

LEGISLATIVE FACT SHEET

DATE: 07/28/22

BT or RC No: BT 22-113
(Administration & City Council Bills)

SPONSOR: Emergency Preparedness Division
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Division Chief of Emergency Preparedness

Provide Name: Todd Smith

Contact Number: (904) 255-3118

Email Address: ToddS@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

This legislation is to authorize a modification to an existing federal funding award. The legislation authorizing the original award is **2021-0047-E**. The award was made to acquire and demolish a residential structure at 6734 Bakersfield Drive, Jacksonville, Florida 32210; funded through the Flood Mitigation Assistance Grant Program (FMA) FMA-PJ-04-FL-2019- 003 as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA). The subject property was appraised by an independent appraiser. The appraised value was approved by FEMA and funds were subsequently allocated to increase the federal funding to accommodate the approved purchase price.

The Sub-Recipient, City of Jacksonville, agrees to administer and complete the project per the scope of work as submitted by the Sub-Recipient and subsequently approved by the Division and FEMA. The Sub- Recipient shall complete the work in accordance with Federal, State and Local Laws, Regulations and Codes.

As a Flood Mitigation Assistance Grant Program (FMA) project, the Sub-Recipient proposes to acquire and demolish the structure located at 6734 Bakersfield Drive, Jacksonville, Florida 32210 (30.288666, - 81.756465).

The scope of work for this project is to acquire and demolish the property to prevent any reoccurring flood losses. Debris and slab removal will follow demolition. The property will be converted to green space and deed restricted in perpetuity, in accordance with FEMA Program requirements pursuant to 44 CFR 206.434 (e).

The original award agreement was amended to increase federal funding by \$71,076.00. Sub applicant management costs were reduced to \$0 and the contingency costs identified in the original application were applied to the land acquisition cost category. Additional funds were approved to increase the purchase price to \$340,000. The Land Acquisition Cost category identified on the BT form includes purchase price and settlement costs.

APPROPRIATION: Total Amount Appropriated: 785,161.00 as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: US Department of Homeland Security	Amount: \$71,076.00
	To: Land Acquisition Costs	Amount: \$71,076.00
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From: Other Professional Services	Amount: \$14,085.00
	To: Land Acquisition Costs	Amount: \$14,085.00
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The mitigation grant agreement shall be entered into by the State of Florida, Division of Emergency Management, with headquarters in Tallahassee, Florida (hereinafter referred to as the "Division"), and the City of Jacksonville. The State of Florida received these grant funds from the Federal government, and the Division has the authority to subgrant these funds to the Sub-Recipient upon the terms and conditions outlined in the Subaward Agreement.

For the purposes of this Agreement, the Division serves as the pass-through entity for the Federal award, and the Sub-Recipient serves as the recipient of a subaward.

The period of performance, as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA), shall last no longer than 24 months from the date of contract execution. The Agreement between the Division and the City of Jacksonville shall end on April 01, 2023.

There is no match requirement to be provided by the City of Jacksonville for this mitigation grant project. The total estimated cost of the project was originally \$310,974, with the federal share providing 100% of the funding for this project.

This legislation is necessary to authorize an increase of federal funding in the amount of \$71,076.00, via Modification #1 to the subaward agreement B0093. The new total project cost is \$382,050.00. Sub applicant management costs were reduced to \$0 and the contingency costs identified in the original application were applied to the land acquisition cost category. Additional funds were approved to increase the purchase price to \$340,000. The Land Acquisition Cost category identified on the BT form includes purchase price and settlement costs.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

The Fire & Rescue department / Emergency Preparedness Division will provide oversight on behalf of the City of Jacksonville. The Subaward and Grant Agreement are attached.

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

2021-0047-E.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

These funds will be used to acquire and demolish a flood-prone property, and return it to green space. There is no local match requirement for these funds. The period of performance will not exceed 14 months for this grant project. The property will require landscape and annual recurring maintenance costs.

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

Consistent with 2 C.F.R. §200.328, the Sub-Recipient (City of Jacksonville) shall provide the Florida Division of Emergency Management (FDEM) with quarterly reports and a close-out report. These reports shall include the current status and progress by the Sub-Recipient and all subcontractors in completing the work described in the Scope of Work and the expenditure of funds under this Agreement, in addition to any other information requested by FDEM. Quarterly Reports to be provided by the Emergency Preparedness Division. Noah Ray, Supervisor, (904) 255-3117

Division Chief: 
(signature)

Date: 7/29/2022

Prepared By: 
(signature)

Date: 7/28/2022

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: _____

(Name, Job Title, Department)

Phone: _____

E-mail: _____

From: Todd Smith, Division Chief

Initiating Department Representative (Name, Job Title, Department)

Phone: (904) 255-3118

E-mail: todds@coj.net

Primary Contact: Todd Smith, Division Chief

(Name, Job Title, Department)

Phone: (904) 255-3113

E-mail: todds@coj.net

CC: Rachel Zimmer Director of Intergovernmental Affairs, Office of the Mayor

904-255-5006 E-mail: rachelz@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From: _____

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary Contact: Todd Smith, Division Chief of Emergency Preparedness

(Name, Job Title, Department)

Phone: (904) 255-3118

E-mail: todds@coj.net

CC: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor

904-255-5006 E-mail: rachelz@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:

Yes

No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED

