

**Project Save Lives  
2019-2020 Scope of Services**

**Any substantive change will require Council approval.**

**Goal:** To reduce opioid-related (OUD) overdoses, other substance use disorders (SUD) or Co-Occurring Disorders (CSUD) and mental health disorders (MHD), recidivism and deaths in the City of Jacksonville

**Project:**

Gateway Community Services (“GCS”) will work with up to 7 designated hospital emergency room departments (each an “ED”), and other community partners, including the Florida Department of Health, Jacksonville Fire and Rescue (“JFRD”) and the Medical Examiner’s Office to create a seamless, innovative, collaborative, stabilization and treatment solution (the “Program”) on a reimbursement basis to include the following:

**Initial Evaluation and Referral to the Program**

- Upon admission, ED will triage and stabilize OUD, SUD and MHD patients and obtain a urine drug screen in accordance with the ED’s policies and procedures, if indicated, and will cooperate with GCS to allow patients to receive the Program’s services
- GCS will provide a Recovery Peer Specialist ( “RPS”) to provide support and education to family members and identified significant others
- The RPS will talk with patient about the Program after stabilization
- The RPS may use the Screening, Brief Intervention and Referral to Treatment evidence-based practice tool (“SBIRT”) or other indicated assessment tools and processes to assess and refer patients to participate in the Program (“Participants”)
- Participants that agree to participate and sign a consent, will be referred to either detox/stabilization services, inpatient services or outpatient services based upon the results of the comprehensive assessment
- The RPS will transport and accompany OUD and other SUD Participants to GCS detox/stabilization, GCS inpatient services or first outpatient GCS appointment
- The RPS for MHD participants will make a referral to appropriate hospital psychiatric services or community based treatment providers
- Participant and significant other, having been assessed for outpatient services, will be referred for obtaining a Narcan Kit before leaving ED
- GCS or the ED will notify Florida Department of Health of any Participants who are women of childbearing age and at risk of pregnancy or currently pregnant and refer for linkage to care in order to reduce the risk of Neonatal Abstinence Syndrome
- RPS will provide education to family and identified significant others on discharge from ED, including Marchman Act and Baker Act and other resources process if patient refused treatment. RPS will also educate and refer for obtaining Narcan Kit.

## **Residential Services**

- GCS will provide 4 residential treatment beds (2 rooms) dedicated to residential services for the Program. City agrees to pay GCS \$180.00 per day per reserved bed regardless of occupancy in consideration for providing Program participants immediate access to residential treatment services. GCS will provide information on daily occupancy in quarterly reports and monthly invoices to the City.
- Standardized residential treatment services will consist of comprehensive, innovative and cost-effective substance use treatment services and include Medication Assisted Treatment (MAT) that includes Vivitrol, Buprenorphine or Suboxone, and/or other appropriate medications as indicated at discharge from residential services. GCS will transition Participants to outpatient services
- GCS will provide and/or partner with community supportive housing vendors to provide three transitional rooms for men and three transitional rooms for women on buprenorphine for MAT for Opioid Use Disorder. City agrees to pay GCS \$500.00 per month per transitional room regardless of occupancy in consideration for providing Program participants immediate access to transitional beds. GCS will provide information on daily occupancy in quarterly reports and monthly invoices to the City. GCS will provide one counselor to assist individuals in the transitional beds with medication dosage and provide relapse prevention groups and/or treatment groups as needed

## **Outpatient Services**

- GCS will provide individual and group outpatient services in accordance with an individualized treatment plan for each Participant
- Outpatient services will include regular urine screening
- GCS will provide medication management treatment services through our MAT clinic using Buprenorphine, Suboxone and Vivitrol.
- GCS will transition Participants to continuing care services at the conclusion of outpatient services

## **Public Awareness, Outreach and Training**

- GCS will create and distribute PSAs and flyers, hold public outreach presentations and meetings to inform and update community on status of opioid crisis.
- GCS will implement an Addiction Training portal to educate and train additional recovery peer specialists

## **Administrative**

- An onsite Lead Peer Specialist will supervise the ED scope of the Program from identification of ED Participant to discharge from the ED, including data collection
- GCS will provide a full-time Lead Care Coordinator for the Program who will provide overall management and direction of interagency seamless service delivery
- GCS will provide a full-time Office and Data Manager
- GCS will provide a full-time Peer Specialist Manager
- JFRD and the City's Director of Finance will administer and monitor the contracts to be entered into by the City in connection with the Program
- GCS will submit monthly invoices to JFRD for services at the rates shown in the attached budget for the Program

## **Data Collection and Evaluation**

- The Lead Coordinator from October 1, 2019 through September 30<sup>th</sup>, 2020 will remain the Liaison between Gateway, all Emergency Departments and JFRD
- GCS will collect, maintain and evaluate data from all Participants and all other individuals identified as potential Participants.
- GCS will purchase a software program to create and implement mechanism to track community residential treatment beds GCS will collect and analyze data captured from software
- GCS will submit program data to JFRD no less than monthly
- GCS and St. Vincent's Riverside, Southside, Memorial, Park West, Baptist North and any other Emergency Departments that are added during this funding period, will obtain data from the Florida Department of Health, the Florida Department of Children and Families and any other community partners who participate in the Program and include such data in its evaluation and reporting

## **Collaboration**

- GCS will identify potential community partners providing complementary services and funding, including the Florida Department of Health, the Florida Department of Children and Families and community non-profits and make appropriate referrals as may be in the best interest of Participants
- GCS and each ED will enter into MOUs necessary to carry out the program as well as all Business Associates Agreements as may be necessary to protect the privacy of patients in compliance with HIPAA and other applicable laws
- GCS and the ED will have all Participants complete and sign a Release of Information Form that complies with 42 CFR which allows communication of Participant clinical and demographic information exchange between GCS and the ED.

**GATEWAY COMMUNITY SERVICES, INC.  
COJ - PROJECT SAVE LIVES  
YEAR 3 at 7 EMERGENCY DEPARTMENTS  
OCTOBER 1, 2019 - SEPTEMBER 30, 2020 (12 months)**

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**\* Any substantial change will require Council approval.**

Residential bed days	4 beds days @ \$180 for 365 days (10/01/19 - 9/30/2020)	\$ 262,800
Housing Units for patients in recovery	6 housing units @\$500 per month for 12 months	36,000
Physician	12 months salary + 24% fringe (\$250k base ) @ .33 FTE	102,300
Physician Assistant	12 months salary + 24% fringe (\$93k base) @ .33 FTE	38,056
Nurse	12 months salary + 24% fringe (\$52k base) @ .33 FTE	21,278
Customer Service Representative	12 months salary + 24% fringe (\$12.50/hr base) @ .33 FTE	10,639
Data and Office Coordinator	12 months salary + 24% fringe benefits (\$52k base) @ .95FTE	61,256
Lead Care Coordinator	12 months salary + 24% fringe benefits (\$52k base)	64,480
Assistant Lead Care Coordinator	12 months salary + 24% fringe benefits (\$44k base)	54,560
Counselor	12 months salary + 24% fringe benefits (\$40k base)	49,600
2 Peer Specialists St. V's Riverside ED #1	12 months salary + 24% fringe (\$13/hr base)	67,059
2 Peer Specialists St. V's Southside ED #2	Funded by State grant	-
2 Peer Specialists Memorial ED #3	12 months salary +24% fringe (\$13/hr base)	67,059
2 Peer Specialists Park West ED #4	12 months salary +24% fringe (\$13/hr base)	67,059
2 Peer Specialists ED #5	12 months salary +24% fringe (\$13/hr base)	67,059
2 Peer Specialists ED #6	12 months salary +24% fringe (\$13/hr base)	67,059
2 Peer Specialists ED #7	12 months salary +24% fringe (\$13/hr base)	67,059
3 Laptops for ED #5-7	1 Laptop @ \$1,800 each for each EDs #5-7	5,400
7 Cell Phones - one for each ED	One cell phone for each ED for 12 months	6,300
LYFT/UBER Vouchers	260 Roundtrips per year x 7 EDs x \$20 each	36,400
Education	PSA's and public outreach meetings	20,000
Software	For citywide treatment service availability; data collection	<u>20,000</u>
<b>TOTAL 12 MONTH BUDGET</b>		<b><u>\$ 1,191,423</u></b>

**\* The City's Grant Manager may approve budget transfers totaling no more than 15 percent of the total budget.**