

DATE 4/8/25 RECOMMENDED Melissa M. Lopez NOT RECOMMENDED
 DIVISION CHIEF: 4/8/25
 DEPARTMENT HEAD: 4/8/25
 HR CHIEF: 4/8/25
 BUDGET OFFICE: 4-15-25

DEPARTMENT: Office of Administrative Services TO BE EFFECTIVE October 1, 2024

ACTION	No.	ACTIVITY NO/ DESCRIPTION	TITLE	OCC CODE	PAY GRADE	PAY RANGE
Authorize	2288	EREQ15AEPTF - Environmental Protection	2,288 Part Time Hours			

FUNDING: Indicate funding for this change:

Funds are available within current appropriations for this change:

Yes ☐ No ☒

If NO, funds will be provided by:

A Budget Transfer from the EPB Trust Fund - Fund Balance has been submitted to cover the costs.

JUSTIFICATION:

Part-time hours are being requested to allow the Environmental Quality Division (EQD) to fill two part-time positions

(Civil Service Equivalent - Environmental Quality Technician) to assist with a new mobile monitoring project to identify

various sources of pollution in low income, disadvantaged areas, such as Health Zone 1 in Jacksonville. These part-time

hours will be required through fiscal year 2028, but will need to be reauthorized each fiscal year.

Accounting string: 15301.173101.000000.000000448.000000.00000000

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Reference TD/BT BT25-068 Council approval required? Yes ☒ No ☐ Date action required:

ACTION TAKEN BY MBRC:

APPROVED BY:
 MAYOR'S BUDGET
 REVIEW COMMITTEE

AMENDMENTS:

DATE APR 21 2025

SIGNATURES:

Chief Administrative Officer

MAYOR

Comments: