

City of Jacksonville
Tuesday, April 15, 2025
12:30 PM



117 W. Duval Street
Jacksonville, FL 32202
Council Chamber, 1st Floor, City Hall

Special Committee on Duval DOGE

April 15, 2025
12:30 PM
City Council Chamber
Meeting Minutes

Attendance: Committee Members Salem (Chair), J. Carlucci (Vice Chair), Arias, Gay and Miller; Council President White, Council Vice President Carrico

Also: Brian Parks and Kim Taylor, Auditor's Office; Mary Staffopoulos, OGC; Colleen Hampsey, Council Research

Meeting convened: 12:31 pm

- I. Call to Order and Introductions. Chair Salem convened the meeting and called for introductions.
- II. Discussion on Capital Improvement Plan (Follow-up on Discussion from Prior Meeting)
Ms. Taylor, Council Auditor, said that at the next meeting the Inspector General will speak about the City's travel policy and Ms. O'Leary, Mayor's Office, will speak about P-cards.

Ms. Taylor reviewed the handout that listed CIP projects marked as complete (per the City website) with funds remaining listed by council district with the date identified for the first and last expenditures, with departmental responses. She talked about the process by which accounts are closed. Kathleen Collins, CIP Administrator, spoke about the coordinated efforts by departments related to closing out projects. Ms. Collins said that when the project is completed, and the account is balanced, a memo goes to the CFO, CAO and Comptroller and then accounting processes it. Council Member Salem asked about excess funds. Ms. Collins said excess funds revert to a CIP contingency account.

Ms. Taylor talked about 11-month warranties for some projects that necessitate an inspection 11 months after project completion. The funds for these projects remain in the relevant account until after the inspection. Council Member Salem suggested setting up a separate inspection fund for those projects and closing out project accounts upon completion. Ms. Sickler, Public Works, said inspections can cost a minimum of \$2000 and if issues arise during the inspection, funds are needed to remedy those issues. Ms. Taylor said her office will work with the Administration to settle upon how much would be needed for an inspection fund.

Ms. Taylor reviewed the handout that lists CIP projects with over \$100,000 available, with no expenditures since October 1, 2023 (totaling just over \$90 million). There was discussion about why projects get delayed. Council Member J. Carlucci asked about crosswalk murals. Council Member Salem asked if funds can move out of one account if a project is delayed and be put back later. Council Member Arias asked about projects with no expenditures at all, and if there are time limits on project delays before removal from the CIP. Council Member Gay talked about delays with Lonnie Miller Park due to ash remediation etc. Ms. Taylor reviewed the handout with CIP projects with under \$100,000 available, with no expenditures since October 1, 2023, totaling roughly \$2.2 million. The Auditor's Office is waiting for departmental responses as to which can be closed out.

- III. Discussion on Overtime Costs (Time Permitting)
Postponed to the next meeting.
- IV. Questions and Comments
There was discussion about the bid process impeding projects. Ms. Sickler talked about contract options and things that come up during the bid process. She also mentioned funding constraints impeding projects. Council Member J. Carlucci recommended involving district council members when project bidding stalls causing project delays.
- V. Public Comment: Kruzshander Scott, Candace Hamilton, Billie Bussard, Alan Campbell, and John Nooney
- VI. Adjourn
With no further business, Chair Salem adjourned the meeting. The next Special Committee on Duval DOGE meeting will be May 6, 2025.

Meeting adjourned: 1:38 pm

Minutes: Colleen Hampsey, Council Research

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Posted: 4.21.25 5:00 pm