City of Jacksonville, Florida
Request for Budget Transfer Form

City Council
Department or Area Responsible for Contract / Compliance / Oversight

N/A
Council District(s)

Reversion of Funds: N/A
(if applicable)
Fund / Center / Account / Project * / Activity / Interfund / Future

N/A
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable):

CIP (yes or no):

Justification for Waiver

Justification for / Description of Transfer:

Transfer of funding from the Technology Services Division to City Council in order to complete the build out of the City Council Production Studio in a timely manner.

Net Amount Appropriated and/or Transferred: $51,111.17

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: CM Kevin Carrico

CM's District: 4

Requesting Council Member:

CM's District:

Prepared By: Teresa Eichner

Ordinance:

OFFICE OF THE MAYOR

[X] BUDGET ORDINANCE [ ] TRANSFER DIRECTIVE

TD / BT Number:

	Date Rec'd.	Date Fwd.	Approved	Disapproved
Department Head	11/202/2025	11/20/25		
Mayor's Office				
Accounting Division				
Budget Division				

Date of Action By Mayor:

Approved:

Division Chief: Jason Teal, Council Secretary

Date Initiated:

Prepared By: Teresa Eichner

Phone Number: 904-255-5145

Initiated / Requested By (if other than Department): Jason Teal, Council Secretary

Exhibit 1

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm; whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

_________________________ Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

			Total:	$51,111.17	Accounting Codes						
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	IT System Development Fund	City Council IT Systems Software - City Council Chamber Upgrade	Computer Equipment	$30,606.01	53106	113002	564270	003002	00000000	00000	0000000
EXP	IT System Development Fund	City Council IT Systems Software - City Council Chamber Upgrade	DM Computer Equipment & Software	$281.16	53106	113002	564271	003002	00000000	00000	0000000
EXP	IT System Development Fund	City Council IT Systems Software - City Council Chamber Upgrade	DM Capital Professional Services	$20,224.00	53106	113002	565091	003002	00000000	00000	0000000

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

			Total:	$51,111.17	Accounting Codes						
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	IT System Development Fund	CCSS Council Staff Services	Computer Equipment	$30,606.01	53106	221001	564270	003002	00000000	00000	0000000
EXP	IT System Development Fund	CCSS Council Staff Services	DM Computer Equipment & Software	$281.16	53106	221001	564271	003002	00000000	00000	0000000
EXP	IT System Development Fund	CCSS Council Staff Services	DM Capital Professional Services	$20,224.00	53106	221001	565091	003002	00000000	00000	0000000