

1. **Award No.**
693JJ32340134
2. **Effective Date**
See No. 17 Below
3. **Assistance Listings No.**
20.939
4. **Award To**
City of Jacksonville – Transportation Planning
Ed Ball Building
214 North Hogan Street, Suite 300
Jacksonville, Florida 32202

Unique Entity Id.: HMGLC26EUPC4
TIN No.:
5. **Sponsoring Office**
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590
6. **Period of Performance**
Effective Date of Award –
20 months after award
7. **Total Amount**
Federal Share: \$280,000.00
Recipient Share: \$70,000.00
Other Federal Funds: \$0
Other Funds: \$0
Total: \$350,000.00
8. **Type of Agreement**
Grant
9. **Authority**
Section 24112 of the Infrastructure Investment and
Jobs Act (Pub. L. 117–58, November 15, 2021; also
referred to as the “Bipartisan Infrastructure Law” or
“BIL”)
10. **Procurement Request No.**
HSSP230263PR
11. **Federal Funds Obligated**
\$280,000.00
12. **Submit Payment Requests To**
See article 20.
13. **Payment Office**
See article 20.
14. **Accounting and Appropriations Data**
15X0173E50.0000.055SR10500.5592000000.41010.610066
15. **Description of Project:** The project will develop an equitable and performance-based Vision Zero Action Plan (VZAP) for the City of Jacksonville, Florida, with the goal of eliminating all roadway fatalities and serious injuries by 2040, including recommended policies and actionable items to be adopted by City leadership within one year of completion.

RECIPIENT

16. Signature of Person Authorized to Sign

Signature _____ Date _____
Name: Brian Hughes
Title: Chief Administrative Officer (CAO)

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

FEDERAL HIGHWAY ADMINISTRATION

17. Signature of Agreement Officer

Signature _____ Date _____
Name: Carolyn Lethert
Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

**GRANT AGREEMENT UNDER THE
FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM**

This agreement is between the [United States Department of Transportation (the “USDOT”)] [Federal Highway Administration (the “FHWA”) and the City of Jacksonville, Florida.

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All (“SS4A”) Grant for the City of Jacksonville Vision Zero Action Plan.

The parties therefore agree to the following:

**ARTICLE 1
GENERAL TERMS AND CONDITIONS**

1.1 General Terms and Conditions.

- (a) In this agreement, “**General Terms and Conditions**” means the content of the document titled “General Terms and Conditions Under the Fiscal Year 2022 Safe Streets and Roads for All Grant Program,” dated February 8, 2023, which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements>. Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient states that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient’s non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

**ARTICLE 2
APPLICATION, PROJECT, AND AWARD**

2.1 Application.

Application Title: City of Jacksonville Vision Zero Action Plan: Targeting Zero Bicycle and Pedestrian Fatalities by 2030 in a Designated Safety Focus City

Application Date: September 13, 2022

2.2 Award Amount.

SS4A Grant Amount: \$280,000.00

2.3 Award Dates.

See Section 6 on page 1.

2.4 Budget Period.

See Section 6 on page 1.

2.5 See Section 6 on page 1. Action Plan Grant or Implementation Grant Designation.

Designation: Action Plan

2.6 Federal Award Identification Number. The Federal Award Identification Number is listed on page 1, line 1.

**ARTICLE 3
SUMMARY PROJECT INFORMATION**

3.1 Summary of Project's Statement of Work.

The award will be used by the City of Jacksonville to develop a comprehensive safety action plan.

