

City of Jacksonville, Florida
Request for Budget Transfer Form

Neighborhoods Department / Housing & Community Development Division

Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds:

(if applicable)

NA

Fund / Center / Account / Project * / Activity / Interfund / Future

Section of Code Being Waived (if applicable):

Justification for Waiver

NA

Justification for / Description of Transfer:

Transfer Directive for Administrative Budget closeout

Net Amount Appropriated and/or Transferred:

\$68,091.47

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

Requesting Council Member:

Prepared By:

CM's District:

CM's District:

Ordinance:

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE

☒ TRANSFER DIRECTIVE

Date Rec'd.	Date Fwd.	Approved	Disapproved
7/14/25	7/14/25	<i>[Signature]</i>	
7-23-25	7/23/25	<i>[Signature]</i>	
7-14-25	8-14-25	<i>[Signature]</i>	

Date of Action By Mayor:

AUG 1 1 2025

Division Chief:

Travis Jeffrey

Prepared By:

Adebisi E Okewusi

Initiated / Requested By (if other than Department):

Approved:

[Signature]

Date Initiated:

Phone Number:

255-8279

TD / BT Number:

TD 25-327

BT 25-116

APPROVED BY: *[Signature]*
MAYOR'S BUDGET
REVIEW COMMITTEE
DATE: AUG 1 1 2025

[Signature]

CityWide

Council District(s)

All-Years Fund

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

CIP (yes or no):

NA

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: 1) whether or not a grant requires a new 1Cloud grant number 2) the availability of prior-year revenue 3) the available fund balance in a non-all-years fund 4) the use of fund balance appropriations in all-years funds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	Other Professional Services	\$46,867.23	11101	174103	531090	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	ISA-Fleet Part,Oil&Gas	\$300.00	11101	174103	549518	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	ISA-Fleet Repairs, Sublet and Rentals	\$85.72	11101	174103	549519	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	ISA-Fleet Vehicle Replacement	\$0.10	11101	174103	549521	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	Office Supplies - Other	\$336.47	11101	174103	551010	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	Employee Training Expenses Total	\$20,501.95	11101	174103	555001	010191	00000000	00000	0000000
Total:				\$68,091.47							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	Permanent & Probationary Salaries	\$9,852.96	11101	174103	512010	010191	00000000	00000	00000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	Special Pay Pensionable <i>Contribution</i>	\$7,810.59	11101	174103	522010	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	GEPP DB Unfunded Liability	\$18,065.71	11101	174103	522011	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	ISA-Computer Sys Maint&Security	\$2,860.00	11101	174103	549510	010191	00000000	00000	0000000
EXP	COMMUNITY DEVELOPMENT	2020/2021 CDBG-CV ADMINISTRATION	Miscellaneous Service & Charges	\$29,502.21	11101	174103	549040	010191	00000000	00000	0000000
Total:				\$68,091.47							