall not lapse at the close of any fiscal year but instead
2 shall carry over to the next fiscal year.

3 (ii) The DIA shall supervise and administer the Fund for
4 purposes established in the BID Plan, as amended from time
5 to time, for Projects and Programs located within the DIA
6 boundary area. The DIA shall review, approve and
7 administer the Fund consistent with the Council-
8 appropriated budget and no additional approval shall be
9 required from the Council for expenditure of funds in
10 accordance with the Council appropriated budget.

11 (b) Contract Authority. Contracts for development and
12 redevelopment in Downtown shall be executed by the Mayor,
13 unless otherwise approved by this Part.

14 **Section 2. Codification Instructions.** The Codifier and the
15 Office of General Counsel are authorized to make all chapter and
16 division "tables of contents" consistent with the changes set forth
17 herein. Such editorial changes and any others necessary to make the
18 Ordinance Code consistent with the intent of this legislation are
19 approved and directed herein, and changes to the Ordinance Code shall
20 be made forthwith and when inconsistencies are discovered.

21 **Section 3. Effective Date.** This Ordinance shall become
22 effective upon signature by the Mayor or upon becoming effective
23 without the Mayor's signature.

24
25 Form Approved:

26
27 _____
28 Office of General Counsel

29 Legislation Prepared By: Carla A. Lopera

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