3.2 Project's Estimated Schedule.

ACTION PLAN SCHEDULE

Milestone	Schedule Date
Planned Draft Action Plan Completion Date:	August 8, 2024
Planned Action Plan Completion Date:	October 8, 2024
Planned Action Plan Adoption Date:	November 8, 2024
Planned SS4A Final Report Date:	December 8, 2024

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$280,000.00
Other Federal Funds:	\$0
State Funds:	\$0
Local Funds:	\$70,000.00
In-Kind Match:	\$0
Other Funds:	\$0
Total Eligible Project Cost:	\$350,000.00

(b) Supplemental Estimated Budget

Cost Element	Federal Share	Non-Federal Share	Total Budget Amount
Direct Labor	\$46,000.00 ¹	\$70,000.00 ²	\$116,000.00 ³
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$3,000	\$0.00	\$3,000
Equipment	\$1,000	\$0.00	\$1,000
Supplies	\$4,000	\$0.00	\$4,000.00
Contractual/Consultant	\$226,000 ⁴	\$0.00 ⁵	\$226,000 ⁶
Other	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Total Budget	\$280,000.00⁷	\$70,000⁸	\$350,000.00

¹ \$14k of the \$46k currently in the "Direct Labor" row will be moved to "Contractual/Consultant" row. \$32k will remain in Direct Labor row to be used to support a temporary staff position, working part-time, dedicated solely to the support all reporting and general administrative tasks associated with the project.

² The \$70k non-federal (local match) share will be moved from the "Direct Labor" row to the "Contractual/Consultant" row, to support consultant development of the plan and associated tasks identified in the RFP/scope.

³ The new total amount for the "Direct Labor" row will be \$32k.

⁴ Revised federal share of the "Contractual/Consultant" row will now total \$240k.

⁵ Revised non-federal share of the "Contractual/Consultant" row will now total \$70k.

⁶ Total combined federal (\$240k) and non-federal share (\$70k) will now be \$310k in the "Contractual/Consultant" row.

⁷ Total federal budget, for all rows will remain at \$280k.

⁸ Total non-federal budget (local match), for all rows will remain at \$70k.

REVISED ROW AMOUNTS ON 07/12/2023 – SEE FOOTNOTES ON PREVIOUS PAGE

(b) Supplemental Estimated Budget

Cost Element	Federal Share	Non-Federal Share	Total Budget Amount
Direct Labor	\$32,000	\$0.00	\$32,000
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$3,000	\$0.00	\$3,000
Equipment	\$1,000	\$0.00	\$1,000
Supplies	\$4,000	\$0.00	\$4,000
Contractual/Consultant	\$240,000	\$70,000.00	\$310,000
Other	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Total Budget	\$280,000.00	\$70,000	\$350,000.00

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient's Unique Entity Identifier.

HMGLC26EUPC4

4.2 Recipient Contact(s).

Matt Fall
Bicycle and Pedestrian Coordinator
City of Jacksonville, Planning and Development Dept., Transportation Planning
214 N Hogan St
Jacksonville, FL 32202
+1 (904) 255-7835
mfall@coj.net

4.3 Recipient Key Personnel.

Name	Email	Title or Position
Matt Fall	mfall@coj.net	Bike-Ped Coordinator
Laurie Santana	lsantana@coj.net	Chief of Transportation Planning
Bob Blanco	rblanco@coj.net	Planning Services Manager
Soliman Salem	soliman@coj.net	Supervisor, Traffic Modeling
Anne Coglianese	acoglianese@coj.net	Chief Resiliency Officer
Lee Durban	ldurban@coj.net	Traffic Studies Engineer
TBD ⁹	TBD	Temporary Admin Support

4.4 USDOT Project Contact(s).

Darren Thacker Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.

⁹ Temporary, part-time (25hrs/week) administrative support, as noted in Direct Labor budget item, TBD contact information.

Washington, DC 20590
1-202-731-7471 darren.thacker@dot.gov

and

Ashley Cucciarelli
Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
12300 West Dakota Avenue, Suite 390
Lakewood CO, 80228.
Washington, DC 20590
1-720-963-3589
Ashley.Cucchiarelli@dot.gov

and

TBD
Agreement Specialist (AS)
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-204
1200 New Jersey Avenue, S.E.
Washington, DC 20590

and

Marvin L. Williams
Agreement Officer's Representative (AOR)
Specially Designated Project Oversight Manager
Federal Highway Administration, Florida Division
400 West Washington Street, Suite 400
1-407-867-6403
marvin.williams@dot.gov

and

Marvin L. Williams
Florida Division Office Point of Contact
Specially Designated Project Oversight Manager
Federal Highway Administration, Florida Division
400 West Washington Street, Suite 400
1-407-867-6403
marvin.williams@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition
and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the AO are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

Note: This clause is only applicable to Action Plan Grants.

Unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval of each subaward or contract is contingent upon the Recipient's submittal of a written fair and reasonable price determination, and approval by the AO for each proposed contractor/sub-recipient. Consent to enter into subawards or contracts will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

(Fill in at award or by amendment)

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred in the performance of this agreement if those costs do not exceed the funds available under section 2.2 and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI eInvoicing System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF 271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

- (c) The Recipient’s supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient’s share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the AO may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the Agreement Officer’s Representative (the “**AOR**”) reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.
- (e) The USDOT may waive the requirement that the Recipient use the DELPHI eInvoicing System. The Recipient may obtain waiver request forms on the DELPHI eInvoicing website (<http://www.dot.gov/cfo/delphi-einvoicing-system.html>) or by contacting the AO. A Recipient who seeks a waiver shall explain why they are unable to use or access the Internet to register and enter payment requests and send a waiver request to

Director of the Office of Financial Management
US Department of Transportation,
Office of Financial Management B-30, Room W93-431
1200 New Jersey Avenue SE
Washington DC 20590-0001

or

DOTElectronicInvoicing@dot.gov.

If the USDOT grants the Recipient a waiver, the Recipient shall submit SF 271s directly to:

DOT/FAA
P.O. Box 268865
Oklahoma City, OK 73125-8865
Attn: Contract Specialist

- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6 SPECIAL GRANT TERMS

- 6.1** SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4

- 6.2** The Recipient acknowledges that the Action Plan will be made publicly available, and the Recipient agrees that it will publish the final Action Plan on a publicly available website.
- 6.3** The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.4** There are no other special grant requirements for this award.

**ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION**

Study Area: City of Jacksonville, Florida

Baseline Measurement Date: December 8, 2023

Baseline Report Date: January 8, 2024

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency
Equity	31%: \$87,920.00	December 8, 2024
Costs	Project Costs: \$280,000.00 (with \$70,000.00 match, total \$350,000.00)	December 8, 2024
Lessons Learned and Recommendations	The City of Jacksonville will identify and report on lessons learned based on selected approach to developing the VZAP document (structure, content, outreach, etc.), short-and-long-term effectiveness of implemented recommended policies, actionable items, and programs, and the overall safety improvements employed on the identified High Injury Network.	December 8, 2024

**ATTACHMENT B
CHANGES FROM APPLICATION**

INSTRUCTIONS FOR COMPLETING ATTACHMENT B: Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of this attachment B is to document the differences clearly and accurately in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See section 10.1.

Scope: N/A

Schedule: N/A

Budget: N/A

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

**ATTACHMENT C
RACIAL EQUITY AND BARRIERS TO OPPORTUNITY**

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table are accurate:

X	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
X	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
X	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but, before beginning construction of the project, will take relevant actions described in the supporting narrative below
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

The percentage of underserved communities affected by the development and adoption of a Vision Zero Action Plan was identified and reported during the application process.

The City of Jacksonville (COJ) procurement process supports “organizational goals and objectives, while being committed to the fair, equitable, and timely acquisition of

supplies and services for the City of Jacksonville while embracing the values and guiding principles of public procurement, which are: Accountability, Ethics, Impartiality, Professionalism, Services, and Transparency.”

Transportation Planning Division staff continues to analyze all proposed safety projects through an equity lens, understanding that reported pedestrian fatality data in COJ disproportionately affects residents from underserved communities. Project prioritization and selection focuses on expanding COJ’s bicycle and pedestrian networks that are accessible, safe, and comfortable for residents of all ages and abilities.