

LEGISLATIVE FACT SHEET

DATE: 02/07/22

BT or RC No: BT22-051
(Administration & City Council Bills)

SPONSOR: Jacksonville Fire and Rescue Department, Emergency Preparedness Division
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: Noah Ray

Provide Name: Noah Ray

Contact Number: (904) 255-3117

Email Address: nray@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

This legislation is necessary in order for the City of Jacksonville to accept a federally funded subaward and enter into a grant agreement with the State of Florida, Division of Emergency Management. The purpose of this grant is to provide protection to five (5) Fire Stations located in Jacksonville, Florida 32202, 32206, 32225, 32218, and 32256. The project is funded through the Hazard Mitigation Grant Program (HMGP) DR 4468-005-R, as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA). The project consists of retrofitting five (5) fire station buildings through the purchase and installation of wind resistant bay doors, which are code compliant products that meet the wind speed requirements in the area.

For all Wind Retrofit projects, if deemed necessary, wind resistant materials will be installed on any other opening such as vents, louvers and exhaust fans. All installations will be in strict compliance with the Florida Building Code or Miami-Dade Specifications and all materials shall be certified to meet wind and impact standards. The local municipal building department will inspect and certify installation according to the manufacture specifications. The materials utilized shall provide protection against 146 MPH winds or the wind speed protection and impact requirements indicated by the effective Florida Building Code at the time permits are issued.

The period of performance, as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA), shall last no longer than 28 months from the date of contract execution.

The City of Jacksonville, Emergency Preparedness Division, agrees to administer and complete the project per scope of work as submitted by the City of Jacksonville and subsequently approved by the Division and FEMA. The City of Jacksonville, Emergency Preparedness Division, shall complete the work in accordance with all applicable Federal, State and Local Laws, Regulations, and Codes.

APPROPRIATION: Total Amount Appropriated: \$157,172.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s):	From: Federal Emergency Management Agency: Hazard Mitigation Grant	Amount: \$117,879.00
	To: Fire & Rescue Grants	Amount: \$117,879.00
Name of State Funding Source(s):	From:	Amount:
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From: COJ Reserve for Federal Funds	Amount: \$39,293.00
	To: Fire & Rescue Grants	Amount: \$39,293.00
Name of In-Kind Contribution(s):	From:	Amount:
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

This is FEMA project number 4468-005-R. It is funded under HMGP, FEMA-4468-DR-FL and must adhere to all program guidelines established for the HMGP in accordance with the PAS Operational Agreement for Disaster 4468. FEMA awarded this project on October 20, 2021; this Agreement shall begin upon execution by both parties, and the Period of Performance for this project shall end on February 28, 2024.

There is a 25% match requirement to be provided by the City of Jacksonville for this mitigation grant project. The total estimated cost of the project is \$157,172.00, with the federal share being \$117,879.00 (75%) and the local share being \$39,293.00 (25%). There are \$7,400.00 in contingency funds included in the project cost.

This project has an estimated \$7,400.00 in contingency funds. Per FEMA Hazard Mitigation Assistance Guidance Part VI, D.3.4 – Contingency funds are not automatically available for use. Prior to their release, contingency funds must be re-budgeted to another direct cost category and identified. Postaward changes to the budget require prior written approval from the Division (FDEM). The written request should demonstrate what unforeseen condition related to the project arose that required the use of contingency funds.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:		Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>Justification of Emergency: If yes, explanation must include detailed nature of emergency.</p> <input type="text"/>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.</p> <input type="text"/>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>Note: If yes, note must include explanation of all-year subfund carryover language.</p> <input type="text"/>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.</p>
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<p>Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?</p> <p>Subaward agreement H0775 between Florida Division of Emergency Management and City of Jacksonville is attached.</p>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<p>Attachment: If yes, attach appropriate RC/BT form(s).</p>
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.</p> <input type="text"/>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.</p> <input type="text"/>
Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<p>Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.</p> <input type="text"/>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

This is a grant funded project with a limited scope to retrofit five (5) fire stations. The period of performance is 28 months.

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief: 
(signature)

Date: 2/14/2022

Prepared By: 
(signature)

Date: 2/14/22

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Jasmine Jordan, Budget Office, St. James Suite 325

Thru: Rachel Zimmer, Director of Intergovernmental Affairs, Office of the Mayor
(Name, Job Title, Department)

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