

CITY OF JACKSONVILLE, FLORIDA

RC # 26

NOT RECOMMENDED

DATE 5/5/25
 DIVISION CHIEF: 5/6/25
 DEPARTMENT HEAD: 4/18/2025
 HR CHIEF: 5-15-25
 BUDGET OFFICE: 5-15-25

RECOMMENDED
[Signature]
[Signature]

DEPARTMENT: Neighborhoods Department / Housing & Community Development Division

TO BE EFFECTIVE: October 1, 2025

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Delete	1	ERCD1N5-PDC010-25-010938	FINANCE MANAGER - HOUSING AND COMMUNITY DEVELOPMENT	04175	29.15	67,451.31 - 113,566.07
Delete	1	ERCD1N5-PDC010-25-010938	AFFORDABLE HOUSING DEVELOPMENT ASSISTANT ADMINISTRATOR	04358	29.15	67,451.31 - 113,566.07
Delete	2	ERCD1N5-PDC010-25-010938	HOUSING REHABILITATION SPECIALIST	P0147	15.15	44,202.61 - 85,072.14
Delete	1	ERCD1N5-PDC010-25-010938	HOUSING SERVICE MANAGER	04345	29.15	67,451.31 - 113,566.07
Delete	1	ERCD1N5-PDC010-25-010938	HOUSING SERVICES SPECIALIST	04026	29.11	53,427.58 - 89,954.97
Authorize	1	ERCD1N5-PDC010-26-011112	AFFORDABLE HOUSING DEVELOPMENT ASSISTANT ADMINISTRATOR	04358	29.15	67,451.31 - 113,566.07
Authorize	1	ERCD1N5-PDC010-26-011112	HOUSING REHABILITATION SPECIALIST	P0147	15.15	44,202.61 - 85,072.14
Authorize	1	ERCD1N5-PDC010-26-011112	HOUSING SERVICE MANAGER	04345	29.15	67,451.31 - 113,566.07
Authorize	2	ERCD1N5-PDC010-26-011112	HOUSING SERVICES SPECIALIST	04026	29.11	53,427.58 - 89,954.97

Funds are available within current appropriations for this change: Yes ☒ No ☐ (see description below)

If NO, funds will be provided by:

Funding for these positions is contained in the companion BT for this continuation grant. HOME Program: 11603-174124-011112

JUSTIFICATION:

To authorize grant employees for the grant period beginning October 1, 2025.

APPROVED BY:
 MAYOR'S BUDGET

Reference ID/BT BT26-003 Council approval required? Yes ☒ No ☐ Date action required: 10/1/2025

REVIEW COMMITTEE
 ACTION TAKEN BY MBRC:

DATE MAY 12 2025

SIGNATURES:

[Signature]
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Exhibit 3

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