

City of Jacksonville, Florida
Request for Budget Transfer Form

Neighborhoods Department / Housing & Community Development Division
Department or Area Responsible for Contract / Compliance / Oversight

Reversion of Funds: N/A
(if applicable) Fund / Center / Account / Project * / Activity / Interfund / Future

Section of Code Being Waived (if applicable): NA

Justification for Waiver
NA

CityWide
Council District(s)

All-Years Fund
Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

CIP (yes or no): NO

Justification for / Description of Transfer:

Appropriation of \$8,137,676 Fiscal Year 2026 State Housing Initiatives Partnership ("SHIP") formula grant from the Florida Department of Economic Opportunities through Florida Housing Finance Corp. (FHFC). Additional appropriation \$580,648.98 in collected Program Income. Total appropriation \$8,718,324.98
Grant period 7/1/25 - 6/30/26. Relatal RC 25-123.

Net Amount Appropriated and/or Transferred: \$8,718,324.98

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member: _____

Requesting Council Member: _____

Prepared By: _____

CM's District: _____

CM's District: _____

Ordinance: _____

OFFICE OF THE MAYOR

☒ BUDGET ORDINANCE ☐ TRANSFER DIRECTIVE

TD / BT Number: BT25-088

Date Rec'd.	Date Fwd.	Approved	Disapproved
4/20/25	4/20/25	<i>[Signature]</i>	
5/1/25	5/1/25	<i>[Signature]</i>	
5/30/25	5/15/25	<i>[Signature]</i>	

Date of Action By Mayor: MAY 12 2025

Approved: Donna Deegan

Division Chief: Travis Jeffrey

Prepared By: Adebisi E Okewusi

Initiated / Requested By (if other than Department): _____

Date Initiated: 4/28/25

Phone Number: 904-255-8279

APPROVED BY
MAYOR'S BUDGET
RETURN COMMITTEE
MAY 12 2025
DATE

- This element of the account string is titled project but it houses both projects and grants.

1Cloud grant number and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
REV	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Florida Housing Finance Corporation	\$813,767.00	11701	174106	334152	011106	00000000	00000	00000000
REV	State Housing Initiative Partnership - SHIP	SHIP FY26 Heirs Property Resolution	Florida Housing Finance Corporation	\$400,000.00	11701	174106	334152	011107	00000000	00000	00000000
REV	State Housing Initiative Partnership - SHIP	SHIP FY26 Foreclosure Intervention	Florida Housing Finance Corporation	\$750,000.00	11701	174106	334152	011108	00000000	00000	00000000
REV	State Housing Initiative Partnership - SHIP	SHIP FY26 Forgivable Loans - Downpayment Assistance	Florida Housing Finance Corporation	\$1,000,000.00	11701	174106	334152	011109	00000000	00000	00000000
REV	State Housing Initiative Partnership - SHIP	SHIP FY26 Forgivable Loans - Owner-Occupied Rehabilitation	Recaptured Grant Funds	\$580,648.98	11701	174106	369060	011110	00000000	00000	00000000
REV	State Housing Initiative Partnership - SHIP	SHIP FY26 Forgivable Loans - Owner-Occupied Rehabilitation	Florida Housing Finance Corporation	\$3,173,909.00	11701	174106	334152	011110	00000000	00000	00000000
REV	State Housing Initiative Partnership - SHIP	SHIP FY26 Forgivable Loans - Affordable Housing Development	Florida Housing Finance Corporation	\$2,000,000.00	11701	174106	334152	011111	00000000	00000	00000000
Total:				\$8,718,324.98							

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Accounting Codes						
					Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Permanent and Probationary Salaries	\$501,000.00	11701	174106	512010	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Special Pay - Pensionable	\$4,200.00	11701	174106	515110	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Medicare Tax	\$7,264.50	11701	174106	521020	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Pension Contribution	\$39,456.29	11701	174106	522010	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	GEPP DB Unfunded Liability	\$55,000.00	11701	174106	522011	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Disability Trust Fund-ER	\$1,430.00	11701	174106	522070	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	GEPP Defined Contribution DC-ER	\$35,000.00	11701	174106	522130	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Group Dental Plan	\$1,800.00	11701	174106	523010	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Group Life Insurance	\$1,200.00	11701	174106	523030	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Group Hospitalization Insurance	\$51,000.00	11701	174106	523040	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	City Employees Worker's Compensation	\$10,324.00	11701	174106	524001	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Other Professional Services	\$2,200.00	11701	174106	531090	011106	00000000	00000	00000000

Total: \$8,718,324.98											
Accounting Codes											
Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Travel Expense	\$3,000.00	11701	174106	540020	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Parking and Tolls	\$400.00	11701	174106	540280	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	General Liability Insurance	\$320.00	11701	174106	545020	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Printing and Binding Commercial	\$500.00	11701	174106	547210	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Advertising and Promotion	\$100.00	11701	174106	548010	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Miscellaneous Services & Charges	\$12,872.71	11701	174106	549040	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Miscellaneous Services & Charges - Int Svc Charges	\$4,500.00	11701	174106	549041	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	ISA-OGC Legal	\$12,000.00	11701	174106	549532	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	ISA-Copy Center	\$900.00	11701	174106	549512	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	ISA-Mailroom Charge	\$500.00	11701	174106	549529	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	ISA-Building Cost Allocation-Ed Ball	\$6,000.00	11701	174106	549507	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	ISA-Computer Sys Maint&Security	\$1,500.00	11701	174106	549510	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Office Supplies - Other	\$3,500.00	11701	174106	551010	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Clothing, Uniforms, & Safety Equipment	\$449.50	11701	174106	552040	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Furniture & Equipment Under \$5,000	\$900.00	11701	174106	552080	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Hardware-Software Maintenance & Licenses	\$3,500.00	11701	174106	546620	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Software, Computer Items Under \$5000	\$2,800.00	11701	174106	552290	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Employee Training Expenses	\$7,850.00	11701	174106	555001	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Dues and Subscriptions	\$800.00	11701	174106	554001	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Computer Equipment	\$3,000.00	11701	174106	564270	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Other Operating Supplies	\$4,000.00	11701	174106	552160	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Administration	Indirect Cost - General Government	\$34,500.00	11701	174106	599030	011106	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Heirs Property Resolution	Forgivable Loans	\$400,000.00	11701	174106	583040	011107	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Foreclosure Intervention	Forgivable Loans	\$750,000.00	11701	174106	583040	011108	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Forgivable Loans - Downpayment Assistance	Forgivable Loans	\$1,000,000.00	11701	174106	583040	011109	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Forgivable Loans - Owner-Occupied Rehabilitation	Forgivable Loans	\$3,754,557.98	11701	174106	583040	011110	00000000	00000	00000000
EXP	State Housing Initiative Partnership - SHIP	SHIP FY26 Forgivable Loans - Affordable Housing Development	Loans	\$2,000,000.00	11701	174106	599950	011111	00000000	00000	00000000

Total: \$8,718,324.98