

City of Jacksonville, Florida
Request for Budget Transfer Form

12
9-8-25

Public Works / Building Inspection

Department or Area Responsible for Contract / Compliance / Oversight

N/A

Council District(s)

Reversion of Funds:
(if applicable)

Fund / Center / Account / Project * / Activity / Interfund / Future

Fiscal Yr(s) of carry over (all-years funds do not require a carryover)

Section of Code Being Waived (if applicable):

CIP (yes or no): no

Justification for Waiver

None being sought

Justification for / Description of Transfer:

This transfer is necessary to cover Public Works Building Inspection part-time salaries for the remainder of FY25. Related RC 25 - 166

Net Amount Appropriated and/or Transferred:

\$141,013.31

* This element of the account string is titled project but it houses both projects and grants.

CITY COUNCIL

Requesting Council Member:

CM's District:

Requesting Council Member:

CM's District:

Prepared By:

Ordinance:

OFFICE OF THE MAYOR

☐ BUDGET ORDINANCE ☒ TRANSFER DIRECTIVE

Department Head	Date Rec'd.	Date Fwd.	Approved	Disapproved
Mayor's Office	8/20/25	8/20/25	<i>[Signature]</i>	
Accounting Division	8-28-25	8-29-25	<i>[Signature]</i>	
Budget Division	8-27-25	9-10-25	<i>[Signature]</i>	

Date of Action By Mayor: SEP 09 2025

Approved:

Division Chief: Charles Gibson, Chief of Building Inspection

Prepared By: Lee Dupree, PW Assistant Financial & Administrative Manager LD

Initiated / Requested By (if other than Department):

TD / BT Number:

TD 25-377
BT 25-124

Donna Deegan

Date Initiated: 8/19/25

Phone Number: 255-8508

Exhibit 1

APPROVED BY
MAYOR'S BUDGET
REVIEW COMMITTEE
DATE SEP 09 2025

Budget Transfer Line Item Detail

* This element of the account string is titled project but it houses both projects and grants.

Budget Office approval does not confirm: whether or not a grant requires a new 1Cloud grant number nor the availability or use of prior-year revenue and/or the use of fund balance appropriations in all-years subfunds.

Budget Officer Initials

TRANSFER FROM: (Revenue line items in this area are being appropriated and expense line items are being de-appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Building Inspection	PWBI Administration - Protective Inspections	Contractual Services	\$14,240.85	15104	142001	534100	000000	000000000	00000	00000000
EXP	Building Inspection	PWBI Administration - Protective Inspections	Hardware-Software Maintenance & Licenses	\$28,497.20	15104	142001	546620	000000	000000000	00000	00000000
EXP	Building Inspection	PWBI Administration - Protective Inspections	Miscellaneous Services & Charges	\$17,912.50	15104	142001	549040	000000	000000000	00000	00000000
EXP	Building Inspection	PWBI Administration - Protective Inspections	Clothing, Uniforms, & Safety Equipment	\$8,219.01	15104	142001	552040	000000	000000000	00000	00000000
EXP	Building Inspection	PWBI Administration - Protective Inspections	Other Operating Supplies	\$8,767.84	15104	142001	552160	000000	000000000	00000	00000000
EXP	Building Inspection	PWBI Administration - Protective Inspections	Software, Computer Items Under \$5000	\$4,060.04	15104	142001	552290	000000	000000000	00000	00000000
EXP	Building Inspection	PWBI Administration - Protective Inspections	Dues and Subscriptions	\$3,599.00	15104	142001	554001	000000	000000000	00000	00000000
EXP	Building Inspection	PWBI Administration - Protective Inspections	Other Professional Services	\$55,716.87	15104	142001	531090	000000	000000000	00000	00000000
Total:				\$141,013.31	Accounting Codes						

TRANSFER TO: (Revenue line items in this area are being de-appropriated and expense line items are being appropriated.)

Rev Exp	Fund Title	Activity / Grant / Project Title	Line Item / Account Title	Amount	Fund	Center	Account	Project *	Activity	Interfund	Future
EXP	Building Inspection	PWBI Administration - Protective Inspections	Salaries Part Time	\$141,013.31	15104	142001	513060	000000	000000000	00000	00000000
Total:				\$141,013.31	Accounting Codes						